

CITY OF IRVING
APPLICATION FOR COMMERCIAL PARKING LOT PERMIT

Instructions Please print or type. Granting of permit to operate a commercial parking lot is subject to applicant's satisfying requirements as set forth by the City Ordinances #6283, #4391, and #2577.

Definition The term "parking lot" shall be construed to mean and include any place maintained for the outdoor parking of vehicles where such parking is permitted upon payment of compensation.

Fee The annual fee for each permit, if applied for on or before August 1 of each year, for a parking lot permit shall be as follows:

Number of Vehicles	
1 - 25	\$150.00
26 - 100	\$200.00
More than 100	\$250.00

After that date, a late charge of twenty-five dollars (\$25.00) will be added to the applicable fee. All fees are non-refundable.

Validity Each permit is valid for one (1) year only, and is effective August 1 through August 31 of the following year.

Scope Each application must include three (3) plot plans accurately depicting the adjacent public streets, the location of all ingress and egress with public streets, the location of all driveways, fire lanes, each individual parking space, the total number of parking spaces, the required striping and type of parking surface shall be identified.

Business Name _____

Applicant's Name _____ Phone Number (_____) _____

Current Address _____

Parking Lot Address _____

Owner's Name _____

Owner's Address _____

Description of Parking Lot: Width _____ Length _____

Proposed Number of Vehicles _____ Type of Dust-Free Surface _____

Legal Description: Lot _____ Blk _____ Subdivision _____

Date

Signature of Applicant

For Use of Building Inspections Department Only

Application Number _____ Date Received _____

Permit Number _____ Issued/Renewed Date _____

Application denied on _____ Reason _____

Date

Inspector