

**WORK SESSION MEETING OF THE IRVING CITY COUNCIL  
MEETING MINUTES  
September 15, 2016**

The Irving City Council met in work session September 15, 2016 at approximately 5:30 p.m. The following members were present/absent:

<b>Attendee Name</b>	<b>Organization</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Beth Van Duyne	Irving City Council	Mayor	Present	5:41 PM
John C. Danish	Irving City Council	Councilman	Present	
Allan Meagher	Irving City Council	Councilman	Absent	
Dennis Webb	Irving City Council	Councilman	Present	5:41 PM
Phil Riddle	Irving City Council	Councilman	Present	
Oscar Ward	Irving City Council	Councilman	Present	
Brad M. LaMorgese	Irving City Council	Councilman	Present	
Kyle Taylor	Irving City Council	Councilman	Present	
Wm David Palmer	Irving City Council	Councilman	Present	

**DISCUSSION TOPIC**

**1 FY16-17 Budget Discussion**

**A. Salary and Benefits Discussion**

Chris Hillman, City Manager, presented an update on funding the employee market adjustments and Cost of Living Adjustments (COLA) for FY16-17. Staff recommends using identified vacancy savings and council project allocations to fund the estimated \$2.4 million expense.

Mr. Hillman then described the proposed changes to the health insurance benefits, noting that CVS Pharmacy and providing out of network service, which were originally proposed to be cut, will remain as benefits, based on Council and staff discussions at the Budget Retreat.

**B. General Fund Current Year Projection**

Jeff Litchfield, Chief Financial Officer, detailed the current year end projections for the General Fund, noting that expenditures in September are higher than other months due to payroll and services received prior to Sept 30, but invoiced in October, November or December. These late-payment items include utilities, professional services, street milling and overlay materials, a transfer to non-bond CIP for Fire equipment and Twin Wells, and finally transfers to Tax Increment Financing Zones. Staff is forecasting a \$4,653,693 in surplus for FY15-16 that was not budgeted for but will be used for general fund reserve targets, vehicle and equipment replacement fund, non-bond CIP fund, Economic Development fund, IT Infrastructure Fund and a potential future tax rate decrease as recommended in the proposed long term financial plan.

Council discussed lowering the tax rate by \$0.01 (one cent).

It was the consensus of the council to ask management to lower the tax rate by \$0.01 (one cent). This totals \$2.2 million in the current budget in order to make this tax rate decrease.

Council has suggested taking days out of reserves to support the tax decrease and asked management to prepare various tax rate options for the next work session meeting.

C. Council Questions and Input

Council and staff discussed the Twin Wells Golf course irrigation project.

Susan Rose, Communications Director, clarified the ICTN budget for equipment.

Council adjourned the work session at 6:43 p.m.

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Beth Van Duyne, Mayor

ATTEST:

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Shanae Jennings, TRMC  
City Secretary