



AGENDA
City of Irving Supplemental Benefit Plan (SBP)
Administrative Board
Monday, September 17, 2018 at 3:00 PM
City Hall, First Floor Conference Room
825 W. Irving Blvd.
Irving, Texas 75060

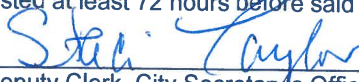
The Board may receive reports and presentations, deliberate, recommend or take other appropriate action on items listed on this agenda.

1. Approval of the August 20, 2018 minutes
2. Provide update on outstanding marital status verification letters from surviving dependent annuitants.
3. Retirement Service and Survivor Benefits
 - a. Paul Cerami – Option No. 9
 - b. Scott Weidmann – Option No. 5
4. AndCo presentation for Investment Advisory and Custodian Services for City of Irving SBP.
5. Chairman's Report
 - a. Discuss and take necessary action on Request for Proposal for Investment Advisory and Custodian Services for City of Irving SBP
6. Accounts Payable
 - a. Matrix Absence Management
 - i. \$4,084.05 – for quarterly administrative fees based on \$0.95 x 3 months through December 31, 2018.
 - b. Lawson Attorneys, PLLC.
 - i. \$3,205.00 – for legal services regarding benefit overpayments, beneficiary designations, and inquiries about the Plan
 - c. Weaver
 - i. \$3,375.00 – final bill for the financial statement audit of the City of Irving Supplemental Benefit Plan - 2017
 - d. City of Irving Payroll
 - i. \$10,093.67 – SBP Assistant salary for Robert Cascante Diaz (Payroll 14 through Payroll 20)
 - e. Gabriel, Roeder, Smith & Co.
 - i. \$6,009.00 – for completion of the January 1, 2018 benefit statements, preparation and attendance of the August 2018 Retirement Planning Workshops.

CERTIFICATION

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time:

9-14-18 at 12:10pm and will remain so posted at least 72 hours before said meeting convened.



Deputy Clerk, City Secretary's Office

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas government code.

This facility is wheelchair accessible and handicap parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972.721.2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) or 7-1-1 for assistance.