



IRVING
Intergovernmental Service Team
 Purchasing Division
 845 W. Irving Boulevard, Irving, Texas 75060
 972.721.2631

June 4, 2009

Dear Prospective Bidder,

The intent of this letter is to notify you that the City of Irving is seeking qualified bids for the West Irving Aquatic Center. The estimated cost for the project is \$3,600,000 to \$3,800,000.

Bidding documents may be obtained from the Purchasing Division, 845 West Irving Boulevard Irving, Texas 75060, upon receipt of cash or **non-refundable** check (made payable to the City of Irving) in the amount of **\$30.00 for each set (includes tax).** Limit of 3 sets per bidder.

A pre-bid conference will be held on Thursday, June 11, 2009, at 1: 30 pm, in City Hall at the Civic Center Complex 825 W. Irving, Blvd., Irving, Texas 75060.

Bids will be opened at a public opening in the Purchasing Conference Room at 3:00 P.M. on June 25, 2009.

TO BE COMPLETED AND SUBMITTED WITH DEPOSIT ♦PLEASE WRITE OR PRINT LEGIBLY
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Spec Name: **West Irving Aquatics Center**
 Spec Number: **178E-09F**

Company Name: _____

Person's Name: _____

Company Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Business Phone: _____ Business Fax: _____

TO BE COMPLETED BY PURCHASING DIVISION

- 1 Set of Bidding Documents - \$30.00 (\$27.71 + \$2.29 Tax)
- 2 Sets of Bidding Documents - \$60.00 (\$55.43 + \$4.57 Tax)
- 3 Sets of Bidding Documents - \$90.00 (\$83.14 + \$6.86 Tax)

Check # _____ Date Documents Picked Up: _____ Purchasing Rep Initial _____