

**WORK SESSION MEETING OF THE IRVING CITY COUNCIL  
MEETING MINUTES  
August 3, 2016**

The Irving City Council met in work session August 3, 2016 at approximately 12:00 p.m. The following members were present/absent:

<b>Attendee Name</b>	<b>Organization</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Beth Van Duyne	Irving City Council	Mayor	Present	12:55 PM
John C. Danish	Irving City Council	Councilman	Present	1:00 PM
Allan Meagher	Irving City Council	Councilman	Present	1:00 PM
Dennis Webb	Irving City Council	Councilman	Present	12:30 PM
Phil Riddle	Irving City Council	Councilman	Present	
Oscar Ward	Irving City Council	Councilman	Present	
Brad M. LaMorgese	Irving City Council	Councilman	Present	
Kyle Taylor	Irving City Council	Councilman	Present	
Wm David Palmer	Irving City Council	Councilman	Present	

**DISCUSSION TOPIC**

**1 Department Budget Presentations (Economic Development, Information Technology, Communications, Human Resources, Financial Services, City Secretary's Office, City Attorney's Office, City Manager's Office)**

The following department budget presentations were reviewed:

Scott Connell, Economic Development Director, described the needs of the Economic Development Department.

Leisha Meine, Information Technology Director, detailed the needs of the Information Technology Department.

Susan Rose, Communications Director, outlined the needs of the Communications Department.

Kathryn Usrey, HR Management Consultant, detailed the needs of the Human Resources Department.

Jeff Litchfield, Chief Financial Officer, described the needs of the Financial Services Department.

Shanae Jennings, City Secretary, outlined the needs of the City Secretary's Office.

Kuruvilla Oommen, City Attorney, described the needs of the City Attorney's Office.

Chris Hillman, City Manager, detailed the needs of the City Manager's Office.

**2 City Operations Update**

Casey Tate, Capital Improvement Program Director, presented an update on the construction projects throughout the city.

**3 Review of Regular Agenda**

**CONSENT AGENDA**

- 10** Resolution -- Approving the City of Irving Investment Policy

Jeff Litchfield, Chief Financial Officer, described the city's investment policy.

- 14** Resolution -- Awarding a Contract to Cam-Crete Contracting, Inc. in the Amount of \$195,640.00 for the Fire Station #12 Left Turn Lane Project

Casey Tate, CIP Director, recommended pulling this item from the agenda and they will bring it back to a future agenda.

- 21** Resolution -- Approving the Submission of the Fiscal Year 2016-2017 Action Plan for the Use of Federal Funds, and Associated Fiscal Year 2016-2017 Allocations to Non-Profit Organizations, to the United States Department of Housing and Urban Development for the Award Amount of \$2,819,696.00

Councilman Taylor abstained from discussion related to item 21 and has filed an abstention affidavit for this item with the City Secretary prior to the work session meeting.

- 22** Resolution -- Approving the Transfer of a Lot on Senter Road to a Community Housing Development Organization for Redevelopment

Councilman Taylor abstained from discussion related to item 22 and has filed an abstention affidavit for this item with the City Secretary prior to the work session meeting.

Steve Reed, Planning & Community Development Director, outlined the proposed conveyance of property to the Irving Community Development Corporation (ICDC) to construct 2 single family homes.

- 24** Resolution -- Approving an Agreement Between the City of Irving and Irving Community Development Corporation For the Redevelopment of 2219 Muret

Staff has requested this item be postponed to a future meeting.

Vicki Ebner, Assistant Director of Community Development, reviewed the history of this property.

- 26** Resolution -- Ratification of Payments Made to Humphrey & Morton Construction Company, Inc., in the Total Amount of \$69,018.00 for the Emergency Repair of Dorris Channel

Casey Tate, Capital Improvement Program Director, described the emergency repair work completed on Dorris Channel.

- 29 Resolution -- Renewing the Annual Contract with Commdex Consulting, LLC, in an Amount Not to Exceed \$750,000.00 for Fiber Optic Network Maintenance
- 30 Resolution -- Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Verizon Wireless in an Annual Amount Not to Exceed \$528,000.00 for Cellular and Wireless Data Services through the State of Texas Department of Information Resources (DIR)
- 31 Resolution -- Approving As-Needed Purchases from Motorola Solutions, Inc., in an Amount Not to Exceed \$275,000.00 for Public Safety Radio Communication System and Fiber Optic Network Components through an Interlocal Agreement with the Houston-Galveston Area Council (H-GAC)
- 32 Resolution -- Approving Additional Funds for As-Needed Purchases from SHI Government Solutions, Inc., in the Total Estimated Amount of \$80,000.00 for Software through the State of Texas Local Government Statewide Purchasing Cooperative (BuyBoard)
- 33 Resolution -- Approving the Purchase from Dell Marketing, L.P., for the Scheduled Replacement of 154 Desktop Computers, 20 Monitors, and 10 Laptop Computers in the Amount of \$113,531.42 and for a Portion of the Anticipated Computer Replacements for Fiscal Year 2016-17 in an Amount Not to Exceed \$175,000.00 for Fiscal Year 2016-17 through the State of Texas Department of Information Resources (DIR) Cooperative Purchasing Program
- 34 Resolution -- Approving and Accepting the Proposal of Berry Dunn McNeil & Parker, LLC (BerryDunn), in the Amount of \$79,900.00 for Enterprise Resource Planning (ERP) Replacement & Feasibility Study and Authorizing the Mayor to Execute the Contract

Leisha Meine, Information Technology Director, detailed items 29-34 related to IT purchases.

Council and staff discussed the option of donating computers.

### **INDIVIDUAL CONSIDERATION**

- 40 Resolution -- Consider Request of ARK Group of Irving to Amend the Entertainment Center Lease to Add 118,000 Square Feet of Office Space

Staff noted that ARK Group of Irving has withdrawn the request to amend the Entertainment Center lease agreement.

- 41 Resolution -- Approving a Reciprocal Treated Water Service Contract Between the Cities of Irving and Dallas for Water Service to the West Cell Development in the City of Dallas

Kuruvilla Oommen, City Attorney, confirmed that both parties have agreed to the terms for the West Cell water and wastewater service.

Todd Reck, Water Utilities Director, described items 41-43 related to proposed water service to the West Cell development in the City of Dallas.

- 42 Resolution -- Approving a Reciprocal Wastewater Service Contract Between the Cities of Irving and Dallas for Wastewater Service to the West Cell Development in the City of Dallas
- 43 Ordinance -- Boundary Adjustment Between the Cities of Irving and Dallas Relating to Property Located South of the Terminus of South Northlake Road and Northwest of Valley Vista Drive and Lakebreeze Road

### **ZONING CASES AND COMPANION ITEMS**

- 44 Ordinance -- Zoning Case #ZC16-0036 - Granting TOD (Transit-Oriented Development) District General Plan - Approximately 11.06 Acres Located on the South Side of Spur 348, and the North Side of Lake Carolyn Parkway - CSE Commercial Real Estate, Applicant - BH O'Connor Partners, LP, Owner

Ken Bloom, Urban Development Manager, presented the applicant's request, noting staff recommends denial.

- 45 Ordinance -- Zoning Case #ZC16-0037 - Granting TOD (Transit-Oriented Development) District Detail Plan - Approximately 5.31 Acres Located West of Lake Carolyn Parkway and North of Promenade Parkway - CSE Commercial Real Estate, Applicant - BH O'Connor Partners, LP, Owner

Ken Bloom, Urban Development Manager, presented the applicant's request, noting staff recommends denial.

- 46 Ordinance -- Zoning Case #ZC16-0046 - Granting C-N (Neighborhood Commercial) District Uses - Approximately 0.617 Acres Located at 3425 Grande Bulevar - Craddock Architecture, Applicant - Nguyen Bros Associates Inc., Owner

Ken Bloom, Urban Development Manager, presented the applicant's request, noting staff recommends approval per the recommendation of the Planning and Zoning Commission.

- 47 Ordinance -- Zoning Case #ZC16-0048 - Granting FWY (Freeway) District - Approximately 1.31 Acres Located at 6000 Connection Drive - Kimley-Horn, Applicant - Gramercy Property Trust, Owner

Ken Bloom, Urban Development Manager, presented the applicant's request, noting staff recommends approval per the recommendation of the Planning and Zoning Commission.

#### **4 Legislative Update**

Jon Weist, Legislative Officer, presented an update on the State Legislature. His presentation included pending major state issues, interim activity, city issues, legislative agenda priorities and legislative agenda calendar.

**5 Review of Long Term Financial Plan**

Jeff Litchfield, Chief Financial Officer, reviewed the proposed Long Term Financial Plan recommendations that have been presented at previous Audit & Finance Committee meetings.

It was the consensus of the council to bring the Long Term Financial Plan back to Council for consideration by resolution in September.

**EXECUTIVE SESSION**

Council convened into executive session pursuant to Sections 551.087, 551.072, and 551.071 of the Texas Local Government Code at approximately 3:46 p.m.

- 6** Economic Development Negotiations, & Economic Development Negotiations, Real Estate, and Legal Advice - Convention Center Hotel (Open Meetings Act §§ 551.087, 551.072, and 551.071)

Council reconvened from executive session at approximately 4:19 p.m.

Council adjourned the work session at 4:19 p.m.

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Beth Van Duyne, Mayor

ATTEST:

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Shanae Jennings, TRMC  
City Secretary