



**AGENDA**  
**City of Irving Supplemental Benefit Plan (SBP)**  
**Administrative Board**  
**Monday, April 15, 2019 at 3:30 PM**  
**City Hall, 1<sup>st</sup> Floor Conference Room**  
**825 W. Irving Blvd.**  
**Irving, Texas 75060**

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The Board may receive reports and presentations, deliberate, recommend or take other appropriate action on items listed on this agenda.

1. Approval of the March 18, 2019 minutes
2. Quarterly Report from Bank of Texas
3. AndCo Consulting, LLC
  - a. Discuss and take necessary action on Custodial Search Request For Information (RFI)
4. Retirement Service and Survivor Benefits
  - a. Mark Milanese – Option No. 9
5. Secretary's Report
  - a. Discuss Meeting Times
  - b. AndCo Transition Update
6. Chairman's Report
  - a. Discuss possible hiring of a Plan Administrator for SBP
7. Accounts Payable
  - a. AndCo - \$5,625.00 for Consulting Services and performance evaluation (January-March 2019)
  - b. Matrix Absence Management - \$4,750.95 for Administrative Fees (April-June 2019)
  - c. Gabriel, Roeder, Smith and Company - \$6,241.50 for preliminary work on the 1/1/19 Actuarial Valuation and other related general consulting services
  - d. Expenses & Reimbursements for Jill McAdams
    - i. \$50.00 for 2019 TEXPERS Conference registration fee
    - ii. \$120.41 for travel mileage reimbursement
    - iii. \$258.48 for lodging expenses at the Hilton Austin
  - e. Expenses & Reimbursements for Teresa Adrian
    - i. \$100.00 for 2019 TEXPERS Conference registration fee
    - ii. \$532.35 for lodging expenses at the Hilton Austin

## AGENDA - Continued

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- f. Expenses & Reimbursements for Brad Duff
  - i. \$275.00 for 2019 TEXPERS Conference registration fees
  - ii. \$64.11 for travel reimbursement (gas/fuel)
  - iii. \$1,099.23 for lodging expenses at the Hilton Austin
- g. City of Irving - \$10,545.12 for Robert A. Cascante Diaz's SBP Assistant quarterly salary expenses (Payroll 01 through Payroll 07 2019)

### CERTIFICATION

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time:

4/12/19 at 11:50am and will remain so posted at least 72 hours before said meeting convened.

  
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Deputy Clerk, City Secretary's Office

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This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076, section 551.0785 and/or section 551.087 of the Texas Government Code.

This facility is wheelchair accessible and handicap parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972.721.2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) or 7-1-1 for assistance.