

AGENDA
Irving City Council Regular Meeting
Thursday, March 21, 2019 at 7:00 PM
City Hall, First Floor, Council Chambers
825 W. Irving Blvd., Irving, Texas 75060

Organizational Service Announcements

Invocation

Reverend Ernesto Esqueda Sanchez, St. Luke Catholic Church

Pledge of Allegiance

Proclamations and Special Recognitions

Citizens' Forum

Citizens are invited to speak for three (3) minutes on matters relating to City government and on items not listed on the regular agenda.

Public Hearing: Items 1 through 34

CITY COUNCIL AGENDA

1 City Operations Update

CONSENT AGENDA

2 Approving Work Session Minutes for Wednesday, February 27, 2019

3 Approving Regular Meeting Minutes for Thursday, February 28, 2019

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.

4 Ordinance - Amending Ordinance No. 2018-10104 Providing Budget Adjustment #4 to the 2018-19 Fiscal Year Budget

Administrative Comments

1. This item has been recommended by the Financial Services Department.
2. Budget Adjustments are needed in the following funds: General Fund, Recreation Centers Special Activity Fund, Irving Museums and Heritage Fund, Emergency Management Grant Fund, Miscellaneous Grant Fund, Miscellaneous Donations Fund, ICVB General Fund, ICVB Convention Center Fund, General Non-Bond CIP Fund, and MDU Non-Bond CIP Fund.
3. The adjustments have been proposed by city staff, and have been reviewed and recommended by Budget staff and Financial Services.

Recommendation

The ordinance be adopted.

5 Resolution - Approving a Grant Application Submittal to the U.S. Department of Homeland Security for the 2018 Staffing for Adequate Fire and Emergency Response (SAFER) Grant and Designating the Mayor as the City's Signatory Official to Execute the Grant Agreement and Any Necessary Grant Documents on Behalf of the City

Administrative Comments

1. This item is recommended by the Fire Department. It supports Strategic Objective 4.1 – Safeguard public safety, security and health.
2. **Impact:** By applying for and receiving this grant, the Fire Department will be able to add five (5) additional firefighters with the grant providing 75% funding in the first two (2) years, and 35% funding in year three (3).
3. These positions will help offset the cost of hiring firefighters for four (4) firefighter minimum staffing on Engine 11. This will also assist the Fire Department in reaching industry minimum standards of NFPA 1710 (National Fire Protection Association) staffing and deployment.
4. This grant provides funding in the amount of \$759,304.00.
5. The funding period for this grant commences no later than 180 days from the date of award notification and terminates 36 months later.

Recommendation

The resolution be approved.

6 Resolution - Approving a Continuing Disclosure Agreement Between the City of Irving, Texas and the Trinity River Authority

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** Approval of this resolution will update the Continuing Disclosure Agreement between the Trinity River Authority (TRA) and the City of Irving.
3. The original agreement was approved in 1996 and needs to be updated to reflect current terminology and Securities and Exchange Commission (SEC) reporting requirements which were updated on February 27, 2019.
4. Each TRA contracting party is an obligated party of TRA Bonds and has committed to investors to provide a Disclosure Report containing financial, operating and material event information throughout the life of the bonds.
5. The City is required annually by March 31 of each year, to provide the continuing disclosure reports on all City issued debt as well as TRA debt.
6. All City of Irving wastewater is delivered to the TRA for treatment.
7. The City's wastewater system consists of approximately 656 miles of collection lines ranging in size from 6 inches to 54 inches in diameter. The City is divided into 12 collection basins. The wastewater is delivered to the TRA through 20 points of entry into the TRA system.
8. The City is the second largest customer, out of 37 customer cities, and is served by the TRA Central Regional Wastewater Treatment Plant located just south of the City of Irving.

Recommendation

The resolution be approved.

7 Resolution - Approving a Purchase and Sale Agreement with Dallas County in the Amount of \$450,000.00 Plus Transaction Costs Not to Exceed \$10,000 for the Acquisition of the Dallas County Justice of the Peace Property at 841 W. Irving Boulevard

Administrative Comments

1. This item is recommended by the Capital Improvement Program and City Manager's Office. It supports Strategic Goal 2.5 – Support strategic investments in city facilities.

2. **Impact:** This property is located adjacent to Civic Center properties including the Fire Administration Building, the Purchasing Building, and City Hall. The acquisition of the Dallas County property will complement the existing City properties, creating a unified complex for future municipal uses.
3. **This item will be presented to the Transportation and Natural Resources Committee on March 20, 2019.**
4. The property includes a building of approximately 5,504 square feet, situated on approximately 0.89 acres. The purchase price of the property is \$450,000.00 plus associated closing costs.
5. Staff has assessed the condition of the facility and determined the facility to be in relatively good condition.
6. City ownership of the property provides flexibility to the City for future municipal uses. Staff will assess and evaluate potential uses of the facility with future recommendations to City Council.
7. Funding in the amount of \$460,000.00 is available within the Non-Bond CIP Fund.

Recommendation

The resolution be approved.

8 Resolution - Approving an Agreement Between the City of Irving and the Texas Department of Transportation for the Midtown Express Abbreviated Utility Assembly (AUA)

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Goal – Maintain and extend water, wastewater and storm water systems.
2. **Impact:** This agreement includes an Abbreviated Utility Assembly (AUA) document. The AUA will re-permit existing water and wastewater utilities that are in TxDOT right-of-way. It will also permit existing water and wastewater utilities that now fall in TxDOT right-of-way due to project right-of-way acquisitions.
3. **This item will be discussed at the Transportation and Natural Resources Committee on March 20, 2019.**
4. The AUA document is not associated with any new water and wastewater utility work that has been installed.
5. For exhibit and reference purposes, newly installed water and wastewater utility work have been exhibited in order to show the limits and continuity of the existing

water and wastewater utilities the AUA document is permitting and re-permitting.

6. There are no costs to the City that are associated with the AUA document.

Recommendation

The resolution be approved.

9 Resolution - Approving Change Order No. 1 to the Contract with Mart, Inc., in the Amount of \$133,335.86 for the Demolition of 127 S. Main Street and Construction of an Open Public Plaza

Administrative Comments

1. This item is recommended by the Capital Improvement Program Department and the Economic Development Department.
2. **Impact:** This change order will provide a complete masonry brick façade for the plaza’s south wall near 127 S. Main Street.
3. **This item will be presented to the Transportation and Natural Resources Committee at their March 20, 2019 meeting.**
4. This Change Order No. 1 will provide a complete masonry brick façade for the south wall of the plaza (129 S. Main Street). The work will include additional concrete wall footings, parapet wall cap and weather flashing, a wall scupper and gutter extension for an existing roof drain and demolition of some existing electrical panel boxes. The proposed masonry brick façade will mirror and compliment the north wall of the plaza (115 S. Main Street).
5. The proposed change order amount of \$133,335.86 is 24.5% of the original contract amount of \$543,769.40. This change order will bring the total contract amount to \$677,113.16. There will be 35 additional days added to the contract time for the work.
6. Funding in the amount of \$133,335.86 is available within the Non-Bond CIP Fund.

Recommendation

The resolution be approved.

10 Resolution - Supporting Legislation to Grandfather Existing Photographic Traffic Signal Enforcement Systems (Red Light Cameras)

Administrative Comments

1. This item is recommended by the City Manager's Office and the Traffic and Transportation Department.
2. **Impact:** The Red Light Camera Safety Program has been very successful in reducing the number of accidents as well as the severity of the injuries.
3. **This resolution will be presented to the Transportation and Natural Resources Committee Meeting on March 20, 2019.**
4. No funding is required.

Recommendation

The resolution be approved.

11 Resolution - Approving Agreements with Sole Source Provider Hach Company in an Amount Not to Exceed \$100,000.00 for the Purchase of Hach Equipment and Services to Test and Maintain Water Quality

Administrative Comments

1. This item is recommended by the Water Utilities Department. It supports Strategic objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact:** This agreement will allow staff to purchase new equipment and maintain existing equipment used to test and verify the quality of our drinking water.
3. **This item will be presented to the Transportation and Natural Resources Committee on March 20, 2019.**
4. Water Utilities routinely takes water samples and tests for the amount of chlorine disinfectant and free ammonia. This testing is done to ensure that our water meets regulatory requirements and that the system is operated efficiently.
5. Staff utilizes Hach Company equipment to perform this testing and materials from Hach need to be purchased periodically. Testing equipment from Hach is replaced when it reaches the end of its useful life. Hach also provides maintenance for specialized equipment used at the City's water pumping stations.
6. Funding in the amount of \$100,000.00 is available in the Water Utilities Budget within the Water and Sewer System Fund.

Recommendation

The resolution be approved.

12 Resolution - Approving a Special Event Permit Application for the 2019 Irving Marathon, Half Marathon, 10K, 5K and Fun Run to be Held April 27, 2019 at the Toyota Music Factory, Las Colinas Boulevard, La Villita Boulevard and Riverside Drive, Irving, Texas

Administrative Comments

1. This item is recommended by the Irving Convention and Visitors Bureau. It supports Strategic Objectives 3.1: Promote revitalization of targeted areas and 3.2: Create a thriving downtown.
2. **Impact:** The Irving City Council has indicated its desire to bring more special events and activities to the City of Irving. The 2019 Irving Marathon is in its seventh year and the Irving Healthcare Foundation is a beneficiary of event proceeds; the event is sanctioned by USA Track and Field, and is also a Boston Marathon Qualifying race.
3. The City's Special Event Permit Application requires City Council approval for all events with time periods that exceed four and one-half hours anytime between 7:00 a.m. and 1:00 p.m. This event begins its set-up at 4:00 a.m.
4. If the estimated number of participants and spectators exceeds 500 during the special event, or there will be any street closures, the City's Special Event Permit Application requires the applicant to, at least 30 days prior to the start of the event, deliver written notices to all owners or occupants of real property abutting the event site, including all owners or occupants of real property abutting the route of a progressive event, such as a parade, walk/run or triathlon. The event anticipates 2,000 participants and another 500 spectators.
5. The following City departments have reviewed the Special Event Permit Application from the 2019 Irving Marathon for their respective departments' requirements: Police, Fire, Traffic and Transportation, and Convention and Visitors Bureau.
6. The event will begin at the Toyota Music Factory heading north along Las Colinas Blvd. Sub-events will run along marathon course. Street impacts are as follows: Las Colinas north (west lanes) from Toyota Music Factory. At La Villita, runners would head east using southern lanes, through Riverside gaining access to Champion Trails before Hwy 635 on La Villita. Runners will navigate the trail system to the south, towards California Crossing. At California Crossing, runners will turn around and retrace previous course layout towards Toyota Music Factory.
7. The event routes have been developed to have minimal residential impact.
8. No funding is required.

Recommendation

The resolution be approved.

13 Resolution - Approving a One-Year Renewal of the Continuum of Care Grant from the United States Department of Housing and Urban Development through the Dallas Area/Irving Continuum of Care in the Amount of \$111,184.00.

Administrative Comments

1. This item is recommended by the Planning and Community Development Department.
2. **Impact:** This grant provides funds to assist chronic homeless residents with permanent supportive housing.
3. In 2007, the City of Irving was awarded \$415,540.00 over a five-year period through the Dallas Area/Irving Continuum of Care to house chronically homeless, mentally disabled individuals and homeless families with disabled family members.
4. The U.S. Department of Housing and Urban Development (HUD) requires an annual competitive renewal of the application following the initial five-year period. This is Irving's eighth renewal.
5. The City of Irving was awarded \$111,184.00 through this competitive grant renewal.
6. The renewal period is from October 1, 2019 to September 30, 2020.
7. The Housing and Human Services Board will consider accepting these funds at its March 20, 2019 meeting.

Recommendation

The resolution be approved.

**Bids & Purchasing Items
Items 14-27**

14 Resolution - Approving the Expenditure of Funds for the Rental of Uniforms, Shop Towels, Mops and Mats from G&K Services (A Division of Cintas Corporation), in the Total Estimated Amount of \$160,000.00 through the State of Texas Local Government Statewide Purchasing Cooperative (BuyBoard)

Administrative Comments

1. This item is recommended by the Financial Services Department – Purchasing Division.
2. **Impact:** Uniform rental services are provided for employees in Fleet Operations, Solid Waste Services, Streets Operations, and Water Utilities whose uniforms are exposed to grease, asphalt, sewage, garbage, etc., and will benefit from cleaning at high temperatures and automatic replacement by the vendor for normal wear and tear. In addition, rental of shop towels, mops and mats ensures that these

necessary implements are readily available for staff use and maintained in optimum condition.

3. A Vendor/Member contract between the City of Irving and G&K Services was approved on August 30, 2018 by Administrative Award No. 6010. This contract supports utilization of BuyBoard Contract No. 507-16 Uniforms & Accessories for Various Areas which expires on May 31, 2019.
4. This item supports the continuance of uniform rental services for the departments noted above in the estimated annual amount of \$145,000.00. The current contract term expires April 17, 2019.
5. Rental of shop towels, mops and mats will continue to be included under this contract as well, in the estimated annual amount of \$15,000.00.
6. Funding for Fiscal Year 2018-19 is available in various departmental budgets within various funds, while funding for Fiscal Year 2019-20 is subject to budget appropriation.
7. Because this contract runs from April 2019 through April 2020, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
G&K Services (a Division of Cintas)	4/17/19 – 4/16/20	\$ 80,000.00	2018-19
		\$ 80,000.00	2019-20
TOTAL		\$160,000.00	

Recommendation

The resolution be approved.

15 Resolution - Approving a Vendor/Member Agreement Between the City of Irving and Plano Office Supply and Authorizing As-Needed Expenditures in the Total Estimated Amount of \$150,000.00 for Office Furniture through the Collin County Community College District Interlocal Cooperative Purchasing Program

Administrative Comments

1. This item is recommended by the Financial Services Department – Purchasing Division.

2. **Impact:** Establishment of a Vendor/Member contract between the City of Irving and Plano Office Supply for utilization of Collin County Community College District Contract No. 4203, which expires on January 31, 2024, will allow the city to purchase office furniture under the best possible terms and conditions for the city.
3. Approval of this contract supports as-needed purchase and installation of office furniture manufactured by HON, Allsteel, Body Built and other manufacturers through the designated Collin County Community College District contract for the specified contract term.
4. Funding for Fiscal Year 2018-19 is available in various departmental budgets within various funds, while funding for Fiscal Year 2019-20 is subject to budget appropriation. Authorization for additional spending will be requested annually.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Plano Office Supply	3/22/19 – 1/31/20	\$ 90,000.00	2018-19
		\$ 60,000.00	2019-20
TOTAL		\$150,000.00	

Recommendation

The resolution be approved.

16 Resolution - Approving a Vendor/Member Contract between the City of Irving and PAE National Security Solutions LLC, and Authorizing the Purchase of a 5 Day Extremis Render Safe Training Course in the Total Not-to-Exceed Amount of \$320,000.00 through the General Services Administration (GSA)

Administrative Comments

1. This item is recommended by the Police Department – Office of Emergency Management.
2. **Impact:** Establishment of a Vendor/Member Contract between City of Irving and PAE National Security Solutions LLC, for utilization of GSA Contract No. GS-07F-0280W which expires on February 29, 2020, will allow the City to purchase and host 5 Day Extremis Render Safe Training Courses for various regional Federal Bureau of Investigation (FBI) accredited bomb squad jurisdictions.

3. This 5 day course was developed to enable Explosive Ordnance Disposal (EOD) teams to train for large scale situations, in which high numbers of packages, bags, and containers could contain secondary improvised explosive devices. The funds used are to be reimbursed by a grant at the completion of the training cycle.
4. This purchase is part of the Fiscal Year 2018-19 State Homeland Security Grant Program (SHSP) Regional EOD Project to be utilized by Regional FBI accredited bomb squads including Irving. The Homeland Security Grant requires that one subrecipient of the Grant make the collective purchase for the other eligible entities in the region. By procuring the training this way, the group is able to secure the most favorable pricing. The City of Irving will be purchasing this training course for nine (9) FBI accredited bomb squad jurisdictions as shown below:

1.	City of Arlington	6.	City of Irving
2.	City of Denton	7.	City of Mesquite
3.	DFW Airport	8.	City of Plano
4.	City of Fort Worth	9.	Northeast Response Team
5.	City of Garland		

5. Funding in the total estimated amount of \$320,000.00 is available in the Emergency Management Fund.

Vendor	Account	Total Est. Expenditure	Fiscal Year
PAE National Security Solutions LLC	2076-0491-56401-912801	\$320,000.00	2018-19

Recommendation

The resolution be approved.

17 Resolution - Renewing the Contract with Henry Schein Animal Health in the Total Estimated Amount of \$185,009.19 for Veterinarian Vaccines, Medicines, and Related Supplies

Administrative Comments

1. This item is recommended by the Police Department – Animal Shelter Division.
2. **Impact:** Purchases under this contract will provide shelter animals with the necessary vaccines and medicines ensuring a safe and healthy environment for them while protecting residents from zoonotic diseases.

3. This renewal establishes the continuation of an annual contract for providing veterinarian vaccines, medicines, and related supplies. This is the second and final one-year renewal option. The current contract expires on March 31, 2019.
4. Funding for Fiscal Year 2018-19 is available in the Animal Services Division budget within the General Fund, while funding for Fiscal Year 2019-20 is subject to budget appropriation.
5. Because this annual contract runs from April 2019 through March 2020, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Estimated Expenditure	Fiscal Year(s)
Henry Schein Animal Health	4/1/19 – 3/31/20	\$90,000.00	2018-19
		\$95,009.19	2019-20
TOTAL		\$185,009.19	

Recommendation

The resolution be approved.

18 Resolution - Approving the Purchase from Municipal Emergency Services (MES) for Rescue Extrication Equipment for Fire Apparatus in the Total Estimated Amount of \$72,768.00 through the Houston-Galveston Area Council of Governments (H-GAC) Interlocal Cooperative Purchasing Program

Administrative Comments

1. This item is recommended by the Fire Department.
2. **Impact:** Purchase of rescue extrication equipment enables the fire department to manipulate various incidents in which persons are trapped or entangled in vehicles, machinery or other situations that require force to free trapped victims.
3. This purchase is supported by a Vendor/Member Contract between the City of Irving and MES which was approved by Administrative Action No. 5903, utilizing H-GAC Contract No. EE08-17 which expires on July 19, 2019.
4. Funding in the total estimated amount of \$72,768.00 is available in the Equipment

Replacement Fund.

Vendor	Item Description	Total Estimated Expenditure	Fund
Municipal Emergency Services	2 -Spreader Package SP 555E2 2 -Cutter Package (S 788E2) 2 -Ram (R421E2) 2 -Chain set 2 -C Frame Support 2 -Combi Package (SC 358E2)	\$72,768.00	Equipment Replacement Fund

Recommendation

The resolution be approved.

19 Resolution - Renewing the Contract with Dyna Pak Corporation in the Total Estimated Amount of \$131,150.00 for Polyethylene Refuse and Recycling Bags

Administrative Comments

1. This item is recommended by the Solid Waste Services Department.
2. **Impact:** Refuse and recycling bags provide residents with a convenient way to dispose of household garbage and recyclables. Bags are sold to residents at the city's purchase cost.
3. The contract renewal is for the continuation of providing polyethylene refuse and recycling bags, in conjunction with Parks and Water (warehouse operations and customer service). The current contract expires on March 31, 2019. The renewal is the first of two one-year renewal options.
4. Funding for Fiscal Year 2018-19 is available in the Solid Waste Enterprise Fund, while funding for Fiscal Year 2019-20 is subject to budget appropriation.
5. Because this annual contract runs from April 2019 through March 2020, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Estimated Expenditure	Fiscal Year(s)
Dyna Pak Corporation	4/01/19 – 3/31/20	\$65,575.00	2018-19
		\$65,575.00	2019-20
TOTAL		\$131,150.00	

Recommendation

The renewal to be approved.

20 Resolution - Renewing the Contract with Martin Marietta Materials in the Total Estimated Amount of \$250,000.00 for Concrete Making Materials

Administrative Comments

1. This item is recommended by the Traffic & Transportation Department – Streets Division.
2. **Impact: This contract supports the Road to the Future program.** The Concrete Making Materials Contract will provide cement, rock and sand aggregates that meet the specifications for use with the city’s Volumetric Mixer. Meeting these industry standard specifications will help ensure the Volumetric Mixer maintains a uniform product that meets the high quality standards necessary to make concrete repairs to the infrastructure and to maintain the safety of the transportation network within the City of Irving.
3. **This item will be discussed with the Transportation & Natural Resources Committee on March 20, 2019.**
4. This renewal establishes the continuation of an annual contract to provide concrete making materials. The current contract expires on March 31, 2019. This is the first of two one-year renewal options.
5. Funding for Fiscal Year 2018-19 is available in the Traffic & Transportation Department budget within the General Fund, while funding for Fiscal Year 2019-20 is subject to budget appropriation.
6. Because this annual contract runs from April 2019 through March 2020, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Estimated Expenditure	Fiscal Year(s)
Martin Marietta Materials	4/1/19 – 3/31/20	\$125,000.00	2018-19
		\$125,000.00	2019-20
TOTAL		\$250,000.00	

Recommendation

The resolution be approved.

21 Resolution - Approving a Vendor/Member Agreement Pursuant to a Cooperative Purchasing Agreement Between the City of Irving and Facilities Solutions Group, Inc., (FSG) and Authorizing As-Needed Expenditures in the Total Estimated Amount of \$100,000.00 for Electrical Services through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)

Administrative Comments

1. This item is recommended by the Capital Improvement Program and Parks & Recreation departments and the Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member contract between the City of Irving and Facility Solutions Group (FSG), for the utilization of BuyBoard Contract No. 558-18 for Trade Services which expires on February 29, 2020, will allow the city to procure electrical services under the best possible terms and conditions for the city.
3. Approval of this contract supports as-needed purchases for various electrical services, such as repairs, additions and upgrades to electrical systems in city facilities through the designated BuyBoard contract for the specified contract term. This will allow Facility Services and Parks & Recreation staff to complete various projects onsite.
4. Funding for Fiscal Year 2018-19 is available in various departmental budgets within various funds, while funding for Fiscal Year 2019-20 is subject to budget appropriation.
5. Because this contract runs from March 2019 through February 2020 it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Total Estimated Amount	Fiscal Year(s)
Facility Solutions Group	3/22/19 – 2/29/20	\$ 58,000.00	2018-19
		\$ 42,000.00	2019-20
TOTAL		\$100,000.00	

Recommendation

The resolution be approved.

22 Resolution - Approving a Services Agreement with Technology Assets, LLC Dba Global Asset, in an Amount Not to Exceed \$125,000.00 for Computer Deployment Services

Administrative Comments

1. This item is recommended by the Information Technology (IT) Department.
2. **Impact:** Establishment of this contract allows for the complete installation of all replacement desktop computers in the year that they are due to be replaced. Currently, IT staff has been unable to fully install all replacement desktop computers in the year due, causing a delay in replacement installations for subsequent years.
3. This contract provides a technology contractor to augment existing IT staff in order to perform timely installation, configuration, documentation and disposal of replacement desktop computers. IT anticipates utilizing this contract for deployment of approximately 400-600 desktop computers per year.
4. The city invited 540 vendors to respond to the RFP and received four responses. Global Asset scored the highest points based upon the evaluation criteria established in the RFP and is recommended for award.
5. Approval of this item establishes an annual contract for the continuation of providing computer deployment services. The initial contract term is for one year with the option for four subsequent one-year renewal terms.
6. MWBE participation in this award is 100%.
7. Funding for Fiscal Year 2018-19 is available in the Information Technology Department budget within the General Fund, while funding for Fiscal Year 2019-20 is subject to budget appropriation.
8. Because this contract term runs March 2019 through February 2020, it is possible that more than the estimated amounts shown in the chart below may be spent in

one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Contract Term	Estimated Expenditure	Fiscal Year(s)
Technology Assets, LLC dba Global Asset	03/22/2019 – 02/29/2020	\$62,500.00	2018-19
		\$62,500.00	2019-20
Total		\$125,000.00	

Recommendation

The resolution be approved.

23 Resolution - Ratification of Payments Made to SYB Construction Company, Inc., in the Total Amount of \$1,490,697.62 for Emergency Repair of the 36-inch Valley Ranch Sanitary Sewer Line

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** The collapse of a 36-inch diameter Valley Ranch sanitary sewer line was declared as an emergency situation by Water Utilities Director Todd Reck on November 8, 2018 in order begin repairs immediately to protect public health and safety from sewer backups and overflows.
3. **This item will be presented to the Transportation & Natural Resources Committee on March 20, 2019.**
4. A 36-inch ductile iron sanitary sewer line located at the intersection of Valley View Lane and Interstate Highway 635 collapsed due to deterioration of the top of the pipe on November 7, 2018. This sewer collects and transfers all of the sewage coming out of Valley Ranch.
5. The repair included bypass pumping, replacement of 480 feet of deteriorated 36-inch ductile iron pipe, installation of 200 feet of 48-inch steel casing pipe by hand tunneling under Valley View Lane, construction of three new manholes and rehabilitation of four existing manholes.
6. SYB Construction Co., Inc., was able to mobilize immediately to setup 24-hour per day bypass operations and perform the necessary repairs to replace the

deteriorated sewer line.

7. Funding in the amount of \$1,490,697.62 was available in the Non-Bond CIP Fund.

Recommendation

The resolution be approved.

24 Resolution - Approving and Accepting the Bids of Fortiline, Inc., Ferguson Waterworks, and ACT Pipe & Supply, Inc., in the Total Estimated Amount of \$110,665.92 for Iron Fittings

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** Iron fittings are required so that city crews can make needed repairs in the city’s water distribution and wastewater collection systems.
3. **This item will be presented to the Transportation & Natural Resources Committee on March 20, 2019.**
4. This award establishes the continuation of an annual contract to provide iron fittings. The contract is subject to two one-year renewal options.
5. Funding for Fiscal Year 2018-19 is available within the Water and Sewer System Fund, while funding for Fiscal Year 2019-20 is subject to budget appropriation.
6. Because this annual contract runs from March 2019 through February 2020, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

Vendor	Groups	Contract Term	Est. FY18-19 Expenditure	Est. FY19-20 Expenditure	Total Est. Expenditure
Fortiline, Inc.	1, 4, 5	3/21/2019 – 2/29/2020	\$30,965.57	\$22,118.27	\$53,083.84
Ferguson Waterworks	2, 6-9		\$31,450.41	\$22,464.57	\$53,914.98
ACT Pipe & Supply, Inc.	3, 10		\$ 2,139.14	\$ 1,527.96	\$ 3,667.10
TOTAL			\$64,555.12	\$46,110.80	\$110,665.92

Recommendation

The resolution be approved.

25 Resolution - Renewing the Annual Contract with Fortiline Inc., ACT Pipe & Supply, Inc., Core & Main LP, and Ferguson Waterworks in the Total Estimated Amount of \$ 203,330.34 for Brass Fittings

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** Brass fittings are used for repairs in the city’s water distribution system and for water service installations.
3. **This item will be presented to the Transportation & Natural Resources Committee on March 20, 2019.**
4. This renewal establishes the continuation of an annual contract to provide brass fittings. The original award was made on the basis of competitive bids. The current contract expires March 31, 2019. This is the first of two one-year renewal options.
5. Group XI, initially awarded to ACT Pipe & Supply, Inc., will not be renewed at this time as staff will purchase those items on an as-needed basis.
6. Funding for Fiscal Year 2018-19 is available in the Water and Sewer System Fund, while funding for Fiscal Year 2019-20 is subject to budget appropriation.

Vendor	Group(s)	Contract Term	FY 2018-19 Est. Exp.	FY 2019-20 Est. Exp.	Total Est. Expenditure
Fortiline Inc.	I, IV, and IX	4/1/19 – 3/31/20	\$49,489.68	\$49,489.68	\$98,979.36
ACT Pipe & Supply, Inc.	VII and XII		\$12,321.77	\$12,321.77	\$24,643.54
Core & Main LP	II, V, VIII, X and XIII		\$29,635.41	\$29,635.41	\$59,270.82
Ferguson Waterworks	III and VI		\$10,218.31	\$10,218.31	\$20,436.62
TOTAL			\$96,297.79	\$96,297.78	\$203,330.34

Recommendation

The resolution be approved.

26 Resolution - Renewing the Annual Contract with Ferguson Waterworks and Core & Main LP, in an Amount Not to Exceed \$120,000.00 for Fire Hydrant Parts

Administrative Comments

1. This item is recommended by the Water Utilities Department.
2. **Impact:** This annual contract provides fire hydrant parts in order to repair and perform preventive maintenance on approximately 8,000 fire hydrants in the city.
3. **This item will be presented to the Transportation & Natural Resources Committee on March 20, 2019.**
4. This renewal establishes the continuation of an annual contract to supply fire hydrant parts. This is the first of two one-year renewal options. The current contract expires March 31, 2019.
5. Groups VI and VII were not awarded initially, but will be purchased on an as-needed basis utilizing an appropriate purchasing method.
6. Funding for Fiscal Year 2018-19 is available in the Water and Sewer System Fund while funding for Fiscal Year 2019-20 is subject to budget appropriation.
7. Because this annual contract runs from April 2019 through March of 2020, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year's additional purchases and the total contract award amount is not exceeded.

Vendor	Groups	Contract Term	Est. Exp. FY 2018-19	Est. Exp. FY 2019-20	Total Not to Exceed Amount
Ferguson Waterworks	I – III	4/1/19 – 3/31/20	\$30,000.00	\$30,000.00	\$120,000.00
Core & Main LP	IV, V, & VIII		\$30,000.00	\$30,000.00	

Recommendation

The resolution be approved.

27 Resolution - Renewing the Contract with Goodyear Tire and Service Center in the Total Estimated Annual Amount of \$474,320.00 for Tires

Administrative Comments

1. This item is recommended by the Fleet Services Division.
2. **Impact:** City equipment will continue to be repaired and maintained with minimum downtime, keeping service levels high.
3. This renewal establishes the continuation of a contract to provide tires on an as-needed basis. The original contract was awarded on the basis of competitive bids. This is the second and final two-year renewal option. The current contract expires on March 31, 2019.
4. Funding for Fiscal Year 2018-19 is available in the Garage Fund, while funding for Fiscal Years 2019-20 and 2020-21 is subject to budget appropriation.

Vendor	Contract Term	Estimated Expenditure	Fiscal Year(s)
Goodyear Tire and Service Center	4/1/19 – 3/31/21	\$237,160.00	2018-19
		\$474,320.00	2019-20
		\$237,160.00	2020-21
TOTAL		\$948,640.00	

Recommendation

The resolution be approved.

End of Bids

28 Ordinance - Authorizing the Vacation, Abandonment, and Closure of a Certain Portion of the Street Right-Of-Way at the West End of 7Th Street for the Delaware Creek at Heritage Crossing Phase II Development

Administrative Comments

1. This item has been recommended by the Capital Improvement Program Department.
2. **Impact:** The partial abandonment of the right-of-way will facilitate the Planning Department in filing the plat as necessary for the development of the Delaware Creek at Heritage Crossing Phase II Development.
3. The portion of the 7th Street Right-of-Way to be abandoned is currently located where proposed residential lots will be located in the new development.

4. This Right-of-Way is no longer needed by the City and abandonment will allow the proposed new development to proceed.

Recommendation

The ordinance be adopted.

INDIVIDUAL CONSIDERATION

29 Ordinance - Forming a Complete Count Committee for the 2020 U.S. Census Consisting of Twenty-Four (24) Members and Exempting Members of the Complete Count Committee from the Qualified Voter and City Residency Requirements of Section 38-11 of the City of Irving Code of Civil and Criminal Ordinances

Administrative Comments

1. This item has been recommended by the Planning and Community Development Department. This item supports Strategic Objective 5.1 – Actively engage and communicate with the community.
2. **Impact:** Approval of this ordinance will result in formation of a community based volunteer committee to provide outreach and marketing of the 2020 Census to maximize resident participation within the community.
3. **The City Council received briefings on this item at their regularly scheduled work sessions on July 18, 2018 and January 30, 2019.**
4. A Complete Count Committee is a volunteer committee comprised of representatives from business, government, community-based and faith-based organizations, educators, media and others to increase awareness about the upcoming Census and motivate residents to participate.
5. The City Council is to appoint a twenty-four (24) member committee comprised of volunteers primarily from the following community pool:
 - All three (3) Independent School Districts
 - Local media (radio, TV, etc.)
 - Apartment Association
 - Both Chambers of Commerce
 - Faith-based communities
 - Community organizations (local non-profits, fraternal organizations, ethnic organizations, etc.)
 - Neighborhood Associations

- Major employers
6. To provide the City Council with maximum flexibility in appointing members to this unique committee and achieve the desired diversity of its makeup, those appointed to serve on the Complete Count Committee will be exempt from the qualified voter and city residency requirements of Chapter 38, Section 38-11 of The Code of Civil and Criminal Ordinances of the City of Irving, Texas.
 7. Committee activities will include attending monthly strategy meetings, participating in public outreach events, distributing Census information and educating the public about the Census especially the traditionally undercounted segment of the population.
 8. The committee will be supported by staff coordinator Troy Wynne in the Planning and Community Development Department with assistance from other city staff. Training assistance will also be available from the regional Census Bureau team.
 9. Funding in the amount of \$50,000.00 is available in Planning and Community Development Budget of the General Fund to assist with the training and outreach efforts.

Recommendation

The ordinance be adopted.

30 Resolution - Appointment of Members to Serve on the City of Irving 2020 U.S Census Complete Count Committee for a Term to Continue Until June 1, 2020

Administrative Comments

1. This item has been recommended by the Planning and Community Development Department. This item supports Strategic Objective 5.1 – Actively engage and communicate with the community.
2. **Impact:** Approval of this resolution will staff the City of Irving 2020 U.S. Census Complete Count Committee to provide outreach and marketing of the 2020 Census to maximize resident participation within the community.
3. The City Council is to appoint a twenty-four (24) member committee composed of volunteers primarily from the following community pool:
 - All three (3) Independent School Districts
 - Local media (radio, TV, etc.)
 - Apartment Association
 - Both Chambers of Commerce

- Faith-based communities
 - Community organizations (local non-profits, fraternal organizations, ethnic organizations, etc.)
 - Neighborhood Associations
 - Major employers
4. The term of service of all members shall be effective upon appointment and shall continue until June 1, 2020, or earlier at the discretion of the mayor.

Recommendation

The resolution be approved.

31 Resolution - Public Hearing -- Cancelling the Certificate of Occupancy for Hops & Vines Located at 313 E. Las Colinas Boulevard for Failure to Meet the Ordinance Requirements Governing the Sale of Alcoholic Beverages by Restaurants for On-Premises Consumption in Accordance with Section 52-49 Ordinance No. 1144, as Amended

Administrative Comments

1. This item is recommended by the Financial Services Department.
2. **Impact:** Hops & Vines has not met the requirements of Ordinance No. 1144, Section 52-49 governing the sale of alcoholic beverages for on-premise consumption by restaurants with the attendant accessory use of alcoholic beverages (the RAB Ordinance) due to failure to obtain 30% of gross food sales. Approval of this resolution will result in cancellation of the Certificate of Occupancy for Hops & Vines located at 313 E. Las Colinas Blvd.
3. Section 52-49 provides that in a restaurant with attendant accessory use of the sale of alcoholic beverages for on-premises consumption which is located in a special regulation area and zoned S-P-1 (R-AB), the gross sales from alcoholic beverages on an annual basis may be 70 percent or less of its total sales of food and alcoholic beverages. Hops & Vines is in a special regulation area (the Urban Center) and was zoned S-P-1 for R-AB by the City Council on April 20, 2017 via zoning case ZC16-0103.
4. A certified letter was sent to the owner of Hops & Vines, Mr. Neaser Hammad on June 4, 2018 requesting the semi-annual food and alcohol reports. The certified letter was returned on July 5, 2018 as undeliverable (Exhibit A).

5. The City Secretary's Office was able to get reach Mr. Hammad on July 25, 2018. Mr. Hammad submitted Hops & Vines' compliance report for the quarter ending December 31, 2017 on July 31, 2018. They reported unverifiable sales of 10% food and 90% alcohol for the preceding 6 month period (Exhibit B). State Comptroller sales tax and mixed beverage tax reports were requested but not provided. Food sales at this location must be at least 30% of total sales on a rolling 12 month basis.
6. Another certified letter was sent to Mr. Hammad on August 30, 2018 requesting a viable business plan for meeting the requirements of the RAB Ordinance be submitted by September 28, 2018. The letter also notified Mr. Hammad that compliance with RAB Ordinance must occur by the reporting period ending December 31, 2018 and failure to do so will result in a hearing before the City Council which may result in the cancellation of his certificate of occupancy. This certified letter was also returned as undeliverable on September 8, 2018 (Exhibit C).
7. Financial Services staff hand delivered the letter to Mr. Hammad on September 14, 2018. Mr. Hammad did not comply with the request to submit a viable business plan and no plan has been received to date.
8. On October 29, 2018, City Health Inspectors confirmed Hops and Vines was not selling food (Exhibit D). Another site visit by Code Enforcement on January 18, 2019 also confirmed no food was being served and no menu was available (Exhibit E).
9. The required food and alcohol reports for the period ending June 30, 2018 and December 31, 2018 and have not been received to date.
10. Section 52-49 of the RAB Ordinance provides that these violations will be heard by the City Council and may result in the cancellation of the certificate of occupancy.
11. The RAB Ordinance requires 30-days' notice be given before consideration of cancellation of the certificate of occupancy by the City Council. The City Attorney's Office provided written notice of this hearing, which was hand delivered to Mr. Hammad on January 14, 2019 (Exhibit F).
12. Staff recommends that the certificate of occupancy for Hops & Vines be cancelled due to failure to meet the 30% gross food sales requirement of the RAB Ordinance.
13. By separate agenda item, staff is also recommending that the property be rezoned to remove the R-AB designation.
14. This item was postponed from the February 14, 2019 Council meeting. Staff will provide an update at the Work Session.

Recommendation

The resolution be approved.

ZONING CASES AND COMPANION ITEMS

- 32 Ordinance - Zoning Case #ZC19-0002 - Repealing Ordinance No. 2017-9936 Which Granted S-P-1 (Detailed Site Plan) District for R-AB (Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption) Uses, and Reinstating S-P-2 (Generalized Site Plan) for FWY (Freeway) Uses – Approximately 1,502 Square Feet Located at 313 E. Las Colinas Blvd. – City of Irving, Applicant – Lake Carolyn REID LLC, Owner (Postponed from February 14, 2019)**

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: February 4, 2019 – The S-P-1 (R-AB) zoning be repealed if the City Council determines that the restaurant has violated Section 52-49 of the zoning ordinance and revokes its Certificate of Occupancy; otherwise, the S-P-1 (R-AB) should remain intact, 8-0 (Commissioner Patel, absent).
2. The 2017 Imagine Irving Comprehensive Plan Future Land Use Map recommends *Urban District* uses for this property. The *Urban District* land use category is appropriate for “Highest intensity areas of Irving containing a variety of land uses in multi-story buildings.” The proposed zoning change is in conformance with the Comprehensive Plan.
3. The subject property is currently occupied by the “Hops & Vines” restaurant in a retail lease space.
4. On April 20, 2017, the City Council approved Ordinance No. 2017-9936 (zoning case #ZC16-0103) for S-P-1 (Detailed Site Plan) District for R-AB (Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption) uses to allow “Hops & Vines” restaurant the accessory use of the sale of alcoholic beverages for on-premises consumption. Since this restaurant is located in the Las Colinas Urban Center, its food-to-alcoholic beverage sales ratio is 30%/70%.
5. On January 14, 2019, the City of Irving delivered a letter to the owner of Hops & Vines notifying him that the restaurant was in violation of Sec. 59-49 of the zoning ordinance. On February 14, 2019, the City Council will determine whether (1) Hops & Vines has failed to provide the required semi-annual report for the period of July 1, 2018 – December 31, 2018 to the City, in violation of Sec. 52-49 of Ordinance No. 1144; (2) Hops & Vines filed a semi-annual report on July 31, 2018 which reflects that Hops & Vines has failed to maintain the required food sales of at least 30% of gross sales as required by Ordinance 1144, Section 52-49(a)(15); the restaurant’s ownership was notified of this violation through a certified letter dated January 14, 2019; (3) this letter notified the recipient of a City Council hearing on February 14, 2019 to consider cancelling the certificate of occupancy; and (4) this letter was received at least 30 days prior to the City Council Hearing.

6. On February 14, 2019, after hearing evidence from all interested parties, the City Council postponed the consideration of a resolution cancelling the Certificate of Occupancy for Hops & Vines to March 21, 2019. The City Manager has initiated a zoning change to remove the existing S-P-1 (R-AB) zoning from the subject property should the Council approve the resolution cancelling the certificate of occupancy.
7. Repeal of Ordinance No. 2017-9936 would reinstate the previous zoning of S-P-2 (Generalized Site Plan District) for FWY (Freeway) uses.
8. A total of 259 public notices were mailed. Staff received four (4) responses in support and one (1) in opposition to this request. The opposition represents less than 1% of the land surrounding the subject property. Since this is less than 20%, per state law a $\frac{3}{4}$ -vote is not required for approval of this case.
9. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The S-P-1 (R-AB) zoning be repealed if the City Council determines that the restaurant has violated Section 52-49 of the zoning ordinance and revokes its Certificate of Occupancy; otherwise, the S-P-1 (R-AB) should remain intact.

33 Ordinance - Zoning Case #ZC18-0088 - Granting S-P-2 (Generalized Site Plan) District for C-C (Community Commercial) Uses - Approximately 17.6 Acres Located at 2501 Irving Mall - Kimley-Horn, Applicant - Seritage SRC Finance, LLC, Owner.

Administrative Comments

1. The Planning and Zoning Commission Hearing Date and Recommendation: February 18, 2019 – Favorable 8-0 (Commissioner Cronenwett, absent), subject to removing the notes requesting variances to the articulation, building materials and masonry requirements, and landscaping around the shopping cart corrals.
2. The 2017 Imagine Irving Comprehensive Plan recommends *Neighborhood Commercial* uses for the subject property. This land use classification calls for mixed-use commercial areas along major corridors, with opportunities for residential and commercial infill and development. The proposed use is in conformance with the Comprehensive Plan.
3. The applicant is requesting to rezone the property to revise the concept plan approved by zoning case #ZC15-0086 to allow a modified future grocery store footprint, and show a new restaurant and a new urgent care clinic with modified

drive aisles and parking layout. The two approved restaurants zoned for the attendant accessory use of the sale of alcoholic beverages for on premises consumption uses are no longer proposed, and zoning cases #ZC16-0010 and #ZC16-0011 are being repealed with this zoning case.

4. The future grocery was originally 84,197 sq. ft. in size, and is now proposed to be 85,711 sq. ft. The parking area between the store and Grande Bulevar has been reduced.
5. A 5,000 sq. ft. restaurant with a drive-through lane and a 4,600 sq. ft. urgent care clinic are proposed to be located in front of the future grocery store, near N. Belt Line Road.
6. The property lies within the State Highway 183 Overlay District, which requires all new development to meet certain requirements for landscaping, parking, site design and building articulation. The applicant is requesting the following exceptions to the State Highway 183 Overlay District:
 - a. Allow surplus parking to exceed 20%;
 - b. Landscaping adjacent to the building will be in 10-ft x 4-ft planter boxes;
 - c. Reduce the parking setback along N. Belt Line Road to 20 feet.

All three of these items were approved by the previous case and are requested to be continued with this case.

7. Landscaping in accordance with the State Highway 183 Overlay District shall be required, except where otherwise noted on the site plan.
8. Staff is supportive of the modified footprint and general site layout. Staff can support the reduced setback since this matches the rest of the mall south along N. Belt Line Road. Staff can also support the amount of excess parking in front of the building and using tree planter boxes adjacent to the grocery store building.
9. The stipulations of the Planning and Zoning Commission have been met.
10. A total of 64 public notices were mailed. Staff has received one (1) response in support, and one (1) response plus one (1) email in opposition to this request. The opposition represents 0.9% of the land within 200 feet of the subject property. Since this is less than 20%, per State law a 3/4 vote is not required for approval of this request.
11. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

Recommendation

The ordinance be adopted per the recommendation of the Planning and Zoning Commission.

APPOINTMENTS AND REPORTS

34 Mayor's Report

Adjournment