Open Enrollment Checklist for Retirees

If you are not making any changes this year you do not have to do anything, however if you are a retired police civil service and you want to pay your premium using non-taxed pension payment from TMRS you will need to complete the Authorization for TMRS Draft form and return it to Angie Frettoloso by November 2, 2020.

Here are some steps to follow to ensure a successful open enrollment:

- Review your current insurance coverage
- Consider any changes you wish to make
- Attend one of the Open Enrollment meetings if time permits you, call or email us if you have any questions
- Print the final Retiree Enrollment Form and complete it with your changes
- Print and complete Life Insurance Beneficiary Form if your beneficiary has changed.
- If your banking information has changed, print and complete the Authorization for Bank Draft Form
- Make sure you have completed and submitted (post-marked) all paper forms to the Benefits and Employee Wellness Office no later than 5:00 p.m. on Monday, November 2, 2020.