



**AGENDA**  
**City of Irving Supplemental Benefit Plan (SBP)**  
**Administrative Board**  
**Monday, March 19, 2018 at 3:30 PM**  
**City Hall, First Floor Conference Room**  
**825 W. Irving Blvd.**  
**Irving, Texas 75060**

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The Board may receive reports and presentations, deliberate, recommend or take other appropriate action on items listed on this agenda.

1. Approval of the February 19, 2018 minutes
2. Consider Richard Bass' claims appeal.
3. Gabriel, Roeder, Smith & Co. (GRS)
  - a. Discussion of current actuarial equivalent assumption for retirement benefit calculations
  - b. Restricted Prior Service Credit request – Martin Avila
4. Chairman's Report
  - a. Discussion regarding review of RFP process for Investment Consulting Services
5. Retirement Service and Survivor Benefits
  - a. Glenda Kay Barbosa – Option No. 1
  - b. Ken LaDale Bradford – Option No. 9
6. Accounts Payable
  - a. Fisher Broyles, LLP
    - i. \$3,400.00 – fees for reviewing the services agreements for Aristotle and Polen Capital investment managers.
  - b. Brad Duff
    - i. \$585.00 – Initial charge for lodging at Schlitterbahn Resort during TEXPERS
    - ii. \$242.64 – Vehicle rental through Budget Rental during TEXPERS Conference
    - iii. \$257.00 – Flight through Southwest Airlines for TEXPERS Conference
    - iv. \$70.00 – TEXPERS Conference Registration fee
  - c. Matrix Absence Management
    - i. \$4,198.05 – administrative fees (based on \$0.95 per employee for 3 months) and billing adjustments

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time:

March 15, 2018 at 3:35pm and will remain so posted at least 72 hours before said meeting convened.

  
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Deputy Clerk, City Secretary's Office

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This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is wheelchair accessible and handicap parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972.721.2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) or 7-1-1 for assistance.