



**AGENDA**  
**City of Irving Supplemental Benefit Plan (SBP)**  
**Administrative Board**  
**Monday, December 18, 2017 at 3:30 PM**  
**City Hall, First Floor Conference Room**  
**825 W. Irving Blvd.**  
**Irving, Texas 75060**

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The Board may receive reports and presentations, deliberate, recommend or take other appropriate action on items listed on this agenda.

1. Approval of the November 20, 2017 minutes
2. Report from Morgan Stanley Smith Barney
  - a. Discuss indexing, active vs. passive
  - b. Discuss portfolio allocation to emerging markets
  - c. Discuss replacing West End Advisors
3. Retirement Service and Survivor Benefits
  - a. Ron Billey – Option No. 9
4. Board Chairman Report
  - a. The 29<sup>th</sup> Annual TEXPERS Conference – South Padre Island Convention Center & Isla Grand Hotel.
5. Accounts Payable
  - a. Matrix Absence Management.
    - i. \$4,061.25 – administrative fees for employees that are participants of the City of Irving's Supplemental Benefit Plan (based on \$.095 per Plan Participant x 3 months).
  - b. NCPERS
    - i. \$250.00 – for 2018 annual membership renewal.
  - c. TEXPERS
    - i. \$296.00 – for 2018 annual membership renewal

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time:

December 15, 2017 at 2:13pm and will remain so posted at least 72 hours before said meeting convened.

Evan Vaughan  
Deputy Clerk, City Secretary's Office

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This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is wheelchair accessible and handicap parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972.721.2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) or 7-1-1 for assistance.