

MINUTES
IRVING PARKS AND RECREATION BOARD
MONDAY, SEPTEMBER 13, 2010
COUNCIL CONFERENCE ROOM
6:15 PM

BOARD MEMBERS PRESENT:

Larry Stipes
Marcy Brown-Marsden
Chuck Kirk
Helen Chaplin
Mike Kwiatkowski
Trivella Smith
Marilyn Wilson

IPAR STAFF MEMBERS PRESENT:

Chris Michalski
Gayle Averitt
Mike Griffith
Walter Ritchie
Ray Cerda
Ann Gillespie

BOARD MEMBERS ABSENT:

Karen Harmon
Kimberly Zahorik

CITY COUNCIL MEMBERS PRESENT:

Allan Meagher

Item 1 – Call to Order

Larry Stipes called the meeting to order at 6:15 p.m.

Item 2 – Approval of Minutes

Chuck Kirk made a motion to approve the minutes. Marcy Brown-Marsden 2nd the motion. The motion passed unanimously.

Item 3 – Chairperson Report

No report this month.

Item 4 – Council Action Report

Councilman Meagher advised the board members of his recent tours of parks within our park system, and was very complimentary of the quality of maintenance within the parks.

Chuck Kirk asked about the receipt of the insurance check for the damages to Southwest Park Concession Building. Gayle Averitt explained that the funds would be placed in a non-bond CIP fund/account and that the funds would roll forward to the next fiscal year. Repairs would begin after October 1, 2010. Once all repairs have been completed the City will file for reimbursement of the remaining funds.

Item 5 – Information Items

A. Director's Report

(1) Introduction of Heritage Senior Center Supervisor

Chris Michalski called upon Ray Cerda to introduce the new supervisor at Heritage Senior Center. Ray introduced Ann Gillespie.

(2) Budget Retreat Update

Chris Michalski advised board members of outcome of budget retreat. The budget presented to the board in the spring remained in tact. There were not any major reductions or changes as a result of that review. The capital improvement projects that were recommended for next year include:

Family Aquatic Center A & E	\$1,000,000
Neighborhood Spray Grounds	\$1,100,000
Trinity View Park Renovations	\$ 475,000

Staff hopes to have the spray grounds installed by May 2011.

(3) CIP Team Project – Aquatic Facilities Master Plan

Chris reminded the board that the CIP team, led by Director, Casey Tate was asked by the Council and City Manager to put together an Aquatics Facility Master Plan for the City and hope to be done by December. Walter Ritchie and the aquatic staff will be a pivotal part of the committee.

Staff had projected 50-60,000 user visits at the new West Irving Aquatic Center, and anticipated \$80-85,000 in revenue. Leading up to the Labor Day weekend we had approximately 95,000 user visits and \$152,000 in revenue.

(4) Effects of Severe Weather

Senter Park Recreation was opened (on a temporary basis) as a shelter operation due to the heavy rain event the previous week. Cimarron Mobile Home Park was evacuated. The Street and Water Department evacuated the residents. Recreation Staff was prepared for the evacuees. Approximately 25 families were registered but all were able to find accommodations with friends or relatives.

The park system did sustain a significant amount of damage due to the flooding. Staff was working diligently to clear trails. The IISD Foundation 5K Run was relocated and it was a successful event raising \$15,000 for scholarships.

The Bio Blitz was cancelled due to the rain and high water along the Trinity River.

The Twin Wells Golf Course was impacted as well and was closed for several days. They were able to open nine holes on Saturday and the rest of the course was opened on Monday.

(5) Tree Removal at Southwest Park

Chris thanked Marcy and the Tree Board for their efforts regarding the tree at Southwest Park that will be removed. A “Resident Notice” was sent to residents within ¼ mile of the park notifying them of the removal of the tree. Mike Griffith will oversee the project.

Chris responded to questions from the Board.

B. Athletic & Aquatic Activities Update

Walter Ritchie showed the Board the ICTN video of the Miracle League Day at the West Irving Aquatic Center. Walter reviewed attendance at all seasonal aquatic facilities. The attendance figures for this summer were quite impressive. Walter answered questions from board members.

C. Litter and Corridor Team Update

Information in packet.

D. Park Maintenance Team Update

Mike Griffith showed an ICTN video of the Assessment of the Southwest Park Tree. Mike answered questions from board members.

Tree assessment of 4,000 trees to be completed by end of the week. Trees will be tagged, and information about each tree will be recorded for the life of the tree. All trees will have a history file within the city's "i-Tree software" that will maintain the history of the tree.

E. Recreation Activities Update

Ray Cerda advised the board of Recreation Activities to include fall registration, Battle of the Bands, and the Main Street Event. Ann Gillespie advised the Board of the upcoming Ms. Mature Pageant to be held October 1 at the Irving Art Center.

F. Administrative Activities Update

Gayle Averitt advised the Board of the end of the year spending restrictions. Purchases will be made for recreation programs, safety, and emergency issues only. Gayle reminded the Board of the upcoming December Awards Program. Larry asked for volunteers to serve on the Nomination Review Committee. Trivella Smith, Helen Chaplin and Chuck Kirk volunteered to serve on the committee. The committee will meet late October to review the nominations.

Item 6 – Committee Reports

A. Recreation Center Liaison Report

Trivella Smith gave a report of the activities scheduled for the Heritage Senior Center.

B. Tree Board Update

Marcy Brown-Marsden reminded the Board of the upcoming Arbor Day Celebrations.

November 11 – Proclamation at City Council Meeting

November 12 – Tree Planting at MacArthur High School – 10:30 a.m.

November 13 – Northwest Park – Boy Scouts Celebration – 10 a.m.

Item 7 – Future Agenda Items/Open Discussion

Item 8 – Adjournment

The meeting was adjourned at 7:20 p.m.