

# How to Use Your Legal Plan



We strive to make it as easy as possible for you to use the legal plan. You can access your plan online or you can call us and we'll help you find an attorney for your particular situation.

## USING THE PLAN IS EASY

1. Find an attorney from our network of over 14,000 attorneys
2. Get a case number
3. Call the attorney and make an appointment

<b>CALL US</b> <b>800.821.6400</b> <b>(MON-FRI, 8am-8pm EST)</b>	<b>OR</b>	<b>ONLINE</b> <b>SELF SERVICE</b> <b>(MEMBERS.LEGALPLANS.COM)</b>
Let us know your legal issue and we will help you find an attorney near you. We can also give you a case number to provide to your attorney.		Visit <a href="http://members.legalplans.com">members.legalplans.com</a> and click on "Attorney Locator" to find an attorney near you. Then click on "obtain a case number" to get a case number to provide to the attorney.

Call the attorney's office, let them know you're a Hyatt Legal Plans member and provide your case number to make an appointment. That's it! When you use one of our Network Attorneys for a covered matter there are no claims forms, deductibles or usage limits.

## WHAT TO BRING

You shouldn't need to bring anything with you to the appointment other than what the attorney may need to review based on the reason for your visit. If you have any questions on what you should bring, you should ask the attorney's office when you call to make your appointment.

