

**FOR MINORITY AND/OR WOMEN OWNED  
BUSINESS ENTERPRISES  
(To be completed only if applicable)**

Minority and/or Women Owned Business Enterprises are encouraged to participate in Irving's procurement process. The Purchasing Division will provide additional clarification of specifications, assistance with Proposal Forms, and further explanation of procedures to those who request it.

The City of Irving recognizes the certifications of the State of Texas Building and Procurement Commission HUB Program; North Central Texas Regional Certification Agency; and South Central Texas Regional Certification Agency. All companies seeking information concerning certification are urged to contact:

State of Texas HUB Program Texas Building and Procurement Commission P.O. Box 13047 Austin TX 78711-3047 (512) 463-5872 <a href="http://www.tbpc.state.tx.us">http://www.tbpc.state.tx.us</a> click on: Procurement Resources, How to become a HUB vendor	North Central Texas Regional Certification Agency 624 Six Flags Drive, #216 Arlington TX 76011 (817) 640-0606 <a href="http://www.nctrca.org">http://www.nctrca.org</a>	South Central Texas Regional Certification Agency 305 East Euclid San Antonio TX 78211 (210) 227-4722 <a href="http://www.sctrca.org">http://www.sctrca.org</a>
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In order to be identified as a Qualified Minority and/or Women Owned Business Enterprise in the City of Irving vendor database, this form must be returned to the City of Irving Purchasing Division. You should return the document with this response, or if you have already submitted this form to the Purchasing Division, it is not necessary to re-send. If you meet the criteria and are not currently certified, you may contact one of the above agencies for instructions to be certified.

COMPANY NAME: \_\_\_\_\_

REPRESENTATIVE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_

FAX NO. \_\_\_\_\_

INDICATE ALL THAT APPLY:

\_\_\_\_\_ Minority Owned Business Enterprise

\_\_\_\_\_ Women Owned Business Enterprise