

AGENDA
Irving City Council Regular Meeting
Thursday, November 15, 2018 at 7:00 PM
City Hall, First Floor, Council Chambers
825 W. Irving Blvd., Irving, Texas 75060

Organizational Service Announcements

Invocation

Dr. William E. La Barr, Plymouth Park United Methodist Church

Pledge of Allegiance

Proclamations and Special Recognitions

Citizens' Forum

Citizens are invited to speak for three (3) minutes on matters relating to City government and on items not listed on the regular agenda.

Public Hearing: Items 1 through 51

CITY COUNCIL AGENDA

1 City Operations Update

CONSENT AGENDA

2 Approving Work Session Minutes for Wednesday, October 17, 2018

3 Approving Regular Meeting Minutes for Thursday, October 18, 2018

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.

4 Ordinance - Budget Adjustment #2 to the 2018-19 Fiscal Year Budget

Administrative Comments

1. This item has been recommended by the Financial Services Department.
2. Budget Adjustments are needed in the following funds: Criminal Justice Grant Fund, TIF #1 Fund, TIF #1 Projects Fund, Museum Fund, General Non-Bond CIP Fund, and Technology Fund.
3. Adjustments have been proposed by city staff, and have been reviewed and recommended by Budget staff and Financial Services.

Recommendation

The ordinance be adopted.

5 Resolution - Approving and Adopting the Tarrant County 9-1-1 District 2018-19 Annual Budget

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Objective No. 4.1: Safeguard public safety, security and health.
2. **Impact:** The Tarrant County 9-1-1 District is requesting its' members to approve and adopt the district's annual operating budget for 2018-19. District boundaries include all of Tarrant County, all areas outside Tarrant County included in the corporate limits of a member city, plus DFW International Airport and the City of Irving.
3. As a member city, Irving receives logistical services from the Tarrant County 9-1-1 District to interface Irving's Public Safety Answering Point (PSAP) with phone carriers.
4. The Tarrant County 9-1-1 District Board of Managers approved the 2018-19 annual operating budget at their board meeting on July 16, 2018.

Recommendation

The resolution be approved.

6 Resolution - Authorizing the Mayor to Accept Grant Funds through the Fiscal Year 2018 Emergency Management Performance Grant (EMPG) Offered by the Governor's Division of Emergency Management

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Objective No. 4.1: Safeguard public safety, security and health.
2. **Impact:** This grant assists local governments in maintaining viable emergency management/homeland security programs.
3. This reimbursement grant is for the period of October 1, 2017 to March 31, 2019.
4. This grant will reimburse the city up to 50% of allowable Emergency Management program costs, totaling \$51,315.92, which covers a portion of staff payroll, benefits, travel, and general administrative expenses for the Emergency Management Office.
5. The City has participated in this EMPG program since 2003.

Recommendation

The resolution be approved.

7 Resolution - Approving the Second Renewal of an Intergovernmental Lease Agreement Between the City of Irving and the Texas Health and Human Services Commission (HHSC), on Behalf of the Texas Department of Family and Protective Services, for the Lease of 4,175 Square Feet of Office Space at the Family Advocacy Center Located at 600 West Pioneer

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Goal No. 4.1: Safeguard public safety, security and health.
2. **Impact:** The approval of this lease agreement renewal will ensure that services provided by the Texas Department of Family and Protective Services will continue to be available at the Family Advocacy Center for families and victims of crime in the City of Irving.
3. This renewal shall be for the period of 12 months commencing on December 1, 2018 and ending on November 30, 2019 unless sooner terminated as provided.
4. This lease is provided at no cost to the Texas Health and Human Services Commission due to the government services they provide at the Irving Family Advocacy Center.

Recommendation

The resolution be approved.

8 Resolution - Approving Agreements Between the City of Irving and LexisNexis Risk Solutions FL Inc. for Access to the Accurint Crime Analysis Workstation Subscription Service and the LexisNexis Public Safety Data Exchange Database in the Annual Amount of \$26,384.00 for Information Related to Public Safety and Law Enforcement Investigations

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Goal No. 4.1: Safeguard public safety, security and health.
2. **Impact:** Accurint Crime Analysis, Accurint for Law Enforcement Plus and Accurint for Law Enforcement Mobile are services which provide police officers and investigators with access to an extensive collection of public, open source and proprietary records, allowing them to more efficiently locate people, assets, businesses, affiliations and other critical facts, and to make connections among individuals, incidents, activities, and locations, in an effort to generate comprehensive reports on these matters.
3. This subscription agreement shall be effective October 1, 2018 through September 30, 2019, unless sooner terminated in accordance with the provisions of the agreement. An optional (12) month renewal term may be provided with a 30 day advance notice.
4. Funding in an amount of \$26,384.00 is available in the Police Department budget within the General Fund.

Recommendation

The resolution be approved.

9 Resolution - Approving an Amended and Restated Interlocal Agreement Between the City of Irving Tax Increment Reinvestment Zone Number One (TIF #1), City of Irving, and the Dallas County Utility Reclamation District (DCURD) Concerning Desiltation of District Waterways and Other Public Infrastructure Projects in the Amount of \$12,373,869

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** The Amended and Restated Interlocal Agreement (ILA) among the City, TIF 1 and the Dallas County Utility and Reclamation District (DCURD) will provide funding for essential flood control, Area Personal Transit (APT) projects, Williams Square Plumbing and Streeter Pump Station Emergency Generator construction.

3. A budget adjustment of \$9,823,660 from TIF 1 fund balance was requested on this agenda to fund this ILA.
4. DCURD currently has a \$387,000 ILA with TIF 1 for flood control projects and a developer reimbursement agreement to fund various APT projects in the amount of \$2,163,209. In the form of a Developer Reimbursement, DCURD is not eligible to received reimbursement until all components of the agreement are complete.
5. In order for DCURD to seek reimbursement for the completed projects, staff and DCURD recommend rolling the projects from the Developer Reimbursement agreement to the amended ILA TIF 1 currently has with DCURD.
6. Upon approval, the amended DCURD ILA will total \$12,373,869. The projects and costs will be:
 - a. Waterway Dredging \$321,173
 - b. APT Guideway Engineering Inspection \$85,000
 - c. Urban Center Levee-Risk Analysis \$100,000
 - d. Streeter Pump Station Emergency Generator Constr. \$10,000,000 (new project)
 - e. Williams Square Fountain Plumbing \$100,000 (new project)
 - f. APT Study and Engineering \$973,651 (amended project)
 - g. Bell Tower Passenger Cross Over \$110,000 - Complete
 - h. APT Guideway Repairs-Phase 2 \$200,937 - Complete
 - i. Emergency Generator Engineering \$483,108 - Complete
7. The amended ILA will provide up-front funding of \$10,000,000 for the Streeter Pump Station Emergency Generator Construction. The terms of the amended ILA require DCURD to provide proof of completion within 30 days of completion, provide evidence confirming the expenditures related to the construction of the generator and return any remaining balance within 30 days of the completion of the project.
8. The amended ILA was recommended for approval by the TIF Board at their October 16, 2018 Board Meeting.
9. Funding in the amount of \$12,373,869 is available in the fund balance of the TIF 1 Operating Fund.

Recommendation

The resolution be approved.

10 Resolution - Reimbursing the City of Irving the Remaining Tax Increment Financing District Number 1 Fund Balance in the Estimated Amount of \$25,000,000 and Transferring to the Non-Bond Capital Improvement Project Fund for Use on Future Capital Projects Within Tax Increment Financing District Number 1 Boundaries

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** Approval of this resolution will reimburse the City all remaining TIF 1 fund balance at the end of Fiscal Year 2019 for completed public infrastructure projects within TIF 1 boundaries and transfer those funds to the City's Non-Bond CIP Fund for use on future public infrastructure projects with the TIF 1 boundary in the estimated amount of \$25,000,000.
3. Any remaining TIF 1 fund balance at September 30, 2019 will be shared pro-rata with the Carrollton-Farmers Branch ISD, Irving ISD and the Dallas Community College District (the "Participating Entities").
4. The TIF 1 fund balance at September 30, 2019 is estimated to be \$25,000,000.
5. In order to retain these estimated funds for use within the TIF 1 boundaries, the TIF 1 Board approved a resolution at their October 16, 2018 meeting recommending the City be reimbursed for the completed capital improvement projects listed in Exhibit A.
6. The Board further recommended that the funds, when and if available, be encumbered to reimburse the city and transferred to the City's Non-Bond CIP Fund to be used for future projects within TIF 1.
7. A budget adjustment for \$25,000,000 was placed on this agenda for Council consideration.

Recommendation

The resolution be approved.

11 Resolution - Approving a Contract with West Publishing Corporation for Computer Assisted Legal Research Services for the City Attorney's Office, Police Legal Advisor, and Municipal Court Judges, in an Average Annual Amount of \$40,898.40

Administrative Comments

1. This item is recommended by the City Attorney's Office, the Police Department, and the Municipal Court.
2. **Impact:** Approval of this contract will allow for the continuation of computer assisted legal research services for cases, statutes, administrative regulations, law reviews and journals, and other legal reference materials to meet the needs of the City Attorney's Office, Police Legal Advisor, and Municipal Court Judges.
3. Pricing has been locked in for three years, with a 3% price increase each contract year.
4. Funding for Fiscal Year 2018-19 is available in the City Attorney's Office, Police Department, and Municipal Court budgets within the General Fund.

Recommendation

The resolution be approved.

12 Resolution - Approving the Authorization of Expenditure to Half Associates, Inc., in the Amount of \$105,000.00, for Phase II of the Professional Services Agreement for the Development of the Parks, Recreation and Open Space Master Plan

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department and Parks and Recreation Department.
2. **Impact:** This item will approve funding of Phase II of the Parks Open Space Master Plan which includes an Aquatics & Recreational Facilities Needs Assessment, Strategies, Implementation and Action Plan and Final Report adoption.
3. **This item was presented to the Community Services Committee on March 22, 2018.**
4. Phase I of the Master Plan consisted of Base Map Preparation, Inventory Reconnaissance, Public Input Meetings, Parks Assessment and Strategies and Departmental Operations Assessment and Strategies.
5. The Master Plan was funded over two fiscal years. Phase I was budgeted in FY 2017-18 in the amount of \$245,000.00. Phase II is budgeted in FY 2018-19 in the amount of \$105,000.00. This expenditure will bring the total plan cost to \$350,000.00.

6. Funding in the amount of \$105,000.00 is available in the Irving Special Activities Fund within the General Fund.

Recommendation

The resolution be approved.

13 Resolution - Approving a Professional Services Agreement Between the City of Irving and Halff Associates, Inc., in an Amount Not to Exceed \$500,000.00, for As-Needed Real Estate Acquisition, Appraisal, Survey and Right-Of-Way (ROW) Professional Services

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department.
2. **Impact:** This agreement ensures ROW services are secured in a timely manner to avoid delaying critical Public Works projects.
3. **This item will be presented to the Transportation and Natural Resources Committee on November 14, 2018.**
4. The scope of services for this agreement include the following:
 - title and closing
 - negotiating
 - relocation assistance
 - condemnation support
 - relocation appeals
 - eviction process
 - disposal of property
 - appraisal
5. The RFQ process was waived for this temporary agreement. The term of this agreement will be 6 months. This term will allow for necessary ROW services to be obtained prior to an award for professional services through an RFQ (request for qualifications) process.
6. Funding for this agreement is available in various project funds.

Recommendation

The resolution be approved.

14 Resolution - Awarding a Contract to JC Commercial Inc., in the Amount of \$1,194,777.00 for the CDBG-Funded Senter Park Recreation Center Renovation Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department, the Planning and Community Development Department and the Parks and Recreation Department. It supports Strategic Objective 4.5 – Implement enhancements to cultural and recreational facilities.
2. **Impact:** This contract will provide for the renovation of several areas inside the Senter Park Recreation Center.
3. **This item was presented to the Parks and Recreation Board on August 13, 2018 and to the Community Services Committee on October 18, 2018.**
4. The project will establish a new and expanded 2nd level gym and exercise room complete with a larger, adjacent and accessible locker room facility. It will transform the current exercise and weight rooms into new activity room and storage space. Improvements will be made to the east side first level restroom area to comply with accessibility requirements.
5. The project will also provide improvements to the north lobby entrance and create an open and inviting main reception area that improves staff visibility and expanded office space in place of the current Sports Hall of Fame.
6. Bids were received from 4 bidders. Taurus Commercial, Inc., submitted the lowest responsive responsible bid of \$1,313,400.00. However, to bring the project closer to budget, base bid line items 1.2 and 1.5 were removed and three alternate items were added, line items 2, 3 and 8. This overall adjustment made JC Commercial, Inc., the new lowest responsive responsible bidder at \$1,194,777.00. The recommended award amount is \$102,363.00 (9.4%) above the project budget.

J.C. Commercial, Inc. Base Bid Amount			\$1,396,777.00
Omit	Line Item# 1.2	Corridor 135, men's 136, shower 137, women's 138, shower 139: all associated work with these rooms as described by the documents	- \$161,000.00
Omit	Line Item# 1.5	Racquetball court 127, racquetball court 128, racquetball court 129, racquetball court 130: all associated work with these rooms as described by the documents	- \$161,000.00
Include	Alt. Item# 2	Information 105 (reception area) all work associated with this room as shown on documents	+ \$86,000.00
Include	Alt. Item# 3	Office 104 (new Office space in former Hall of Fame area) all work associated with this room as shown on documents	+ \$22,000.00
Include	Alt. Item# 8	North lobby 101 (main entry lobby area) all ceiling work associated with this room	+ \$12,000.00
Recommended Award Amount			\$1,194,777.00

7. Funding in the amount of \$1,194,777.00 is available within the Community Development Block Grant Fund.

Recommendation

The resolution be approved.

15 Resolution - Awarding a Contract to Schmoldt Construction, in the Amount of \$1,474,333.00 for the Irving Museum and Heritage Center Building Remodeling Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department and the Department of Arts and Culture. It supports Strategic Objective 2.5 – Support strategic investments in city facilities.
2. **Impact:** The Irving Archive and Museum (IAM) will be the central hub of the City of Irving's museum system, which includes the Irving Archives, Ruth Paine House, Jackie Townsell Bear Creek Heritage Center and the Mustangs of Las Colinas and Museum.
3. **This item was presented to the Community Services Committee on October 18, 2018.**
4. The work to be performed under this contract consists of selective demolition and new construction and will encompass 22,000 square feet on the first floor of what was the Central Library and will feature the following elements: a Lobby and Museum Store, Temporary Exhibition Gallery, Spark! Lab, Central Exhibition Space,

Collection Storage, Office Space and renovation of restrooms.

- Bids were received from 8 bidders, one bid was without Bid Bond and non-responsive. Schmoldt Construction, submitted the lowest responsive responsible bid of \$1,378,223.00, which is \$121,777.00 (8.8%) below the project estimate. Staff recommends the following adjustments which will bring the total to \$1,474,333.00 which is \$25,667.00 (1.7%) below the project estimate.

Bid Item #	Description	Base Bid
		\$1,378,223.00
Alternate #1	Roller window shades at exterior walls	\$20,000.00
Alternate #2	Additional light fixtures as indicted on the Drawings and specified in Division 26 Section "LED Interior Lighting"	\$9,700.00
Alternate #3	Additional light fixture diffusers as indicated on Drawings and specified in Division 26 Section "LED Interior Lighting"	\$3,000.00
Alternate #4	Perimeter museum exhibit walls as indicated on Drawings and as specified in Division 09 Section "Finishes"	\$13,410.00
Project Contingency		\$50,000.00
Final Total		\$1,474,333.00

- Schmoldt Construction is a 16-year-old company doing extensive remodels/renovations, parks, sports facilities and new construction builds. Schmoldt Construction is actively seeking Minority and/or Women-owned business (M/WBE) participation.
- Funding in the amount of \$1,474,333.00 is available within the Heritage and Museum Fund.

Recommendation

The resolution be approved.

16 Resolution - Approving Addendum No. 3 to the Agreement with Komatsu Architecture, in the Amount of \$13,465.00, for the Planning, Design and Construction Administration of the Irving Museum and Heritage Center, which will expand the design and documentation of the Energy Management System throughout the former Central Library Building

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department.
2. **Impact:** An energy management system (EMS) throughout the building improves energy efficiency of the heating, ventilation and air conditioning system and maximizes comfort for employees and occupants of the building.
3. The Irving Museum and Heritage Center design included an EMS for the museum only. This addendum expands the EMS throughout the remainder of the building, which includes the second and third floors and would benefit the Study and Library Administration. Installation of an EMS for the entire building at the same time will minimize cost of installation and improve operational efficiencies.
4. The professional services provided under the agreement are listed below:

RES-2016-455	December 8, 2016	Original Award – Planning, Design and Construction Administration of the Irving Museum and Heritage Center.	\$214,323.00
AA5677	January 12, 2018	Addendum #1 – Revised the schematic plans to combine the museum and archives space and utilized the entire 1 st floor.	\$37,070.00
AA6046	September 26, 2018	Addendum #2 – Provided additional design details and documentation for the exhibit perimeter walls.	\$5,275.00
Pending	November 15, 2018	Addendum #3 – Will expand the design details and documentation of the Energy Management System throughout the building.	\$13,465.00
Final Agreement Total			\$270,133.00

5. This project is funded separately and will not impact the Heritage and Museum Fund.
6. Funding in the amount of \$13,465.00 is available within the City Building Improvement Bond Fund.

Recommendation

The resolution be approved.

17 Resolution - Approving Change Order No. 1 to the Contract with Flow-Line Construction, Inc., in the Amount of \$229,480.50 for the Singleton Water and Wastewater Improvements Project

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact:** This change order will address the unforeseen issues the project incurred with contaminated groundwater and allow the full completion of the proposed utility improvements.
3. **This item will be presented to the Transportation and Natural Resources Committee on November 14, 2018.**
4. On May 31, 2018, the project encountered groundwater contaminated with hydrocarbons, on the north side of Shady Grove Road and Singleton, which caused the project to be shut down in order to formulate a plan to address the contamination.
5. A mobile water treatment facility and storage tanks were required to be placed on-site in order to pump the contaminated water out of the bore pits and ditch lines of the wastewater main installation site.
6. Additional testing equipment was needed and all standard rubber gaskets on the pipe joints and manholes had to be replaced with hydrocarbon resistant nitrile gaskets, as well as ventilation equipment had to be provided for the workers.
7. This change order increases the contract by 25% and 15 calendar days.
8. Staff has negotiated a fair and reasonable price for this change order based on existing unit prices in the contract.
9. Funding in the amount of \$229,480.50 is available within the Sanitary Sewer Bond Fund.

Recommendation

The resolution be approved.

18 Resolution - Approving a Revised Local Transportation Project Advance Funding Agreement for a Surface Transportation Block Grant Project (STBGP) Between the City of Irving and TXDOT for Conflans Road Extension SH161 (PGBT) to Valley View Lane and Terminating the Existing STBGP with TXDOT for Conflans Road Extension SH161 (PGBT) to Valley View

Administrative Comments

1. This item is recommended by the Traffic and Transportation Department.
2. **Impact:** The City of Irving submitted a Transportation Improvement Plan (TIP) modification to NTCOG in November 2017 that was approved by the Regional Transportation Council (RTC) in February 2018, and finally approved by TxDOT and Federal Highway Administration (FHWA) in May 2018. The purpose of this submittal was to adjust the budget for the Conflans Project thereby allowing the City of Irving to be reimbursed for franchise utility relocation and right-of-way acquisition. The participation amount will be 80% federal and 20% local.
3. TXDOT has given notice that the original Local Transportation Project Advance Funding Agreement for Conflans Road Extension SH161 (PGBT) to Valley View Lane executed on July 2, 2007 is being amended by termination and replaced by this new agreement.
4. **This item will be presented to the Transportation and Natural Resources Committee on November 14, 2018.**
5. Funding in the amount of \$4,815,725.60 is available in the Traffic and Transportation Department budget within the Street Improvement Bond and Non-Bond Fund.

Recommendation

The resolution be approved.

19 Resolution - Approving the Renewal from Sole Source Provider Information Builders for Business Intelligence and Performance Management Framework (PMF) Software Maintenance and Support in the Total Amount of \$61,818.95

Administrative Comments

1. This item is recommended by the Information Technology Department.
2. **Impact:** This support renewal keeps the city's Business Intelligence and Performance Management software legally licensed and operating efficiently.
3. The Business Intelligence software is used primarily by the Police Department and provides critical information to police officers in the field, as well as dashboards, reports, and crime maps to offices and police management.

4. The PMF system is managed by the Performance Office, but is used by every department in the city. It provides electronic management, data entry, and tracking of the city's strategic plan and all related Key Performance Indicators (KPIs) and measures. Each department in the city is responsible for the data entry and review of their KPI measures to provide a balanced scorecard and demonstrate how their initiatives are cohesive with the overall strategic plan for the organization.
5. The support has increased by 5% this year over the previous year.
6. Funding is available in the Information Technology Department budget within the General Fund.

Vendor	Contract Term	Total Amount	Fiscal Year(s)
Information Builders	12/28/18 – 12/27/19	\$61,818.95	FY 2018-19

Recommendation

The resolution be approved.

20 Resolution - Approving an Interlocal Agreement with the North Central Texas Council of Governments (NCTCOG) in the Amount of \$21,169.20 to Provide 2019 Digital Orthophotography and LiDAR

Administrative Comments

1. This item is recommended by the Water Utilities Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact:** Purchasing the 2019 digital orthophotography and LiDAR will replace outdated aerial imagery and LiDAR used extensively by several city departments. Updates are essential to show the latest development on the ground to generate maps used for operations, project design, economic development, presentations and investigations.
3. **This item will be presented to the Transportation and Natural Resources Committee on November 14, 2018.**
4. The digital orthophotography and LiDAR are heavily used in the CIP planning and design process for water, sewer, drainage and street projects. It provides elevation and location information related to features such as sidewalks, buildings, parking lots, driveways, fences, lakes, streams, and tree canopy that are factored into engineering decisions.
5. The updated digital orthophotography and LiDAR also provide field employees a better spatial reference when trying to locate city assets that may be difficult to see or find such as sewer manholes and water system valves.

6. The total cost for the 2019 is \$21,169.20 and the funding breakdown is as follows:

Water and Sewer System Fund: \$10,584.60 (50%)

General Fund: \$10,584.60 (50%)

7. Funding in the amount of \$21,169.20 is available within the Water and Sewer System Fund and the General Fund.

Recommendation

The resolution be approved.

21 Resolution - Approving Second Amendment to the Advanced Funding Agreement Between the City of Irving and the Sulphur River Basin Authority (SRBA) for Advanced Funding for Water Resources Planning in the Sulphur River Basin

Administrative Comments

1. This item is recommended by the Water Utilities Department. It supports Strategic objective 2.1 – Secure a reliable future water supply.
2. **Impact:** This agreement will potentially provide Irving the ability to acquire approximately 25,000 acre-ft/yr (22.3 MGD) of future water developed in the Sulphur River Basin to meet Irving’s ultimate water needs.
3. **This item was discussed at the Transportation and Natural Resource Committee on October 17, 2018 and will be discussed again on November 14, 2018.**
4. The Metroplex has been partnering with the Sulphur River Basin Authority (SRBA) since 2002 and has been the lead sponsor for water development within the Sulphur River Basin. The Metroplex group is known as the Joint Committee for Project Development (JCPD). The JCPD includes Dallas, Irving, the North Texas Municipal Water District (NTMWD), the Tarrant Regional Water District (TRWD), and the Upper Trinity Regional Water District (UTRWD).
5. The JCPD has funded SRBA’s budget for administrative purposes and project development through an Advanced Funding Agreement.
6. SRBA needs to be funded through August of 2019 to complete on-going studies. The Second Amendment does not add any additional funding to the Advanced Funding Agreement, but it does extend the expiration date of the agreement to August 31, 2019 to complete these on-going studies.
7. SRBA approved the Second Amendment to the Advanced Funding Agreement at their September 18, 2018 Board Meeting.

Recommendation

The resolution be approved.

Bids & Purchasing Items Items 22-40

22 Resolution - Approving Funds for As-Needed Purchases from Fastenal Company in the Estimated Amount of \$110,000.00 for Maintenance, Repair & Operations (MRO) Supplies and Related Services through the National Intergovernmental Purchasing Alliance Company (National IPA)

Administrative Comments

1. This item is recommended by the Financial Services Department – Purchasing Division.
2. **Impact:** Use of this contract will allow the city to purchase MRO items under the best possible terms and conditions for the city.
3. These purchases are supported by a Vendor/Member contract between the City of Irving and Fastenal Company which was approved by RES-2018-115 on April 6, 2018. This contract supports utilization of National IPA Contract No. R142101 for maintenance, repair & operations (MRO) supplies and related services which expires March 31, 2019.
4. Requested funding in the estimated amount of \$38,250.00 through the end of the current contract term will be utilized for as-needed purchases of tools, maintenance supplies, hardware items, etc. from local stores or by purchase order for various departments.
5. In addition, Fastenal provides a vending program at no cost to the city for dispensing often-used items in order to provide accountability for employee usage. Streets is currently using this program, and the Water Utilities and Parks and Recreation departments anticipate increased spending in the estimated amount of \$70,000.00 with Fastenal when items currently being purchased through other vendors begin to be dispensed through Fastenal vending machines. Although spending with Fastenal is increasing, we anticipate a lower overall spend on vended items due to competitive pricing and greater accountability through the vending program.
6. Funding for Fiscal Year 2018-19 is available in various departmental budgets within various funds.

Recommendation

The resolution be approved.

23 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Lone Star Auctioneers, Inc., for Online Auto Pound, Surplus City Vehicle & Equipment, and Police Property Room Auctions through The Interlocal Purchasing System (TIPS) Program Administered by the Region VIII Education Service Center

Administrative Comments

1. This item is recommended by the Financial Services Department – Purchasing Division, the Fleet Services Division, and the Police and Parks & Recreation departments.
2. **Impact:** Establishment of a Vendor/Member Contract between the City of Irving and Lone Star Auctioneers, Inc., for utilization of TIPS Contract No. 2102716 for auctioneer services which will expire on October 25, 2019, allows the city to procure these services under the best possible terms and conditions.
3. The city currently secures revenue through monthly online auctions of unclaimed, impounded vehicles as well as through periodic online auctions of various surplus city vehicles and equipment, with no commission fees withheld. A buyer’s premium of 12% of their bid is charged to buyers, added to invoices and retained by the auctioneer to offset selling costs.
4. Abandoned/seized Police Property Room items will also be auctioned utilizing services provided by this contract. Due to the additional services required for these auctions, a commission fee of 8% of auction proceeds will be charged to the city. The buyer’s premium of 12% as noted above will also apply.
5. MWBE participation in this contract is 100%.
6. Revenue received as a result of this contract for auctioneer services will be deposited in the General Fund, Vehicle & Equipment Replacement Fund, Water & Sanitary Sewer Fund, or Solid Waste Enterprise Fund as may be appropriate. Net revenue from auction sales for Fiscal Year 2017-18 is show below.

AUCTION TYPE	NET REVENUE
Auto Pound	\$425,912.50
Fleet	\$499,205.00
Tires	\$ 2,095.00
Warehouse	\$ 7,845.00
Property Room	\$ 10,184.40

Recommendation

The resolution be approved.

24 Resolution - Approving and Accepting the Bids of RTP Armor, LLC, and G T Distributors, Inc., in an Amount Not to Exceed \$104,000.00 for an Annual Contract to Provide Police Ammunition

Administrative Comments

1. This item is recommended by the Police Department.
2. **Impact:** Purchase of ammunition will provide the necessary supplies for firearms training and qualifications as well as tactical operations.
3. This award establishes an annual contract to provide police ammunition.
4. There were no responses received for Items 5 and 6; therefore, these items will be not be awarded at this time.
5. Funding for Fiscal Year 2018-19 is available in the Police Department budget within the General Fund while funding for Fiscal Year 2019-20 is subject to budget appropriation. All expenditures will be made in the current fiscal year.
6. Because this contract runs from November 2018 through October 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

Vendor	Items	Contract Term	Total Estimated Amount	Fiscal Year(s)
RTP Armor, LLC	1 and 3	11/16/18 – 10/31/19	\$ 87,000.00	2018-19
G T Distributors, Inc.	2 and 4		\$ 17,000.00	2019-20
TOTAL NOT TO EXCEED AMOUNT			\$104,000.00	

Recommendation

The resolution be approved.

25 Resolution - Approving the Purchase from Fisher Scientific Co., LLC, for Five FLIR R400 Chemical ID and Radiation Detection Devices in the Total Amount of \$79,950.00 through the Houston-Galveston Area Council of Governments (H-GAC) Interlocal Cooperative Purchasing Program

Administrative Comments

1. This item is recommended by the Police Department – Office of Emergency Management.
2. **Impact:** The purchase of this equipment will provide increased capabilities of radiation detection for five Regional FBI accredited bomb squads.

- This purchase is part of the Fiscal Year 2017 State Homeland Security Grant Program (SHSP) Regional EOD Project to be utilized by Regional FBI accredited bomb squads including Irving. The Homeland Security Grant requires that one subrecipient of the Grant make the collective purchase for the other eligible entities in the region. By procuring the goods this way, the group is able to secure the most favorable pricing. The City of Irving will be purchasing a total of five (5) radionuclide identification devices on behalf of the region, to be distributed as listed below:

City of Irving	1 unit
City of Dallas	1 unit
City of Mesquite	1 unit
City of Plano	1 unit
City of North Richland Hills	1 unit
Total	5 units

- The purchase is supported by a Vendor/Member contract pursuant to a Cooperative Purchasing Agreement between the City of Irving and Fisher Scientific Co., LLC. The contract was approved by Administrative Award No. 5940 utilizing H-GAC Contract No. EP11-17 Emergency Preparedness & Safety Equipment, which expires on October 31, 2020.
- Funding in the amount of \$79,950.00 is available in the Emergency Management Grant Fund.

Recommendation

The resolution be approved.

26 Resolution - Rejecting All Proposals for an In-Car Video System for Irving Police Department

Administrative Comments

- This item is recommended by the Police Department.
- Impact:** In-car video systems give police officers the required equipment to protect themselves, their fellow officers, and the City of Irving community while working in the field by accurately documenting any and all public contact.
- All bids received were over budget and staff recommends exploring other potential options.

Recommendation

The resolution be approved.

27 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement Between the City of Irving and Musco Sports Lighting, LLC, through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard) and Authorizing Spending for As-Needed Parks & Recreation Equipment Field Lighting Products and Installation in the Total Estimated Amount of \$542,241.00

Administrative Comments

1. This item is recommended by the Parks & Recreation Department, the Irving Arts Center, and the Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member Contract between the City of Irving and Musco Sports Lighting, LLC, for utilization of BuyBoard Contract No. 512-16 which expires on September 30, 2019, will allow the city to obtain field lighting products and installation under the best possible terms and conditions for the city.
3. These purchases for lighting systems and repairs, will ensure that Parks and Recreation facilities are equipped with safe, essential and progressive lighting components for our customers. In addition, the Irving Arts Center will be utilizing this contract to upgrade the facility’s parking lot security lighting.
4. Funding for Fiscal Year 2018-19 is available in the Parks & Recreation Department budget within the General Fund, the Park Improvement Bond Fund, and the Irving Arts Center General Fund.

Vendor	Contract Term	Total Estimated Amount	Fund
Musco Sports Lighting, LLC	11/16/18 – 9/30/19	\$ 50,000.00	General
		\$400,000.00	Park Improvement Bond
		\$ 92,241.00	Irving Arts Center General
TOTAL		\$542,241.00	

Recommendation

The resolution be approved.

28 Resolution - Approving the First Renewal of the Consulting Agreement with Holmes, Murphy & Associates, LLC, in the Total Estimated Amount of \$96,000.00 for Employee Healthcare Consultant Services

Administrative Comments

1. This item is recommended by the Human Resources Department.
2. **Impact:** Employee healthcare consultant services will assist the city by identifying creative long-term strategies and short-term tactics that will improve plan performance and maintain a sustainable health and wellness program. Additionally, the consultant will bring to the table innovative, integrated solutions for city consideration that may influence or impact projected healthcare costs and trends in areas such as wellness, disease management, and overall health plan management.
3. Services provided under this contract include, but are not limited to, the following: healthcare plan analysis, disease management review and initiatives, annual benefit review analysis, budget analysis and support, pharmacy program review, strategic planning, Affordable Care Act compliance, network development, actuarial analysis and data analytics, creation of benefit communication materials for enrollments and various health and wellness campaigns, and attendance of city management meetings as needed and requested.
4. This renewal establishes the continuation of an annual contract for providing employee healthcare consultant services. The original contract was awarded to the firm scoring the highest points based on evaluation criteria established through a Request for Proposals process. This is the first of five one-year renewal options. The current contract expires December 31, 2018.
5. Funding for Fiscal Year 2018-19 is available in the Health Self-Insurance Fund, while funding for Fiscal Year 2019-20 is subject to budget appropriation.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Holmes, Murphy & Associates, LLC	1/1/19 – 12/31/19	\$72,000.00	2018-19
		\$24,000.00	2019-20
TOTAL		\$96,000.00	

Recommendation

The resolution be approved.

29 Resolution - Approving and Accepting the Bid of DFW Printing Company, Inc., the Total Estimated Amount of \$73,676.55 for an Annual Contract for Printing of Resident Newsletter

Administrative Comments

1. This item is recommended by the Communications Department.
2. **Impact:** Printing and distribution of the City Spectrum ensures that city information and events are communicated to residents in a timely manner.
3. This award establishes an annual contract for the continuation of printing the resident newsletter.
4. Funding for Fiscal Year 2018-19 is available in the Communications Department budget within the General Fund while funding for Fiscal Year 2019-20 is subject to budget appropriation.
5. Because this annual contract runs from December 2018 through November 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
DFW Printing Company, Inc.	12/1/18 – 11/30/19	\$ 61,867.80	2018-19
		\$ 11,808.75	2019-20
TOTAL		\$ 73,676.55	

Recommendation

The resolution be approved.

30 Resolution - Approving and Accepting the Bid of Martin Marietta Materials, Inc., in the Total Estimated Amount of \$66,000.00 for Ice Control Sand

Administrative Comments

1. This item is recommended by the Traffic & Transportation Department – Streets Division.
2. **Impact:** This contract will provide ice control sand necessary for crews to perform emergency operations and to maintain the safety of the transportation network within the City of Irving.

3. **This item will be presented to the Transportation and Natural Resources Committee on November 14, 2018.**
4. This award establishes an annual contract for the continuation of providing ice control sand. This contract is for one year with two one-year renewal options.
5. Funding for Fiscal Year 2018-19 is available in the Traffic & Transportation Department budget within the General Fund, while funding for Fiscal Year 2019-20 is subject to budget appropriation.
6. Because this annual contract runs from November 2018 through October 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Estimated Expenditure	Fiscal Year(s)
Martin Marietta Materials, Inc.	11/16/18 – 10/31/19	\$55,000.00	2018-19
		\$11,000.00	2019-20
TOTAL		\$66,000.00	

Recommendation

The resolution be approved.

31 Resolution - Approving a Professional Services Agreement between the City of Irving and LCA Environmental, Inc., in an Amount Not to Exceed \$400,000.00 for Environmental Assessment Services

Administrative Comments

1. This item is recommended by the Capital Improvement Program (CIP) Department.
2. **Impact:** Environmental Assessment Services are necessary to ensure compliance with state and federal environmental regulations when acquiring, remediating, and/or demolishing property. Various departments utilize these services including CIP, Water Utilities, Economic Development, Planning & Community Development, Parks & Recreation, and Code Enforcement.
3. **This item was discussed at the June 6, 2018 Transportation & Natural Resources Committee meeting and will be presented on November 14, 2018.**
4. Examples of services provided under this contract include usage by CIP for underground storage tank assessment, by Water Utilities for industrial hygiene issues, and by Economic Development and Code Enforcement for comprehensive

asbestos surveys on abandoned buildings.

5. Requests for Qualifications were solicited for these services; qualifications were received from 14 firms. Of the three (3) firms chosen to be interviewed, LCA Environmental, Inc., was determined to be the most highly qualified provider for the services solicited.
6. Staff has negotiated a fair and reasonable agreement with LCA Environmental, Inc., for these services and recommends award.
7. Minority- and/or Women-owned Business Enterprise (MWBE) participation in this award is 100%.
8. Solicitations for annual contracts for professional services are re-issued every three to four years to ensure the best value for the required services is obtained. This is a one-year contract with two one-year renewal options.
9. Funding for Fiscal Year 2018-19 is available within various project funds, while funding for Fiscal Year 2019-20 is subject to budget appropriation.
10. Because this annual contract runs from November 2018 through October 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Estimated Expenditure	Fiscal Year(s)
LCA Environmental, Inc.	11/16/18 – 10/31/19	\$367,000.00	2018-19
		\$ 33,000.00	2019-20
TOTAL		\$400,000.00	

Recommendation

The resolution be approved.

32 Resolution - Ratification of Payments Made to Air Conditioning Innovative Solutions (ACIS), Inc., in the Total Amount of \$50,912.00 for Emergency Air Conditioning Repairs at Lee Park Recreation Center and West Irving Library

Administrative Comments

1. This item is recommended by the Capital Improvements Program Department. It supports Strategic Objective 2.5 - Support strategic investments in city facilities.
2. **Impact:** Failure of the rooftop HVAC equipment at Lee Park Recreation Center and West Irving Library had the potential to adversely affect the comfort and service of residents and visitors who utilize these facilities. Building & Equipment Services

Director, Chris Hooper, declared this situation an emergency on May 10, 2018 in order to immediately order equipment for the replacement of the failed HVAC rooftop units.

3. **This item will be presented to the Transportation & Natural Resources Committee on November 14, 2018.**
4. ACIS was able to order the required units immediately and scheduled the replacements to occur upon receipt of the unit. The quote for these units was provided through TIPS Purchasing Cooperative Contract #0180205 and was deemed by staff to represent fair and reasonable pricing. A supporting Vendor/Member contract was in process at the time of the emergency declaration and was in place prior to receipt and installation of the HVAC units.
5. The Lee Park Recreation Center HVAC unit was replaced with a 25 ton unit, and the West Irving Library HVAC unit was replaced with a 5-ton water source heat pump unit.
6. Funding in the amount of \$50,912.00 was available in the City Building Improvement Bond Fund.

Recommendation

The resolution be approved.

33 Resolution - Approving Funds for As-Needed Purchases from Ennis-Flint, Inc., in the Estimated Amount of \$40,000.00 per Year for Three Years for Traffic Paint through Sourcewell (Formerly National Joint Powers Alliance)

Administrative Comments

1. This item is recommended by the Traffic and Transportation Department.
2. **Impact:** This Vendor/Member contract will allow the Traffic and Transportation Department to continue utilizing Ennis-Flint, Inc., to supply paint for pavement markings within the City of Irving.
3. **This item will be presented to the Transportation and Natural Resources Committee on November 14, 2018.**
4. A Vendor/Member contract between the City of Irving and Ennis-Flint, Inc., was approved on March 6, 2018 by Administrative Award No. 5750. The contract supports utilization of Sourcewell Contract No. 062617-EPI for as-needed purchases of traffic paint for Fiscal Year 2017-18. The current contract expires on September 26, 2021.

5. Traffic and Transportation recommends approval of expenditures in the total estimated amount of \$120,000.00, which will ensure the ability to purchase traffic paint in a timely manner for the remaining three years of the contract term.
6. Funding for Fiscal Year 2018-19 is available in the Traffic and Transportation Department budget within the General Fund, while funding for Fiscal Years 2019-20 and 2020-21 is subject to budget appropriation.
7. Because this spending amount is requested for the period of November 2018 through September 2021, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total amount is not exceeded.

Vendor	Spending Term	Total Estimated Amount	Fiscal Year(s)
Ennis-Flint, Inc.	11/16/18 – 9/26/21	\$ 40,000.00	2018-19
		\$ 40,000.00	2019-20
		\$ 40,000.00	2020-21
TOTAL		\$120,000.00	

Recommendation

The resolution be approved.

34 Resolution - Approving Additional Funds for As-Needed Services from ThyssenKrupp Elevator Corporation, in an Amount Not to Exceed \$75,000.00 for Service and Maintenance of City Facility Elevators, Utilizing The Cooperative Purchasing Network (TCPN) which is sponsored by the Region IV Education Service Center

Administrative Comments

1. This item is recommended by the Capital Improvement Program (CIP) Department – Facilities Maintenance Division.
2. **Impact:** Service and maintenance of city facility elevators provides for the safety and security of residents and employees by ensuring the proper operation of elevators within city facilities.
3. A contract between the City of Irving and ThyssenKrupp Elevator Corporation for elevator service and maintenance was approved on October 13, 2016 by RES-2016-391 in an amount not to exceed \$180,000.00 for maintenance and as-needed repairs of one half of the city's elevators. The remaining city elevators were added to the contract by addendum on September 7, 2017 by RES-2017-323, in an estimated annual amount of \$26,280.00. This addendum brought the not to exceed

amount for all elevators to \$232,560.00. The current contract expires October 31, 2019.

4. Current spending for this three year contract is approximately \$225,000.00. The CIP Department recommends increasing the not to exceed amount by \$75,000.00 to ensure timely response time to elevator repair services due to the aging elevator infrastructure. This increase will bring the new not to exceed amount to \$307,560.00.
5. Funding for Fiscal Year 2018-19 is available in various departmental budgets within various funds, while funding for Fiscal Year 2019-20 is subject to budget appropriation.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
ThyssenKrupp Elevator Corporation	11/16/18- 10/31/19	\$60,000.00	2018-19
		\$15,000.00	2019-20
ADDITIONAL NOT TO EXCEED AMOUNT		\$75,000.00	

Recommendation

The resolution be approved.

35 Resolution - Approving Additional Funds for As-Needed Purchases of Hardware Components, Backup Supplies, and Software Licensing and Support from SHI Government Solutions, Inc., in the Estimated Amount of \$80,000.00 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Information Technology Department.
2. **Impact:** Approval of this item will provide funds for the purchase of a variety of hardware and backup supply items and software and support renewals that may be required by all city departments as individual purchases or through the city’s computer replacement program.
3. A Vendor/Member contract between the City of Irving and SHI Government Solutions, Inc., was approved on March 22, 2018 by RES-2018-100. This contract supports utilization of BuyBoard Contract No. 498-15 Technology Equipment and Supplies, Software, Telecommunications Products, and Asset Disposal and

Recovery which expires on December 31, 2018.

4. Funding for Fiscal Year 2018-19 is available in various departmental budgets within various funds.

Vendor	Contract Term	Estimated Expenditures	Fiscal Year(s)
SHI Government Solutions, Inc.	11/16/18 – 12/31/18	\$80,000.00	2018-19
TOTAL		\$80,000.00	

Recommendation

The resolution be approved.

36 Resolution - Approving Additional Spending with DFW Technology, Inc., in the Total Estimated Amount of \$16,950.00 for Computer Deployment Services

Administrative Comments

1. This item is recommended by the Information Technology Department.
2. **Impact:** Increasing the current contract for computer deployment services by 150 computers will allow for the continued imaging and deployment of desktop computers as the initial estimated amount of 450 systems has been deployed and/or imaged.
3. The contract for computer deployment, which was approved by Council on December 14, 2018, provided a technology contractor to augment existing IT staff in the deployment and/or imaging of replacement desktop computers. The specifications for this contract allowed for services to accomplish rollout of 600 replacement systems.
4. An initial award amount of \$67,050 was requested in order to image and deploy 450 systems, and the contractor has now indicated to staff that they will be able to complete imaging and deployment of the additional 150 systems during this contract term which expires on November 30, 2018.
5. Approval of this item will authorize additional spending for the purpose of completing the full desktop system replacement rollout as described in the specifications, bringing the contract total to \$84,000.00.
6. Funding in the amount of \$16,950.00 is available in the Information Technology budget within the General Fund and in the Technology Fund.

Recommendation

The resolution be approved.

37 Resolution - Renewing the Annual Contract with Logical Solutions, Inc., in an Amount Not To Exceed \$350,000.00 for Access Control & Video Surveillance Hardware & Service

Administrative Comments

1. This item is recommended by the Information Technology Department.
2. **Impact:** The city will maintain a high level of security through this contract for services, upgrades, and parts for the city’s security system that provide access control and video surveillance for various city facilities and infrastructure.
3. This item establishes the continuation of annual contract for providing hardware, support, and consulting services for the city’s LENEL security systems as well as ONSSI and TruVision video surveillance systems.
4. Funding for Fiscal Year 2018-19 is available in various departmental budgets within various funds, while funding for Fiscal Year 2019-20 is subject to budget appropriation.
5. Because this annual contract runs from January 2019 through December 2019, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Logical Solutions, Inc.	1/1/2019 – 12/31/2019	\$262,500.00	2018-19
		\$ 87,500.00	2019-20
TOTAL NOT TO EXCEED AMOUNT		\$350,000.00	

Recommendation

The resolution be approved.

38 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Holt Texas, LTD through Sourcewell (Formerly National Joint Powers Alliance)

Administrative Comments

1. This item is recommended by the Solid Waste Services Department and approved by the Fleet Services Division and Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member Contract between the City of Irving and Holt Texas LTD., for utilization of Sourcewell Contract No. 032515 which expires on May 19, 2020 will allow the city to procure heavy construction equipment with related accessories, attachments and supplies under the best possible terms and conditions for the city.
3. Approval of this contract supports the purchase of a Caterpillar 725C2 articulated truck with water wagon as presented in the following item on this agenda as well as any future purchases from this vendor through the designated Sourcewell contract for the specified contract term.

Recommendation

The resolution be approved.

39 Resolution - Approving the Purchase from Holt Texas, LTD, for a 2019 Caterpillar 725C2 Articulated Truck with Water Wagon in the Total Amount of \$302,870.00 through Sourcewell (Formerly National Joint Powers Alliance)

Administrative Comments

1. This item is recommended by the Solid Waste Services Department and approved by the Fleet Services Division.
2. **Impact:** Replacement of aging vehicles and equipment will reduce downtime and provide departments with critical resources to maintain optimum services for the Irving community.
3. Purchase of this articulated truck with water wagon will ensure that Solid Waste Services is able to maintain a high level of customer service for Irving residents and remain in compliance with our MSW Permit with TCEQ.
4. This budgeted replacement is in accordance with the city's equipment replacement policy for City Vehicle Tag No. 06148, a 2002 Caterpillar 613C articulated truck with water wagon. There will be a trade-in credit given for the current vehicle in the amount of \$35,000.00, and an additional trade-in credit of \$85,000.00 for a 2005 Caterpillar 143H motor grader which was replaced in July of this year.

5. This purchase is supported by a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Holt Texas, LTD., utilizing Sourcewell Contract No. 032515 which expires on May 19, 2020 as presented in the previous item on this agenda.
6. Funding in the amount of \$387,870.00 is available in the Solid Waste Enterprise Fund.

Vendor	Qty	Item Description	Total Expenditure
Holt Cat Texas, LTD.	1	Caterpillar 9725C2 Articulated Truck with Water Wagon	\$412,260.00
		60 month / 5,000 Hour Warranty	\$ 7,360.00
		Additional Tire	\$ 3,250.00
		Trade In Value of Current Machine	(\$120,000.00)
TOTAL			\$302,870.00

Recommendation

The resolution be approved.

40 Resolution - Approving the Purchase from Caldwell Country Chevrolet for Twenty-Two 2019 Chevrolet Tahoe Police Pursuit Vehicles (PPVs) and a 2019 Chevrolet Traverse in the Total Amount of \$1,005,488.00 through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Police Department and approved by the Fleet Services Division.
2. **Impact:** Replacement of aging vehicles and equipment will reduce downtime and provide departments with critical resources to maintain optimum services for the Irving community.
3. Purchase of these vehicles will provide the Police Department with the necessary equipment to protect and serve the residents of Irving.
4. These budgeted replacements in accordance with the city's equipment replacement policy for city vehicles are supported by a Vendor/Member contract between the City of Irving and Caldwell Country Chevrolet. The contract was approved by Administrative Award No. 6057 on September 25, 2018 utilizing BuyBoard 521-16 which expires on November 30, 2018.

5. Funding is available in the Vehicle Equipment Replacement Fund.

Vendor	Item Description	Qty	Replaces City Tag #	Extended Total
Caldwell Country Chevrolet	2019 Chevrolet Tahoe PPVs with Prisoner Transport Equipment	17	04105, 04112, 04114 (2009 Dodge Charger); 04157 (2010 Dodge Charger); 04196, 04201 (2011 Dodge Charger); 04202 (2012 Chevrolet Tahoe); 04216, 04218 (2012 Dodge Charger); 04267, 04282 (2013 Dodge Charger); 04250, 04251, 04252 (2013 Chevrolet Tahoe); 04353, 04355, 04356 (2015 Chevrolet Tahoe);	\$ 763,683.00
Vendor	Item Description	Qty	Replaces City Tag #	Extended Total
Caldwell Country Chevrolet	2019 Chevrolet Tahoe PPVs for Supervisor Use	5	04357 (2015 Chevrolet Tahoe); 04102, 04123, 04124 (2009 Chevrolet Tahoe); 04917 (2007 Chevrolet Tahoe);	\$ 214,545.00
	2019 Administrative Chevrolet Traverse	1	04231 (2009 Chevrolet Tahoe);	\$ 27,260.00
TOTAL				\$1,005,488.00

Recommendation

The resolution be approved.

End of Bids

41 Ordinance - First Reading -- Granting a Franchise to Custom Recycling Solutions LLC for Solid Waste Collection Services Pursuant to Chapter 33 of the Code of Civil and Criminal Ordinances of the City of Irving, Texas

Administrative Comments

1. This item has been recommended by Solid Waste Services.
2. **Impact:** This franchise will authorize Custom Recycling Solutions LLC to provide waste hauling services to various businesses throughout the City of Irving.
3. This franchise agreement establishes operational guidelines for dumpster cleanliness, litter control, limits service times near residential areas, requests coordination of collection times in school zones and, in general, sets in place some common industry practices.
4. Franchise Agreement is for 3 years.
5. The franchise fee to be assessed is 5% of gross revenues for business generated in servicing dumpsters, roll-off containers, compactor containers, or collecting and hauling in open top trucks on waste collected within the City of Irving.

Recommendation

The ordinance be adopted.

42 Ordinance - Authorizing the Abandonment of a 10' Special Drainage Easement at 4039 Carbon Road

Administrative Comments

1. This item has been recommended by the Capital Improvement Program.
2. **Impact:** This abandonment request will facilitate development of the vacant tract at 3520 World Cup Way.
3. The property owner, Great Hearts America - Texas has requested the abandonment that is located within the parcel, which is confirmed not to be in use or necessary by the City of Irving nor local franchise companies.
4. Staff has completed the necessary investigation and research into the appropriateness and necessity of the abandonment requested and finds it in the best interest of the city to abandon this easement.

Recommendation

The ordinance be adopted.

43 Ordinance - Amending Section 7-4 "Prohibited Signs" of Chapter 7 "Billboards and Signs" of the Land Development Code of the City of Irving, Texas, Establishing New Times for Placement of Signs in the Right-Of-Way as an Affirmative Defense

Administrative Comments

1. This item supports Strategic Goal No. 4:3: Improve community appearance and protect neighborhood integrity. This item has been recommended by the Code Enforcement Department.
2. **Impact:** Adjusted set out times better serve community and meet operational needs.
3. This item was discussed at the City Council Work Session on September 5, 2018 and the Planning and Development Committee meeting on October 4, 2018.
4. The proposed ordinance recommends amending Sec. 7-4 (4) that temporary signs of not more than four (4) square feet may be placed in the public right-of-way from 12:01 a.m. Thursday to 12:01 a.m. Monday.

Recommendation

The ordinance be adopted.

INDIVIDUAL CONSIDERATION

44 Ordinance - Conduct a Public Hearing and Consider the Request of the City of Irving, Texas to Adopt the Amended and Restated Project Plan and Financing Plan of Tax Increment Reinvestment Zone Number One

Administrative Comments

1. This item has been recommended by the Financial Services Department.
2. **Impact:** Approval of this Ordinance will extend Tax Increment Reinvestment Zone No. 1 (TIF 1) for an additional 20 years which will generate an estimated \$162.9M over the 20 year term to be used for Dallas County Utility and Reclamation District (DCURD) projects and developer reimbursements for public improvements.
3. The current term of TIF 1 expires on December 31, 2018 unless extended by City Council action. This item was discussed in length at the August 22, 2018 Council Budget Retreat.
4. The TIF 1 Amended Project and Financing Plan (the "Amended Plan") recommended by the TIF 1 Board on October 16, 2018, generates an estimated

\$162.9 million over the 20 year extension term (Amended Plan attached).

5. The Amended Plan provides funding for the following projects:

DCURD Projects (Years 1-10)

a. Lake Carolyn Wall Rehabilitation	\$32,362,874
b. APT System Improvements	\$38,126,919
c. Accelerated Waterway Maintenance	<u>\$19,510,207</u>
DCURD Total	\$90,000,000
d. Developer Reimbursement for Public Improvements	\$68,373,215
e. Williams Square Plaza Public Improvement Maintenance	\$1,500,000
f. Administrative Support	<u>\$3,000,000</u>

TOTAL (Years 1-20) \$162,873,214

6. DCURD's current debt obligations mature in 2028. Although it is expected that DCURD will be able to provide more funding for public capital projects at that time, the City recognizes that continued financial support may be required.
7. The City Manager has directed that a sustainable funding source be identified before the end of the initial 10 year term to continue providing support for DCURD projects
8. The TIF 1 Board favorably recommended Council approval of the Amended Plan at their October 16, 2018 meeting.

Recommendation

The ordinance be adopted.

ZONING CASES AND COMPANION ITEMS

- 45 Ordinance - Zoning Case #ZC18-0070 - Granting S-P-2 (Generalized Site Plan) District for FWY (Freeway) Uses with Parking as Principal Use - Approximately 8.926 Acres Located at 8111 Royal Ridge Parkway - Kimley-Horn & Associates, Inc., Applicant - Rocovich Family, LLC, Owner**

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: November 5, 2018 – Favorable 6-1 (Commissioner Taylor, nay; Commissioner Patel, absent), subject to correctly noting the setback from Royal Ridge Parkway. The stipulation of the Planning and Zoning Commission has been met.

2. The 2017 Imagine Irving Comprehensive Plan Future Land Use Map recommends *Business District* uses for this property. The *Business District* land use category is described as a “Flexible use district for retail, office and commercial uses. Predominantly mid-rise with a mix of surface and structured parking.” The proposed zoning change is in conformance with the Comprehensive Plan.
3. The property is currently developed with two 2-story office buildings and their associated surface parking lots on one lot. The applicant wants to subdivide the property into two lots. One lot will contain the existing buildings while the second will contain only a parking lot. The applicant must amend the zoning site plan to allow a parking lot to be permitted as a primary use.
4. The existing buildings on proposed Lot 1A total 91,243 square feet. Parking in excess of the required number of spaces is provided on the lot. Proposed Lot 1B will be left with 168 parking spaces. At the time any building is constructed, adequate parking will be required and should be able to be provided even through a portion of the existing spaces will be removed for the building footprint.
5. Due to the configuration of proposed Lot 1B, which requires an extension to Wayside Drive, the zoning site plan contains notes to ensure placement of the required 50-foot building setback in the appropriate locations. “Royal Ridge Parkway” is a private drive; the applicant is showing a 50-foot setback from the back-of-curb of the pavement. A 50-foot setback from Wayside Drive is required and shown for both proposed lots.
6. A replat is being processed concurrently with this request but cannot be considered by the Commission until the zoning change is approved.
7. A total of 13 public notices were mailed. Staff has not received any responses in support of or in opposition to this request.
8. Since all required parking is provided on the proposed Lot 1A, staff can support this request.
9. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

46 Ordinance - Zoning Case #ZC18-0073 - Granting S-P-2 (Generalized Site Plan) District for R-7.5 (Single Family) Uses - Approximately 0.45 Acres Located at 303 Geneva Road - Sergey Monastyrskiy, Applicant/Owner

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: November 5, 2018 – Favorable 4-3 (Commissioners Spurlock, Taylor and Zeske, nay; Commissioner Patel, absent), subject to the exterior of the building being masonry. The stipulation of the Planning and Zoning Commission has been met.
2. The 2017 Imagine Irving Comprehensive Plan Future Land Use Map recommends *Compact Neighborhood* uses for this property. The *Compact Neighborhood* land use category is described as “Predominantly single-family homes with a diverse mix of building types including small lot cottage homes, clustered courtyard homes, townhouses, row houses, and small scale apartment buildings with some mix of non-residential uses, especially at intersections and commercial corners.” The proposed zoning change is in conformance with the Comprehensive Plan.
3. The applicant is requesting to rezone the property to construct an oversized accessory building.
4. The applicant wishes to construct a 14-foot tall, 30-ft. X 50-ft. storage building (1,500 sq. ft.) that is 12 feet from the side property line, 10 feet from the rear property line and approximately 112 feet from the main structure.
5. The proposed storage building will be constructed with an approved masonry material.
6. The existing storage building will be relocated to the southwest portion of the lot. The existing storage building would be allowed with a permit.
7. The ordinance requires the combined footprint of all detached accessory buildings in an “R” district to not exceed a maximum of twenty-five (25) percent of the footprint of the main building or two hundred fifty (250) square feet, whichever is greater. The combined total of the two accessory buildings is 1,836 square feet which is 53.5% of the total square footage of the primary structure.
8. A total of 27 public notices were mailed. Staff received two (2) responses in support and none in opposition to this request.
9. Staff believes this oversized accessory building with overhead doors is not in character with the surrounding lots, and therefore cannot support this request.
10. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be denied.

47 Ordinance - Zoning Case #ZC18-0074 - Comprehensive Plan Amendment Changing the Recommended Land Use from "Mid-Density Residential" to "Neighborhood Commercial", and Granting S-P-1 (Detailed Site Plan) District for C-N (Neighborhood Commercial) Uses - Approximately 1.56 Acres Located at 912 E. Irving Boulevard - Aldi Inc., Applicant/Owner

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: October 15, 2018 – Favorable 6-0 (Commissioners Taylor and Patel, absent).
2. The 2017 Imagine Irving Comprehensive Plan Future Land Use Map recommends *Mid-Density Residential* uses for this property. The *Mid-Density Residential* land use category is described as “Moderate density residential areas with some mix of uses. Predominantly two- and three-story buildings, either entirely residential, or residential with ground floor non-residential uses. Pedestrian-design buildings and streets. Net units per acre: 25-50.”

This request for S-P-1 for C-N (Neighborhood Commercial) uses does not conform to the future land use plan. When the property was rezoned for the grocery store in 2010, it was in conformance with the Comprehensive Plan that was in effect at that time, which had the area designated as *Irving Boulevard Redevelopment Corridor*. The Comprehensive Plan was amended in 2017 and it appears that the *Mid-Density Residential* designation for this property was an oversight. It should have been designated as *Neighborhood Commercial*. Since the store is relatively new and no residential redevelopment is foreseen, this would be the most appropriate category to bring the property’s current and future use into conformance with the current plan.

3. The property is currently developed with a 16,876 square foot Aldi grocery store. The applicant is requesting to rezone the property in order to expand the grocery store by approximately 1,040 square feet to create a new indoor freezer. Due to the proposed expansion, the applicant is also proposing to relocate the truck dock and trash enclosure.
4. The current building requires 85 parking spaces and provides 75 spaces per the approved site plan. With the proposed building addition, 90 parking spaces are required and 73 are provided per the proposed site plan. Since the additional space is for a freezer and not public space, staff can support this variance.
5. The expansion will continue the same building design and materials as the existing building.
6. The landscape plan indicates the removal of a six-inch caliper Red Oak tree to accommodate the building expansion. To compensate for that, a new four-inch caliper Cedar Elm will be planted in the southeast corner of the property. The applicant is also removing a screening hedge along the west side of the building to make room for the truck dock. The hedge row will be replaced with a rock hardscape along the property line.

7. A total of 17 public notices were mailed. Staff has not received any responses in support of or in opposition to this request.
8. Since this is a minor addition to the building and has minimal impact on the existing landscaping and parking, staff can support this request.
9. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

48 Ordinance - Zoning Case #ZC18-0079 - Granting S-P-2 (Generalized Site Plan) District for C-W (Commercial Warehouse) Uses - Approximately 4.04 Acres Located at 3450 Willow Creek Drive - 3450 Willow Creek Drive, LLC, Applicant/Owner

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: November 5, 2018 – Favorable 6-1 (Commissioner Hoedebeck, nay; Commissioner Patel, absent), subject to minor corrections as directed by staff. The stipulations of the Planning and Zoning Commission have been met.
2. The 2017 Imagine Irving Comprehensive Plan recommends *Neighborhood Commercial* uses for the subject property. This land use is for mixed-use commercial areas along major corridors, with opportunities for residential and commercial infill and reinvestment. The proposed use is in conformance with the Comprehensive Plan.
3. The existing building was formerly used as a bowling alley. It was built with 187 parking spaces, including a large parking lot in front and parking around the perimeter of the lot. On February 12, 2015, the City Council approved a zoning case that allowed for the redevelopment of the property with a 43,000 sq. ft. climate controlled self-storage building with interior-access units and four (4) exterior-entry units. A new façade, a 20-foot wide landscaped interior parkway, and parking lot landscaping were approved as part of the zoning case.
4. The applicant is requesting to add seven (7) new freestanding outside-entry unit buildings and four (4) new outside-entry unit buildings attached to the existing building.

- Seven new freestanding buildings totaling 17,960 square feet are proposed, as shown in the table below.

New Building	Area	Location
1	4,500	North of existing building
2	1,000	North of existing building
3	800	North of existing building
4	3,360	North of existing building
5	4,200	North of existing building
6	1,000	East property line
7	3,100	South property line

Additionally, four (4) new buildings attached to the south side of the building will provide an additional 3,000 square feet. Finally, the site plan proposes a 250 sq. ft. retail area and a caretaker’s apartment.

- The current building requires only 43 parking spaces. After the proposed expansion, a total of 67 spaces would be required, including one for the retail portion of the building and two for the proposed onsite manager. The applicant is proposing 62 parking spaces, or a variance of 8%. Staff can support this variance due to the extensive amount of pull-up loading areas that are not within fire lanes.
- At staff’s request, the applicant has provided architectural features that give the facades of the front buildings along Willow Creek Drive and the building facing east a “storefront” appearance, with canopies and window treatments. Each front building is also articulated and landscaped on the ends. The new buildings will be brick to match the existing building, along with stone and bands of architectural CMU. An expanded front landscape area would also be added.
- A total of ten (10) public notices were mailed. Staff has not received any responses in support of or in opposition to this request.
- Since the property already allows the self-storage use, staff believes expansion of the use into an unused parking area on the lot is appropriate. The proposed building materials and façades complement the renovations completed on the main building, and present an attractive “storefront” frontage on the property. Accordingly, staff can support this request.
- This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

APPOINTMENTS AND REPORTS

- 49 Resolution - Confirming the Reappointment of Kerry Jones by the City Manager as a Commissioner to Serve on the Fire Fighters' and Police Officers' Civil Service Commission to Fill a Three-Year Term Expiring November 2021**

Administrative Comments

1. This item is recommended by the City Secretary's Office.
2. **Impact:** The Commission's decisions are final on cases dealing with Fire and Police personnel and continuity of service on this board is an asset to the process.
3. City Manager Chris Hillman recommends the reappointment of Kerry Jones to the Civil Service Board to a three-year term expiring November 2021. This is a three member board.

Recommendation

The resolution be approved.

- 50 Resolution - Annual Appointments to Boards, Commissions, and Committees, to Fill Two-Year Terms and Various Unexpired Terms**

Administrative Comments

1. This item is recommended by the City Secretary's Office.
2. **Impact:** Appointment of Irving residents to boards, commissions, and committees assures that our residents have a voice in city government.
3. Council conducted interviews for various vacancies on October 22, 23 and 27.
4. The terms for most of these appointments expire in November 2018.

Recommendation

The resolution be approved.

- 51 Mayor's Report**

Adjournment