



IRVING
Intergovernmental Services Team
Purchasing Division
845 W. Irving Boulevard, Irving, Texas 75060
972.721.2631

October 5, 2009

Dear Prospective Proposer,

The intent of this letter is to notify you that the City of Irving is seeking qualified proposals for the Supervisory Control and Data Acquisition (SCADA) System Upgrade for Water Utilities.

Proposal specifications on compact disc may be obtained from the Purchasing Division, 845 West Irving Boulevard Irving, Texas 75060, upon receipt of a **non-refundable** check (made payable to the City of Irving) in the amount of **\$30.00 (includes tax)**.

A pre-proposal conference will be held on Wednesday Oct. 14th, 1:00 pm, at the Valley View Municipal Complex at 333 Valley View Lane, Irving, Texas 75061. This conference is recommended, but not mandatory.

Proposals will be opened at a public opening in the Purchasing Conference Room at 3:00 P.M. on October 23, 2009.

TO BE COMPLETED AND SUBMITTED WITH DEPOSIT ♦ PLEASE WRITE OR PRINT LEGIBLY

Spec Name: **Supervisory Control and Data Acquisition (SCADA) System Upgrade for Water Utilities**

Spec Number: **246M-09F**

Company Name: _____

Person's Name: _____

Company Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Business Phone: _____ Business Fax: _____

TO BE COMPLETED BY PURCHASING DIVISION

- 1 Set of Bidding Documents - \$30.00 (\$27.71 + \$2.29 Tax)
- 2 Sets of Bidding Documents - \$60.00 (\$55.43 + \$4.57 Tax)
- 3 Sets of Bidding Documents - \$90.00 (\$83.14 + \$6.86 Tax)

Check # _____ Date Documents Picked Up: _____ Purchasing Rep Initial _____