

AGENDA
City of Irving Supplemental Benefit Plan (SBP)
Administrative Board
Monday, July 16, 2018 at 3:30 PM
City Hall, First Floor Conference Room
825 W. Irving Blvd.
Irving, Texas 75060

The Board may receive reports and presentations, deliberate, recommend or take other appropriate action on items listed on this agenda.

1. Approval of the June 18, 2018 and July 9, 2018 minutes
2. Report from Bank of Oklahoma/Texas
 - a. Review quarterly report
3. Report from Graystone Consulting
 - a. Quarterly review and rebalancing
 - b. Review changes to the Investment Policy Statement for Board approval
 - c. Educational session regarding portfolio statistics
 - d. Discuss liquidation of ACL Alternative Fund investment
4. Retirement Service and Survivor Benefits
 - a. Angel Rocha – Option No. 9
 - b. Glenn Johnson – Option No. 9
 - c. Richard Aguirre – Option No. 9
 - d. Robert Mardis, Jr. – Option No. 7
5. Approval of Engagement of Legal Services with Lawson Attorneys PLLC.
6. Accounts Payable
 - a. Gabriel, Roeder, Smith & Co.
 - i. \$8,535.50 – for completing work on the January 1, 2018 Actuarial valuation, December 31, 2017 GASB 67/68 Disclosure, continuing work on the January 1, 2018 employee benefit statements, and extra contractual services.
 - b. Credit Card Expenses
 - i. \$237.00 – lunch catering during the finalists presentations for RFP on Investment Advisory and Custodian Services for the City of Irving's SBP.
 - c. City of Irving Payroll
 - i. \$8,734.10 – SBP Assistant Salary for Robert Cascante Diaz

AGENDA - Continued

7. Chairman's Report

- a. Provide current status on Request for Proposal for Investment Advisory and Custodian Services for City of Irving's SBP.

CERTIFICATION

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time:

July 13, 2018 at 11:00am and will remain so posted at least 72 hours before said meeting convened.



Deputy Clerk, City Secretary's Office

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas government code.

This facility is wheelchair accessible and handicap parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972.721.2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) or 7-1-1 for assistance.