



AGENDA
City of Irving Supplemental Benefit Plan (SBP)
Administrative Board
Monday, November 20, 2017 at 4:15 PM
City Hall, First Floor Conference Room
825 W. Irving Blvd.
Irving, Texas 75060

The Board may receive reports and presentations, deliberate, recommend or take other appropriate action on items listed on this agenda.

1. Approval of the October 16, 2017 minutes
2. Report from Matrix Absence Management
 - a. Claims review and Board recommendation for the following claimants:
 - i. Angela Leal (Interim-level review)
 - ii. Joanna Akins (Interim-level review)
 - iii. Richard Bass (Final-level review)
3. Morgan Stanley Smith Barney
 - a. Review and approval of revised Investment Statement Policy to allow indexing.
4. Board Chairman Report
 - a. Approval of Agreement between City of Irving Supplemental Benefit Plan and Grant & Eisenhofer P.A. for monitoring and securities and corporate litigation services.
 - b. Discussion of forming a board committee to review and recommend revisions to the last RFP for investment management consulting services.
5. Accounts Payable
 - a. Matrix Absence Management.
 - i. \$4,061.25 – administrative fees for employees that are participants of the City of Irving's Supplemental Benefit Plan (based on \$.095 per Plan Participant x 3 months).
 - b. BoK Financial
 - i. \$8,122.54 – for asset-based, recordkeeping, and distribution fees.

CERTIFICATION

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time: November 17, 2017 at 12:43pm and will remain so posted at least 72 hours before said meeting convened.

Evan Vaughan
Deputy Clerk, City Secretary's Office

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is wheelchair accessible and handicap parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972.721.2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) or 7-1-1 for assistance.