



**AGENDA**  
**City of Irving Supplemental Benefit Plan (SBP)**  
**Administrative Board**  
**Monday, February 18, 2019 at 3:30 PM**  
**City Hall, 1<sup>ST</sup> Floor Conference Room**  
**825 W. Irving Blvd.**  
**Irving, Texas 75060**

---

The Board may receive reports and presentations, deliberate, recommend or take other appropriate action on items listed on this agenda.

1. Approval of the January 21, 2019 and February 8, 2019 minutes.
2. Matrix Absence Management
  - a. Final level claim review for Samantha Johnson
3. New Investment Performance Monitoring and Advisory Services Consultant: AndCo Consulting, LLC
  - a. Discuss initial steps of engagement.
  - b. Review report from Graystone Consulting – quarterly review and rebalancing.
  - c. Discuss process for installation of a new vendor for custodial services for the Plan.
4. Retirement Service and Survivor Benefits
  - a. Charlesetta Brown – Option No. 1
  - b. Catherine Rubealcaba – Option No. 9
5. Accounts Payable
  - a. Lawson Attorneys, PLLC
    - i. \$500.00 – for outside legal counsel pertaining to the review of AndCo’s services agreement, review final domestic relations order.
  - b. Bank of Texas
    - i. \$8,402.00 – for quarterly fees ending on 12/31/2018

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time:

2-15-19 at 8:44am and will remain so posted at least 72 hours before said meeting convened.

  
Deputy Clerk, City Secretary's Office

---

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076, section 551.0785 and/or section 551.087 of the Texas Government Code.

This facility is wheelchair accessible and handicap parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972.721.2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) or 7-1-1 for assistance.