



**AGENDA**  
**City of Irving Supplemental Benefit Plan (SBP)**  
**Administrative Board**  
**Monday, September 18, 2017 at 3:30 PM**  
**City Hall, First Floor Conference Room**  
**825 W. Irving Blvd.**  
**Irving, Texas 75060**

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The Board may receive reports and presentations, deliberate, recommend or take other appropriate action on items listed on this agenda.

1. Approval of the August 21, 2017 minutes
2. Chairperson's Report
  - a. *The Private Investment Due Diligence & Safeguarding Summit* in New York, NY.
3. Portfolio Monitoring
  - a. Presentation from Grant & Eisenhofer, P.A.
4. Retirement Service and Survivor Benefits
  - a. Becky Thorn – Option No. 1
  - b. Terry Bilbrey – Option No. 1
  - c. Bonnie Raddatz – Option No. 9
5. Accounts Payable
  - a. Bank of Texas
    - i. \$7,268.04 for annual based, recordkeeping, and distribution fees.
  - b. City of Irving Payroll
    - i. \$10,266.56 for Robert Cascante Diaz's SBP Salary Assistant costs (Payroll 14 through Payroll 20 – 2017).
  - c. Rodney Adams
    - i. \$197.31 for lodging expenses at the Grand Hyatt San Antonio.
    - ii. \$75.00 for 2017 TEXPERS Summer Education Forum registration.
    - iii. \$313.88 for mileage and parking relating to the TEXPERS Summer Education Forum in San Antonio, TX.

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time:

*September 15, 2017 at 12:39pm* and will remain so posted at least 72 hours before said meeting convened.

*Evan Vaughan*

Deputy Clerk, City Secretary's Office

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This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is wheelchair accessible and handicap parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972.721.2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) or 7-1-1 for assistance.