

## **Guide to the**

### **THE IRVING INDEPENDENT SCHOOL DISTRICT COUNCIL OF P.T.A.s RECORDS 1954-2003**

**5 linear ft.**

**Accession Numbers: 85-17; 0304-294; 0405-130; 0607-133**

**Collection Number: 51**

**Prepared by Kevin Kendro  
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**CITATION: The Irving ISD Council of P.T.A.s Records, Collection 51, Box number, Irving Archives, Irving Public Library**

#### **Historical Sketch**

The Irving City Council of P.T.A.s (now the Irving Independent School District Council of P.T.A.s) held its first meeting on March 24, 1954. At the meeting, the club's constitution and by-laws were adopted, and officers were elected and installed. The first president of The Irving City Council of P.T.A.s was Lorene Lucas Looper.

The council coordinates the activities of the local P.T.A.s or "units" and helps them to meet their needs and address their problems. It provides "inspiration, information and instruction" to the local units. The council also sends representatives to state and national P.T.A. conferences.

Through the years, the association has met once a month during the school year. Today (2006), the council meets on the fourth Wednesday during the months of September, October, December, February, March, and May. The organization is a member of the Tenth District of the Texas Congress of Parents and Teachers, a branch of the National Congress of Parents and Teachers.

Membership in the Irving council consists of representatives from the P.T.A.s of each of the individual IISD schools. When the council was founded in 1954, Irving had seven local units and another to be created with the opening of a new school during the next year. In 2002-2003, the council had 25 local units in its membership. Regular council meetings are attended by council officers and chairmen, and the principals, presidents, and two elected delegates of each local P.T.A.

During the 1991-1992 school year, the organization changed its name from the Irving City Council of P.T.A.s to the Irving Independent School District Council of P.T.A.s (Irving ISD Council of P.T.A.s).

Source: The Irving ISD Council of P.T.A.s Records. Collection 51, Irving Archives, Irving Public Library.

## **Scope and Content Note**

The Irving Independent School District Council of P.T.A.s Records is arranged in four series and housed in four cubic foot boxes, one ½-size manuscript box, one flat box, and space on the flat items shelves.

Series I consists of nineteen scrapbooks put together by the organization's historians. The scrapbooks span the years 1954-2003. There are significant gaps in the chronology of the books, especially from the 1970s, 1980s, and 1990s. The books document the yearly activities of the council through newspaper clippings, photographs, newsletters, rosters, program schedules, state convention material, yearbooks, and annual reports. The early scrapbooks rely on newspaper clippings to document events, while the later books rely more heavily on photographs.

The items in Scrapbook 3, 1965-1966, had detached from the pages. The processing archivist reassembled the entire scrapbook. Scrapbook 15, 1994-1995, also underwent some reassembly. Some of the items in the remainder of the scrapbooks have come loose or yellowed with age, but otherwise the volumes are in good condition.

Series II is made up of five volumes of minute books. The books contain the complete minutes of the executive board meetings and the general membership meetings of the council from 1954-1984. In some cases, the minutes are handwritten, and in others they are typed. The typed minutes are on typing paper that is glued or stapled onto the pages of the minute books.

The cover had separated from Volume 5 of the minutes. The processing archivist reattached it. The remainder of the minutes volumes are in good condition.

Series III consists of two oversize scrapbooks that detail activities from throughout the school district. These volumes are not part of the Irving ISD Council of P.T.A.s yearly activity scrapbooks. The volumes are made up of newspaper articles concerning student activity at the various Irving elementary schools, middle schools, and high schools. They also contain articles regarding school administration, school policies, faculty activities, and the actions of the school board of trustees. Volume 1 covers from Jan. 1970 to Dec. 1971. Volume 2 covers from Jan. 1972 to Jan. 1973. The volumes are in good condition.

Series IV is made up of six treasurer's ledger books, 1976-1996 and one special activities ledger book, 1989-1997. The volumes contain information on the groups expenses and fund raising activities.

## **Provenance Statement**

The records of the Irving ISD Council of P.T.A.s were donated to the Irving Archives in four accessions. Accession 85-17 was donated in 1985; accession number 0304-294 was donated on September 2, 2004; accession number 0405-130 was donated April 21, 2005; and accession number 0607-133 was donated July 20, 2007. Prior to its donation to the Irving Archives, the material was in the possession of organization members.

## **Literary Rights Statement**

Permission to publish from the Irving ISD Council of P.T.A.s Records must be obtained from the Irving Archives, Irving Public Library.

# Container List

## Series I. Scrapbooks

### Box 1

#### Volume

1 Scrapbook, 1954-1957

The scrapbook is labeled 1954-1956, but it contains information from the 1954-1955; 1955-1956; and 1956-1957 school years. The 1954-1955 section of the scrapbook contains information on the establishment of the organization.

2 Scrapbook, 1960-1965

The scrapbook is labeled 1960-1964, but it contains information from the 1960-1961; 1962-1963; 1963-1964 and 1964-1965 school years. There is a note in the scrapbook requesting that the 1961-1962 material be inserted, but the material is not in the book.

3 Scrapbook, 1965-1966

Contains information from the 1965-1966 school year. All of the material in this book had come loose from the pages; it was reattached by the processing archivist.

4 Scrapbook, 1966-1968

Contains information from the 1966-1967 and 1967-1968 school years.

5 Scrapbook, 1968-1969

Contains information from the 1968-1969 school year.

### Box 2

6 Scrapbook, 1969-1970

Contains information from the 1969-1970 school year.

7 Scrapbook, 1970-1971

Contains information from the 1970-1971 school year.

8 Scrapbook, 1971-1972

Contains information from the 1971-1972 school year.

### Box 2

#### Volume

9 Scrapbook, 1978-1979

Contains information from the 1978-1979 school year. Most of the newspaper clippings in this book are photocopies of the original clippings.

10 Scrapbook, 1979-1981

The scrapbook is labeled 1980-1981, but it contains information from the 1979-1980 and 1980-1981 school years. The material regarding 1979-1980 is on only the first few pages. The vast majority of the material concerns the 1980-1981 school year.

### Box 3

11 Scrapbook, 1981-1984

Contains information from the 1981-1982; 1982-1983; and 1983-1984 school years.

12 Scrapbook, 1989-1990

Contains information from the 1989-1990 school year.

13 Scrapbook, 1990-1991

Contains information from the 1990-1991 school year.

14 Scrapbook, 1991-1992

Contains information from the 1991-1992 school year.

15 Scrapbook, 1994-1995

Contains information from the 1994-1995 school year. Included in the book is some material on the organization's 40th anniversary.

### Box 4

16 Scrapbook, 1999-2000

Contains information from the 1999-2000 school year.

17 Scrapbook, 2000-2001

Contains information from the 2000-2001 school year.

### Box 4

#### Volume

18 Scrapbook, 2001-2002

Contains information from the 2001-2002 school year.

19 Scrapbook, 2002-2003

Contains information from the 2002-2003 school year.

### **Series II. Minute Books**

#### Box 5

1 Minute Book, Mar. 24, 1954 - May 29, 1964

2 Minute Book, Aug. 19, 1964 - Aug. 13, 1969

3 Minute Book, Aug. 21, 1969 - May 15, 1974

4 Minute Book, May 28, 1974 - Jan. 4, 1978

5 Minute Book, Jan. 25, 1978 - Sept. 26, 1984

### **Series III. Oversize Scrapbooks**

1 Scrapbook, Jan. 1970 - Dec. 1971

Contains newspaper articles pertaining to activities at schools throughout the IISD and regarding the school administration, faculty, board of trustees, and school policy.

2 Scrapbook, Jan. 1972 - Jan. 1973

Contains newspaper articles pertaining to activities at schools throughout the IISD and regarding the school administration, faculty, board of trustees, and school policy.

### **Series IV. Treasurer's Ledgers**

Box 6

Treasurer's Ledgers, 1976-1997

Contains seven treasurer's ledger books, 1976-80; 1980-84; 1984-87; 1987-90; 1990-93; 1993-96; and a special activities ledger, 1989-1997.