

**AGENDA**  
**Irving City Council Regular Meeting**  
**Thursday, May 2, 2019 at 7:00 PM**  
**City Hall, First Floor, Council Chambers**  
**825 W. Irving Blvd., Irving, Texas 75060**

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Organizational Service Announcements

Invocation

Anthony Cuington, Elder, Christ Church

Pledge of Allegiance

Proclamations and Special Recognitions

Citizens' Forum

Citizens are invited to speak for three (3) minutes on matters relating to City government and on items not listed on the regular agenda.

Public Hearing: Items 1 through 34

**CITY COUNCIL AGENDA**

**1 City Operations Update**

**CONSENT AGENDA**

**2 Approving Work Session Minutes for Wednesday, April 17, 2019**

**3 Approving Regular Meeting Minutes for Thursday, April 18, 2019**

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This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.

**4 Ordinance - Amending Ordinance No. 2018-10104 Providing Budget Adjustment #5 to the 2018-19 Fiscal Year Budget**

**Administrative Comments**

1. This item has been recommended by the Financial Services Department.
2. Budget Adjustments are needed in the following funds: Miscellaneous Grant Fund, Local Law Enforcement Block Grant (Justice Assistance Grant) Fund, and Section 108 Guarantee Loan Fund.
3. The adjustments have been proposed by city staff, and have been reviewed and recommended by Budget staff and Financial Services.

**Recommendation**

The ordinance be adopted.

**5 Resolution - Approving a Memorandum of Understanding with the Texas Department of Public Safety, Local Governments, Including the City of Irving, State Agencies and Federal Agency Local Units for Participation in the Texas Statewide Interoperability Channel Plan**

**Administrative Comments**

1. This item is recommended by the Police Department. It supports Strategic Objective 4.1: Safeguard public safety, security and health.
2. **Impact:** This Memorandum of Understanding among participating local government jurisdictions including the City of Irving, state agency local units in Texas and federal agency local units in Texas, establishes permissions and guidelines for use of interoperability or mutual aid radio channels to aid in the management of public safety response activities during emergency operations.
3. No funding is required.

**Recommendation**

The resolution be approved.

**6 Resolution - Approving an Agreement Between the City of Irving and Single-Source Provider Lion Totalcare, Inc., in an Amount Not to Exceed \$100,000.00 for Cleaning and Inspection of Firefighting Protective Gear**

**Administrative Comments**

1. This item is recommended by the Fire Department.
2. **Impact:** A Purchasing Agreement between the City of Irving and Single Source Provider Lion Totalcare, Inc. for the Advanced Cleaning & Inspection of Firefighting Protective Gear from May 2, 2019 to May 1, 2020. This contract will allow the city to obtain cleaning and inspection services for firefighting protective gear under the best possible terms and conditions for the city.
3. This award ensures that firefighting gear has been cleaned of carcinogens annually and that it has passed an inspection for compliance with NFPA 1971 and 1851 Standards.
4. Funding in the not to exceed amount of \$100,000.00 is available in the Fire Department budget within the General Fund.

**Recommendation**

The resolution be approved.

**7 Resolution - Approving Special Events Permits for 2019 City of Irving Citywide Special Events, to Include Canal Fest, Independence Day Parade, Independence Day Fireworks Display, and Irving Main Street Event**

**Administrative Comments**

1. This item is recommended by the Parks and Recreation Department.
2. **Impact:** Approving Special Events Permits for the 2019 City of Irving Citywide Special Events, to include Canal Fest, Independence Day Parade, Independence Day Fireworks Display, and Irving Main Street events, in compliance with the requirements as outlined in the Special Events Permit Application which requires City Council approval for all events with more than 2,500 participants and/or spectators and for the time periods that exceed four and one-half hours any time between 7:00 a.m. and 1:00 p.m.
3. City Council has approved funding to support citywide special events.
4. If the estimated number of participants and spectators exceeds 2,500 during any day of the special event or any portion of the event is to take place on city property, the City of Irving Special Events team will coordinate with Risk Management to procure and keep in full force and effect, for the duration of the event, insurance written by an insurance company approved by the State of Texas and acceptable to

the City and issued on the standard form approved by the Texas Department of Insurance.

5. To fulfill the safe execution of City of Irving special events, spearheaded by the Parks and Recreation Department, there is a logistical need for street closures and/or traffic management and security services by the Irving Police Department as it relates to the attached list of special events.

**Recommendation**

The resolution be approved.

**8 Resolution - Approving the Marco Polo World Foundation's Special Event Permit Application for the 2019 DFW Dragon Boat, Kite and Lantern Festival on May 19, 2019 at 501 East Las Colinas Boulevard**

**Administrative Comments**

1. This item is recommended by the Parks and Recreation Department.
2. **Impact:** Approval of this Special Event Permit Application will allow the Marco Polo World Foundation to hold the 2019 Annual DFW Dragon Boat, Kite and Lantern Festival at Lake Carolyn, 501 E. Las Colinas Boulevard and O'Connor Road.
3. To fulfill the safe execution of this event, there is a logistical need for street closures, traffic management and security services to be provided by Irving Police Department.
4. This permit approves staging and road closures along East Las Colinas Boulevard between Brazos Drive and Lake Carolyn Parkway, between 5:00 a.m. and 11:59 p.m. on Sunday, May 19, 2019.
5. The City has already approved the provision of \$4,000.00 in cash and an estimated \$16,000.00 in city services to include Irving Police street closure, traffic management and security services; Irving Fire first aid services; Communications printing and graphic services; Parks and Recreation event liaison and venue preparation services; and Solid Waste Services, for a total contribution of approximately \$20,000.00.

**Recommendation**

The resolution be approved.

**9 Resolution - Approving an Amendment to the Congregate Meals Agreement Between the City of Irving and Visiting Nurses Association to Provide Meals at the Heritage Senior Center in an Amount Not to Exceed \$60,000.00**

**Administrative Comments**

1. This item is recommended by the Parks and Recreation Department.
2. **Impact:** Approval of this Amendment will allow program participants at Heritage Senior Center to continue receiving daily nutritional meals and services at no cost to the participant.
3. The Amendment extends the original agreement dated October 1, 2014, between the City of Irving and The Visiting Nurses Association (VNA), to continue providing meals at the same rate as FY2018-19, \$3.80 per meal, for the period of October 1, 2019 through September 30, 2020.
4. The nutritional service provided by The Visiting Nurses Association is an important component to improve the quality of life for our senior citizens.
5. There were 14,624 meals served in FY2016-17, and 14,911 served in FY2017-18.
6. Reimbursement for the cost of these meals is funded by Title III state funding obtained through a grant from Dallas Area Agency on Aging, a Dallas County entity.
7. Funding in the amount of \$60,000 will be available in the Miscellaneous Grants Fund subject to Council approval of the FY2019-20 Other Grants Fund budget.

| <b>Vendor</b>               | <b>Contract Term</b> | <b>Total Estimated Expenditure</b> | <b>Fiscal Year(s)</b> |
|-----------------------------|----------------------|------------------------------------|-----------------------|
| Visiting Nurses Association | 10/1/19 – 9/30/20    | \$60,000                           | 2019-20               |

**Recommendation**

The resolution be approved.

**10 Resolution - Authorizing the City Attorney's Office to File a Lawsuit to Require Code Compliance on Properties Located at 1505 N. Story Road, 1625 N. Story Road, 2585 W. Irving Blvd. and 2701 W. Irving Blvd. (Aka Plymouth Park North Shopping Center), Irving, Texas**

**Administrative Comments**

1. This item is recommended by the City Attorney's Office and Code Enforcement Department
2. **Impact:** This suit will seek to address code violations at the commercial properties located at 1505 N. Story Road, 1625 N. Story Road, 2585 W. Irving Blvd., and 2701 W. Irving Blvd., known as the Plymouth Park North shopping center.
3. The properties, which are owned by the same owner, have numerous code violations, including broken windows, rotted and exposed wood, water damage, exposed electrical boxes, inadequate drainage, trip hazards on the land, the parking lots, fences and signs in disrepair, illegal outside storage, excessive litter and debris. The current conditions of the properties are in violation of the Code of Civil and Criminal Ordinances of the City of Irving.
4. On April 18, 2019, approximately 100 feet of a parapet wall collapsed at the 2701 W. Irving Blvd. property, damaging four vehicles and causing injury to a person.
5. The current conditions of the properties are in violation of the Code of Civil and Criminal Ordinances of the City of Irving and pose a substantial danger of injury to persons or property.
6. The resolution authorizes the City Attorney's Office to file suit on behalf of the City and to take all legal action authorized by Chapter 54 of the Texas Local Government Code and other applicable law concerning the properties located at 1505 N. Story Road, 1625 N. Story Road, 2585 W. Irving Blvd., and 2701 W. Irving Blvd. in Irving.

**Recommendation**

The resolution be approved.

**11 Resolution - Selecting Dunaway Associates, L.P., as the Most Highly Qualified Provider for the Campion Trails Unification Project and Authorizing Staff to Negotiate an Agreement with Said Provider**

**Administrative Comments**

1. This item is recommended by the Capital Improvement Program Department and the Parks and Recreation Department.

2. **Impact:** This project will complete the 1995 greenbelt master plan and will unite existing southern and northern sections. This unification will enhance the quality of life for both Irving citizens and visitors with a continuous 20 mile recreational conduit to local neighborhoods, natural areas and adjoining communities.
3. **This item has been presented to the Parks and Recreation Advisory Board on January 14, 2019 and the Transportation and Natural Resources Committee on December 12, 2018. This item will also be presented to the Transportation and Natural Resources Committee on May 1, 2019.**
4. Champion Trails is Irving's greenbelt trail system along the Elm Fork and West Fork of the Trinity River. The trail system has become a vital connection of the Dallas-Ft-Worth area for the connectivity of the regional trail systems.
5. The master plan, which was developed in 1995, presented a 22 mile alignment. Since the master plan's adoption, multiple segments have been built as funding has become available.
6. Currently, the northern section starts at California Crossing Park and goes 8.5 miles north into Coppell. The southern section starts near Grand Prairie's Lone Star Trail parking lot along Hunter Ferrell Road and goes east to Loop 12 and then north through Trinity View Park for a total of 6.65 miles. However, 5.5 miles in the central section, which would connect the north to the south, along the Elm Fork of the Trinity River remain to be planned and built.
7. The 5.5 mile central section alignment will traverse various property owners, cross existing utility easements, and be within the Irving Flood Control District levee system. The route will have two major bridge crossings of the Trinity River. Because of the magnitude of the scope, there will also be an environmental investigation to review for State permitting, plus engaging the Corp of Engineers to ensure their regulations are met.
8. Requests for Qualifications were solicited for these services. Qualifications were received from ten firms, four were chosen to be interviewed. Dunaway Associates L. P., was determined to be the most highly qualified provider for the services solicited.
9. The Capital Improvement Program Department recommends selecting Dunaway Associates L.P. based on their experience, submittal content and a face-to-face interview. This firm has presented a solid team for this project that includes M/WBE participants. They have demonstrated through past projects, their submission documents and in person presentation, their ability to understand the project. They maintain a hands on approach to trail alignment, schematic design, the construction document and bidding process while keeping a clear vision for successful completion of the project.

### **Recommendation**

The resolution be approved.

**12 Resolution - Awarding a Contract to Taurus Commercial, Inc. in the Amount of \$3,646,075.00 for the Georgia Farrow Recreation Center Expansion Project.**

**Administrative Comments**

1. This item is recommended by the Capital Improvement Program Department, the Planning and Community Development Department and the Parks and Recreation Department. It supports Strategic Objective 4.5 - Implement enhancements to cultural and recreational facilities.
2. **Impact:** This contract will add a full-size gymnasium, new restroom and locker rooms, expand the fitness room, renovate the reception area, add 42 parking spaces and a fire lane to the Georgia Farrow Recreation Center building located in West Park.
3. **This item was presented to the Parks and Recreation Advisory Board meeting at their August 13, 2018 meeting and to the Community Services Committee at their October 18, 2018 meeting. This item will be presented to the Transportation and Natural Resources Committee on May 1, 2019.**
4. This project is being funded by the U.S. Department of Housing and Urban Development using a Section 108 Loan and is subject to all Federal laws and regulations.
5. Bids were received from 9 bidders. Taurus Commercial, Inc., submitted the lowest responsive responsible base bid of \$3,560,875.00. However, the center is budgeted to have their AC units replaced which was included within the bid. Therefore, it is recommended to award Add Alternates #2, #3 and #4. It is also recommended to award Add Alternate #5 which will replace the existing carpet in the main corridor. The recommended award amount is \$107,075.00 (3%) above the project budget.
6. Line item breakdown:

|  |                  |  |                       |
|--|------------------|--|-----------------------|
| <b>Taurus Commercial, Inc. Base Bid Amount</b> |                  |  | <b>\$3,560,875.00</b> |
| Add  | Add-Alt. Item #2 | Replace Existing Outdoor Units for Old Gym (eCU-1 & eCU-2)                           | + \$19,321.00         |
| Add  | Add-Alt. Item #3 | Replace Existing Indoor Units for Old Gym eAHU-1 & eAHU-2)                           | + \$19,602.00         |
| Add  | Add-Alt. Item #4 | Replace Remainder of Existing Indoor & Outdoor Units (eAHU-3, eCU-3, eAHU-6 & eCU-6) | + \$36,687.00         |
| Add  | Add-Alt. Item #5 | Replace All Existing Carpet in Hallways  | + \$9,590.00          |
| <b>Recommended Award Amount</b>                |                  |  | <b>\$3,646,075.00</b> |

7. Funding in the amount of \$3,359,000.00 will be available through the Section 108 Program; Funding in the amount of \$180,000.00 is available within the City Building Improvement Bond Fund; Funding in the amount of \$107,075.00 is available within the Community Development Block Grant Fund.



### **Recommendation**

The resolution be approved.

## **13 Resolution - Awarding a Contract to JC Commercial, Inc., in the Amount of \$3,687,777.00 for the Fire Station No. 4 Project**

### **Administrative Comments**

1. This item is recommended by the Capital Improvement Program Department and Fire Department. It supports Strategic Objective 4.1 – Safeguard public safety, security and health.
2. **Impact:** This project will provide construction of a new Fire Station No. 4. This state of the art facility will improve fire protection and medical assistance services in central Irving.
3. **This item was presented to the Community Services & Public Safety Committee on February 15, 2018 and April 18, 2019.**
4. The new facility will house up to seven fire fighters and/or medical personnel. It will also provide equipment storage for two apparatus vehicles including a pumper truck and an ambulance.
5. Bids were received from 10 bidders, 0 were M/WBE. JC Commercial, Inc., submitted the lowest responsive responsible bid of \$3,687,777.00. This is \$187,000.00 (5%) above the estimated cost for this project.
6. Funding in the amount of \$3,687,777.00 is available within the Fire Station Bond Fund.

### **Recommendation**

The resolution be approved.

## **14 Resolution - Awarding a Contract to McMahon Contracting LP, in the Amount of \$767,302.17 for the Delaware Creek at E. Oakdale Road Channel Lining Repairs & Wastewater Improvements Project**

### **Administrative Comments**

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Objective 2.4 - Maintain and extend water, wastewater and storm water systems.

2. **Impact:** This project will replace a section of concrete channel floor under the Oakdale Bridge along Delaware Creek which has sufficiently eroded and will improve the drainage in this area.
3. **This item will be discussed at the Transportation and Natural Resources Committee Meeting on May 1, 2019.**
4. This project is part of Municipal Drainage Utility Program priority projects.
5. The existing channel floor needs to be removed as it is in poor condition. Storm water has undermined the existing channel floor. Removing and installing a new channel floor will improve the Delaware Creek outfall at this location and will protect the East Oakdale Bridge columns.
6. Gabion rock baskets will be installed at each upstream and downstream end of the new concrete channel floor to further protect the new floor from eroding by storm water turbulence.
7. A wastewater siphon will also be replaced.
8. Bids were received from 3 bidders. McMahon Contracting LP, submitted the lowest responsive responsible bid of \$767,302.17. This is \$144,259.59 (18.8%) above the project estimate.
9. Minority- and/or Women-owned Business (M/WBE) participation in this award is 22%.
10. Funding in the amount of \$675,019.21 is available within the Municipal Drainage Utility Non-Bond CIP Fund and \$92,282.96 is available within the Water and Sewer System Non-Bond CIP Fund.

### **Recommendation**

The resolution be approved.

## **15 Resolution - Approving a Lease Agreement with Irving Community Theater, Inc., D/B/A/ MainStage Irving-Las Colinas, for Use of the City Building Located at 222 East Irving Boulevard in an Annual Amount of \$18,000.00**

### **Administrative Comments**

1. This item is recommended by the Economic Development Department.
2. **Impact:** Irving Community Theater, Inc. d/b/a MainStage Irving-Las Colinas will establish a new attraction in downtown Heritage Crossing.
3. **This item was discussed in executive session of the Planning and Development Committee on April 4, 2019, and in executive session of the Irving City Council on April 17, 2019.**

4. The proposed lease with Irving Community Theater, Inc., is for a five-year term with one five-year option with the tenant's satisfactory performance under the lease, and continued association with and public performances at the Irving Arts Center.
5. Use of the premises authorized in the lease include rehearsal and presentation of theatrical and musical performances, hosting meetings, instructional workshops and conventions of related groups and professional organizations, and attendant uses of office and storage.
6. The lease requires MainStage to present six (6) live theatrical performances (i.e. plays, musicals, dances, comedy shows, or live bands) during each year at the 222 E. Irving Blvd. location that are open to the public. At least four (4) of these performances must be different productions. Performances of the same production occurring within 14-days of the initial performance will be considered one (1) performance. Rent is in the amount of \$1,500 per month.
7. MainStage may for a fee allow a third party to use the premises for rehearsals and performances consistent with terms of the lease. The lease encourages MainStage to allow Irving based musical performers to use the premises for live performances consistent with terms of the lease agreement.
8. The lease provides the tenant with access to 26 parking spaces in the public parking lot located at 201 E. 2<sup>nd</sup> St. The tenant may also access the public parking lot located at 211, 213, and 221 E. Irving Blvd. to the extent that parking lot remains available and open to the public.
9. The tenant is responsible for all utilities and general maintenance of the premises and shall secure appropriate zoning approval for the uses authorized by the lease. If the tenant does not secure the appropriate zoning amendment prior to July 1, the agreement will automatically terminate.
10. Upon the city's review of any proposed alterations, the tenant, at its sole cost, may remodel the interior consistent with the Permitted Use of the building. The tenant shall not alter the exterior of the premises (including exterior walls and roof of the building) without express written consent of the City Council.

### **Recommendation**

The resolution be approved.

**16 Resolution - Appointments to the Trinity River Authority of Texas (TRA) Advisory Committee for the Central Regional Wastewater System**

**Administrative Comments**

1. This item is recommended by the Water Utilities Department.
2. **Impact:** The resolution ensures that the City of Irving is represented on the Trinity River Authority's Advisory Committee to consult with and advise the Authority on future capital projects, plans of expansion, operational issues, methods for improved services, and on the proposed annual budget.
3. **This item will be discussed at the Transportation and Natural Resources Committee on May 1, 2019.**
4. The Bylaws specify that a voting member and an alternate representative be appointed to serve on the committee. The alternate representative will serve as the voting member in the event the voting member is unable to attend.
5. Todd Reck, Water Utilities Director, is the current voting member and Steve Pettit, Assistant Water Utilities Director, is the alternative representative.
6. This resolution will reappoint Todd Reck and Steve Pettit to an additional term of twelve months.

**Recommendation**

The resolution be approved

**17 Resolution - Approving an Engineering Design Services Agreement with Alan Plummer Associates, Inc., in the Amount of \$798,385.00 for Design of the Northgate Ground Storage Tank No. 2**

**Administrative Comments**

1. This item is recommended by the Water Utilities Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact:** This project will increase the storage capacity at the Northgate Pump Station.
3. **This item was presented to the Transportation and Natural Resources Committee on January 30, 2019 and will be presented again on May 1, 2019.**
4. This project will provide redundancy in the water system and support growth in the Urban Center and future redevelopment.
5. This project will include design of a new 5 million gallon ground storage tank at the Northgate Pump Station. This pump station is the only remaining pump station that does not have booster chlorination facilities that help improve and maintain water

quality within the distribution system. Design of booster chlorination facilities at the Northgate Pump Station is also included in this project.

6. Requests for Qualifications were solicited for these services. Qualifications were received from six firms. Three firms were chosen to be interviewed. Alan Plummer Associates, Inc., was determined to be the most highly qualified provider for the services solicited.
7. The Water Utilities Department recommends selecting Alan Plummer Associates, Inc., based on experience, submittal content and a face-to-face interview. Alan Plummer Associates, Inc., has an experienced base of engineering staff for the project.
8. This is the second step of a two-step process. An Authority to Negotiate was approved by City Council Resolution 2019-36 on January 31, 2019.
9. Minority- and/or Women-owned Business (M/WBE) participation in this award is 3.8%.
10. Funding in the amount of \$798,385.00 is available in the Water & Sewer System Non-Bond CIP Fund.

#### **Recommendation**

The resolution be approved.

### **18 Resolution - Approving the Transfer of the Continuum of Care Program Grant from the United States Department of Housing and Urban Development through the Dallas Area/Irving Continuum of Care to CitySquare.**

#### **Administrative Comments**

1. This item is recommended by the Planning and Community Development Department.
2. **Impact:** Clients in the City of Irving Shelter Plus Care Program would receive more robust case management and supportive services as a result of this transfer.
3. **This item was presented to the Community Services Subcommittee on April 18, 2019.**
4. The City of Irving has been receiving Continuum of Care funds since 2007 through a competitive award through the Dallas Area/Irving Continuum of Care.
5. Over the past several years, the City has found it difficult to locate qualified clients for this program and has had to return unexpended funds yearly.
6. The City also has not been able to secure the necessary supportive services through its in-house resources and additional supportive services are not readily

available with the City of Irving.

7. On March 20, 2019, the Housing and Human Services Board authorized city staff to negotiate with area agencies that have adequate supportive services.
8. City staff is recommending CitySquare as the agency to which to transfer these grant funds.
9. CitySquare became a non-profit organization in 1990. They have grown into a community organization that offers over 22 social service programs to address four key areas: hunger, health, housing, and hope.
10. CitySquare has agreed that there will be no service level changes to current clients in this program and has agreed to fill vacancies with qualified City of Irving homeless residents, when possible.
11. CitySquare has also offered to increase outreach activities to engage with the Irving community.
12. On April 24, 2019, the Housing and Human Services Board recommended approval of transferring the Continuum of Care Program Grant to CitySquare.
13. If the transfer is approved by HUD, the transfer of the grant will be effective October 1, 2019.

**Recommendation**

The resolution be approved.

**Bids & Purchasing Items**

**19 - 28**

**19 Resolution - Approving an Interlocal Agreement Between the City of Irving and the City of Hurst to Establish a Cooperative Purchasing Program Between the Cities**

**Administrative Comments**

1. This item is recommended by the Financial Services Department – Purchasing Division. It supports Strategic Objective 1.1 – Contain costs and increase operational efficiency.
2. **Impact:** Approval of this Interlocal agreement between the City of Irving and the City of Hurst entitles each entity to utilize the other's competitively solicited contracts for various goods and services when such utilization is determined to create significant savings for the entity.

**Recommendation**

The resolution be approved.

**20 Resolution - Renewing the Annual Contract with Irving Red Wing Shoe Store, Inc., in the Total Estimated Amount of \$80,000.00 for Work Boots for Field Employees**

**Administrative Comments**

1. This item is recommended by Financial Services Department – Purchasing Division and Human Resources Department – Risk Management and Benefits Division.
2. **Impact:** Work boots are worn by employees in departments with field operations to help prevent injuries. Specific exposures have been assessed to provide the best foot protection for employees working in those operations. This type of personal protective equipment improves the safety for these employees.
3. Departments using the protective footwear include Water Utilities, Solid Waste Services, Parks & Recreation, Traffic & Transportation, and other general government departments. Due to increases in staff and the inclusion of additional boot styles in an effort to provide the best possible foot protection for employees, the renewal includes an approximate 10% increase over the original award amount.
4. This renewal establishes the continuation of an annual contract for providing work boots. This is the first of two one-year renewal options. The current contract expires May 31, 2019.
5. Funding Fiscal Year 2018-19 is available in various departmental budgets within various funds, while funding for Fiscal Year 2019-20 is subject to budget appropriation.

| <b>Vendor</b>                    | <b>Contract Term</b> | <b>Total Estimated Amount</b> | <b>Fiscal Year(s)</b> |
|----------------------------------|----------------------|-------------------------------|-----------------------|
| Irving Red Wing Shoe Store, Inc. | 6/1/19 – 5/31/20     | \$25,000.00                   | 2018-19               |
|                                  |                      | \$55,000.00                   | 2019-20               |
| <b>TOTAL</b>                     |                      | <b>\$80,000.00</b>            |                       |

**Recommendation**

The resolution be approved.

**21 Resolution - Renewing the Annual Contracts with Interline Brands, Inc., and MedWaste Solutions, Inc., in the Total Estimated Amount of \$153,951.43 for the Purchase of Janitorial Supplies**

**Administrative Comments**

1. This item is recommended by the Parks & Recreation Department and the Capital Improvement Program Department – Facility Services Division.
2. **Impact:** These janitorial supplies will provide City departments with items needed to maintain a safe and healthy atmosphere. Group I includes paper products such as paper towels and toilet tissue; Group II includes conventional janitorial supplies such as brushes, mops, soaps, all-purpose cleaners, bug spray, gloves, etc.; Group III provides environmentally friendly janitorial supplies; and Group IV provides non-stock janitorial items that can be purchased directly by City departments.
3. This award establishes the continuation of an annual contract for providing janitorial supplies. This is the first of two one-year renewal options. The current contract expires May 31, 2019.
4. Due to rising transportation and raw material costs and tariffs imposed on many of the items awarded under this contract price increases were granted to both vendors, however the original award amount remains the same. Parks & Recreation and Facility Services are agreeable as the requested increases have been properly documented per the terms of the contract.
5. Funding for Fiscal Year 2018-19 is available in various departmental budgets within various funds, while funding for fiscal year 2019-20 is subject to budget appropriation.

| <b>Vendor</b>            | <b>Group</b> | <b>Contract Term</b> | <b>Estimated Expenditures FY 2018-19</b> | <b>Estimated Expenditures FY 2019-20</b> | <b>Total Estimated Expenditure</b> |
|--------------------------|--------------|----------------------|--|--|------------------------------------|
| Interline Brands, Inc.   | I & III      | 6/1/19 – 5/31/20     | \$26,666.16                              | \$ 52,332.33                             | \$ 78,998.49                       |
| MedWaste Solutions, Inc. | II & IV      |                      | \$25,317.65                              | \$ 49,635.29                             | \$ 74,952.94                       |
| <b>TOTAL</b>             |              |                      | <b>\$51,983.81</b>                       | <b>\$101,967.62</b>                      | <b>\$153,983.81</b>                |

**Recommendation**

The resolution be approved.



**22 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Tri-Texas Grass, and Authorizing As-Needed Purchases in the Total Estimated Amount of \$150,000.00 for Turf Grass Sod & Sprigs through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)**

**Administrative Comments**

1. This item is recommended by the Parks & Recreation Department and the Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member contract between the City of Irving and Tri-Tex Grass for utilization of BuyBoard Contract No. 560-18 which expires on May 31, 2019 will allow for the purchase and installation of turf grass sod and sprigs under the best possible terms and conditions for the city.
3. Turf grass sod and sprigs are required for repairing golf course fairways, tee boxes, putting greens, etc., for the Irving Golf Club. Golf course grass sprigging requires specialized motorized equipment that is not currently available in the city’s fleet.
4. Approval of this contract supports as-needed purchase and installation of turf grass sod and sprigs through the designated BuyBoard contract for the specified contract term.
5. Although the current contract term referenced in the city’s Vendor/Member contract expires on May 31, 2019, BuyBoard has already completed the renewal process with Tri-Tex Grass for the period of June 1, 2019 through May 31, 2020. Therefore, spending authorization is requested for the period of May 3, 2019 through May 31, 2020 at this time per the terms of the Vendor/Member contract. Documentation of the BuyBoard contract renewal is attached.
6. Funding for Fiscal Year 2018-19 is available in various departmental budgets within various funds, while funding for Fiscal Year 2019-20 is subject to budget appropriation.

| <b>Vendor</b> | <b>Contract Term</b> | <b>Total Estimated Expenditures</b> | <b>Fiscal Year(s)</b> |
|---------------|----------------------|-------------------------------------|-----------------------|
| Tri-Tex Grass | 5/3/19 – 5/31/20     | \$115,000.00                        | 2018-19               |
|               |                      | \$35,000.00                         | 2019-20               |
| <b>TOTAL</b>  |                      | <b>\$150,000.00</b>                 |                       |

**Recommendation**

The resolution be approved.

**23 Resolution - Approving Addendum No. 1 to Renewal Agreement with Allied Waste Services of Fort Worth, LLC, Dba Republic Services, in the Total Estimated Annual Amount of \$204,000.00 for the Curbside Recycling Program**

**Administrative Comments**

1. This item is recommended by Solid Waste Services.
2. **Impact:** Processing and marketing of collected recyclables helps to increase the refuse diversion rate.
3. **This item was presented at the April 3, 2019 Transportation and Natural Resources Committee meeting and will be discussed again on May 1, 2019.**
4. Per the terms of the attached amendment, the city will pay a fixed fee of \$97.85 per ton processing cost, which represents a 3% increase over the previous contract term.
5. This renewal establishes the continuation of a contract for the processing of curbside recyclables for the next two years, making this contract valid through May 2021. The current contract expires May 31, 2019. This is the third of six two-year renewals.
6. Due to commodity market prices, this contract currently requires the City to pay for the processing of our recyclables. Based on the most recent market analysis, we anticipate paying a monthly fee for the recyclables that are being marketed.
7. Should the current market trend hold for the remainder of the fiscal year, funding in the estimated monthly amount of \$17,000.00 is available in the Solid Waste Enterprise Fund, while funding for 2019-20 and 2020-21 is subject to budget appropriation.

**Recommendation**

The resolution be approved.

**24 Resolution - Renewing the Contract with EBSCO Information Services in the Total Estimated Amount of \$58,125.00 for Library Serials Subscription Services & Digital Magazine Interface**

**Administrative Comments**

1. This item is recommended by the Library Services Department.
2. **Impact:** Library serials subscriptions require extensive handling to ensure that all expected magazine titles, volumes and issues are ordered and received according to complex publication patterns established by scores of individual publishing

establishments. Subscription management services provide great efficiency in serving the city's library customers' needs for both print and digital materials.

3. Approximately 335 print serials and 105 digital magazine subscriptions are managed through this contract. Renewal of this contract covers digital subscription service from June 15, 2019 through June 14, 2020, and print subscription service for calendar year 2020.
4. This renewal establishes the continuation of an annual contract for providing print serials subscription services as well as a user-friendly online interface for digital subscriptions. This is the third of four one-year renewal options. The current contract expires on June 14, 2019.
5. Funding for Fiscal Year 2018-19 is available in the Library Services Department budget within the General Fund, while funding for Fiscal Year 2019-20 is subject to budget appropriation.

| Vendor                     | Contract Term     | Total Est. Expenditure | Fiscal Year(s) |
|----------------------------|-------------------|------------------------|----------------|
| EBSCO Information Services | 6/15/19 – 6/14/20 | \$ 23,375.00           | 2018-19        |
|                            |                   | \$ 34,750.00           | 2019-20        |
| <b>TOTAL</b>               |                   | <b>\$ 58,125.00</b>    |                |

**Recommendation**

The resolution be approved.

**25 Resolution - Renewing the Contract with Construction Companies Group LLC, in the Total Estimated Amount of \$1,000,000.00 for an Annual Contract to Provide Concrete Repair of Sidewalks, Utility Cuts, Streets and Alleys**

**Administrative Comments**

1. This item is recommended by the Traffic and Transportation Department – Streets Division.
2. **Impact: This contract supports the Road to the Future Program.** This contract with Construction Companies Group, LLC, will supplement the Streets Operations staff in the as-needed concrete repair and maintenance of sidewalks, utility cuts, streets and alleys required for structural integrity and to enhance safety for citizens and motorists.
3. **This item will be presented to the Transportation and Natural Resources Committee on May 1, 2019.**

4. This renewal establishes the continuation of a contract to provide concrete repair services. The original contract was awarded on the basis of competitive bids. This is the second and final one-year renewal option. The current contract expires May 31, 2019.
5. Minority- and/or Women-Owned Business participation in this contract is 100%.
6. Funding for Fiscal Year 2018-19 is available in the Non-Bond CIP Fund, while funding for Fiscal Year 2019-20 is subject to budget appropriation.

| Vendor                            | Contract Term      | Total Estimated Amount | Fiscal Year(s) |
|-----------------------------------|--------------------|------------------------|----------------|
| Construction Companies Group, LLC | 6/1/2019 – 5/31/20 | \$ 332,000.00          | 2018-19        |
|                                   |                    | \$ 668,000.00          | 2019-20        |
| <b>TOTAL</b>                      |                    | <b>\$1,000,000.00</b>  |                |

**Recommendation**

The resolution be approved.

**26 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement Between the City of Irving and Climatec, LLC, and Authorizing As-Needed Expenditures in the Total Estimated Amount of \$250,000.00 for HVAC Control Services and Repairs through the Texas Multiple Award Schedule (TXMAS) Local Government Statewide Cooperative Purchasing Program**

**Administrative Comments**

1. This item is recommended by the Capital Improvements Program (CIP) Department – Building Maintenance Division and the Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of a Vendor/Member contract between the City of Irving and Climatec, LLC, for utilization of TXMAS-16-8401 which expires on April 11, 2021, will allow the city to procure energy services and building technology solutions under the best possible terms and conditions for the city.
3. **This item will be discussed with the Transportation & Natural Resources Committee on May 1, 2019.**
4. This agreement provides for HVAC building technology solutions to include HVAC control through an Energy Management System (EMS), allowing Building Maintenance to respond to HVAC control service and repair requests in a timely and efficient manner.

5. As part of the Irving Museum project at the Jack D. Huffman Building, a Climatec EMS will be installed on the first floor for environmental control of museum exhibits. With this agreement, the EMS will be expanded to the second and third floors of the building. This new EMS will replace the existing pneumatic controls of the HVAC system, providing efficient operation and temperature set back capability during times when the second and third floors are unoccupied, increasing efficiencies and cost savings in the operation of the overall HVAC system. The cost to expand the EMS to areas outside of the museum space through utilization of this Vendor/Member contract is \$201,555.00.
6. There are currently four additional city facilities that utilize Climatec EMS. The remaining \$48,445.00 is allocated for as-needed services to the EMS in the five city facilities that will utilize Climatec systems.
7. Funding for Fiscal Year 2018-19 is available in the City Building Improvement Bond Fund and in the CIP Department budget within the General Fund, while funding for Fiscal Year 2019-20 is subject to budget appropriation.

| Vendor        | Description/Contract Term  | Est. Exp.<br>FY 2018-19 | Est. Exp.<br>FY 2019-20 | Fund                              |
|---------------|--|-------------------------|-------------------------|-----------------------------------|
| Climatec, LLC | Climatec EMS Installation<br>Expansion for Jack D. Huffman<br>Building | \$201,555.00            | ---                     | City Building<br>Improvement Bond |
|               | 5/3/19 – 5/2/20  | \$ 23,445.00            | \$25,000.00             | General                           |
| <b>TOTALS</b> |  | <b>\$225,000.00</b>     | <b>\$25,000.00</b>      | <b>\$250,000.00</b>               |

**Recommendation**

The resolution be approved.

**27 Resolution - Rejecting All Bids for City Hall Air Handler Units Refurbishing**

**Administrative Comments**

1. This item is recommended by the Capital Improvement Program Department – Building Maintenance Division.
2. **Impact:** The Air Handler units currently in service at the City Hall building are in need of refurbishment in order to help ensure continued service and to efficiently provide climate control for the facility.
3. **This item will be discussed with the Transportation & Natural Resources Committee meeting on May 1, 2019.**

4. Only one bid was received for the referenced work, and that bid was well in excess of the budgeted amount for the project.
5. Staff recommends rejecting the single bid received and rebidding at a later date.

**Recommendation**

The resolution be approved.

**28 Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement between the City of Irving and Paradigm Traffic Systems, Inc., and Authorizing As-Needed Purchases in the Total Estimated Amount of \$500,000.00 for Traffic Signal Parts and Equipment through the State of Texas Local Government Statewide Cooperative Purchasing Program (BuyBoard)**

**Administrative Comments**

1. This item is recommended by the Traffic & Transportation Department and Financial Services Department – Purchasing Division.
2. **Impact:** Establishment of Vendor/Member Contract between the City of Irving and Paradigm Traffic Systems, Inc., for utilization of BuyBoard Contract No. 524-17 for Public Safety & Fire House Supplies & Equipment which expires March 31, 2020, will allow for these types of procurements under the best possible terms and conditions for the city.
3. **This item will be presented to the Transportation and Natural Resources Committee on May 1, 2019.**
4. Approval of this contract supports as-needed purchases of traffic signal parts and equipment through the designated BuyBoard contract for the specified contract term. This will allow the Transportation Department to procure parts and equipment for installing and maintaining traffic signals within the City of Irving.
5. Funding for Fiscal Year 2018-19 is available in the Non-Bond CIP Fund, while funding for Fiscal Year 2019-20 is subject to budget appropriation.

| Vendor                         | Contract Term    | Total Estimated Expenditures | Fiscal Year(s) |
|--------------------------------|------------------|------------------------------|----------------|
| Paradigm Traffic Systems, Inc. | 5/3/19 – 3/31/20 | \$250,000.00                 | 2018-19        |
|                                |                  | \$250,000.00                 | 2019-20        |
| <b>TOTAL</b>                   |                  | <b>\$500,000.00</b>          |                |

### **Recommendation**

The resolution be approved.

### **End of Bids**

## **29 Ordinance - Adjustment of Common Boundary Between the City of Irving and the City of Grand Prairie Relating to Property Along MacArthur Boulevard**

### **Administrative Comments**

1. This item has been recommended by the Traffic and Transportation Department. It supports Strategic Objective 2.3-Expand, extend and maintain the major thoroughfare network.
2. **Impact:** Reconstruction of a portion of Hunter Ferrell Road and of MacArthur Boulevard precipitated boundary changes between the City of Irving and the City of Grand Prairie with the full knowledge and encouragement of Dallas County to eliminate “orphan roads” which are in no municipal jurisdiction and to simplify and define the common boundary, and municipal responsibilities between the two cities.
3. **This will be presented to the Transportation and Natural Resources Committee on May 1, 2019. The Memorandum of Understanding was presented to the Transportation and Natural Resources Committee on August 5, 2015.**
4. The Memorandum of Understanding between the City of Irving and the City of Grand Prairie approved as Council Resolution No. RES-2015-322 on September 17, 2015 prescribes the boundary changes of this Ordinance.
5. No funding is required.

### **Recommendation**

The ordinance be adopted.

## ZONING CASES AND COMPANION ITEMS

### 30 Resolution - Approving Special Sign Permit Case #S1902-0021 to Allow an Electronic Price Sign on an Existing Pole Sign - Property Located at 3401 North Story Road - Eric Nachtrab, Applicant - 7-Eleven, Inc., Owner

#### Administrative Comments

1. The applicant is seeking approval of a Special Sign Permit to allow the continuation of an existing nonconforming pole sign with new sign “cans,” and to allow digital faces on the existing nonconforming pole sign.
2. The property is located at the north corner of the intersection of North Story Road and North Country Club Road. The property currently has one nonconforming pole sign at the south corner of the property facing the intersection.
3. The gasoline price sign is 25 feet 10 inches tall. The gas price panels would be replaced with digital panels, and the existing logo panel would be replaced due to fading. The total sign area is approximately 99.6 square feet, including the non-digital component. The sign is within a 10-ft. wide sight and utility easement, but does not cause any visibility issues.
4. The proposed sign includes the addition of a three-foot tall masonry base with a planter, as well as masonry columns rising from the base to the bottom of the sign face. This enhancement is similar to other enhancements approved by the Council in recent years.
5. The digital sign would meet all City requirements for digital signs.
6. A monument sign is not feasible on this property, since it would have to be located outside of the sight and utility easement. This would put the sign into the drive area for cars.
7. Since approval of this request would lead to an improved appearance of the sign, and since a monument sign is not a practical option, staff can support this request.

#### Recommendation

The resolution be approved.



**31 Resolution - Approving Sign Variance Case #S1902-0043 to Allow Modifications to the Height and Area for Directional Signs - Property Located at 400 West Lyndon B. Johnson Freeway - SSC Signs and Lighting, Applicant - Irving Hospital Authority, Owner**

**Administrative Comments**

1. This item is recommended by the Planning and Community Development Department and supports Strategic Objective 3.5 – Effectively plan and manage land use.
2. **Impact:** Approval of this sign variance will allow five directional signs to exceed the maximum required height and area.
3. Section 7-3(16)b of the City of Irving Sign Ordinance requires directional signs to be no more than five (5) square feet in area, and Section 7-3(16)(e) requires such signs to be no more than 2½ feet tall. Given that this is an emergency room location, and that patients and visitors have difficulty navigating the hospital campus with the existing directional signs, the applicant is asking for five directional signs that exceed the maximum height and area. All new signs would be five (5) feet tall and four (4) feet wide, with a total area of 20 square feet. All signs will have painted aluminum panels.
4. The proposed signs are not in any utility easements or sight visibility easements, and are internal to the parking lot and driveways.
5. City staff has reviewed the sign package and can recommend its approval.

**Recommendation**

The resolution be approved.

**32 Ordinance - Zoning Case #ZC19-0009 - Granting S-P-2 (Generalized Site Plan) for R-7.5 (Single Family) District Uses - Approximately 14,278 Square Feet Located at 603 Oak Ridge Lane - Marco Villarreal, Applicant/Owner**

**Administrative Comments**

1. The Planning and Zoning Commission Hearing Date and Recommendation: April 1, 2019 – Favorable 7-0 (Commissioners Zeske and Richards, absent).
2. The Imagine Irving Comprehensive Plan Future Land Use Map recommends *Residential Neighborhood* uses for this property. This use is for predominantly single family detached houses and duplexes. This use is in conformance with the Comprehensive Plan.

3. The owner is requesting a zoning change for exceptions to the maximum square footage for a detached garage and to the garage door setback.
4. In January 2019, the owner applied for a building permit to construct an additional detached garage, which includes an attached covered patio. Since the garage and attached patio exceed the maximum allowable size, the owner was informed by the Inspections Department that a zoning change would be necessary. In reviewing the plans, it was discovered that an exception would also be needed for the distance of the garage door to the side property line adjacent to French Street.
5. Section 52-40, Accessory Building, subsection (e) states, “a detached garage in an “R” district may not exceed a maximum of seven hundred (700) square feet and one (1) story in height.” The proposed detached garage will be 1,295 square feet and the attached patio will be 412 square feet.
6. Section 52-43, Required Yards, subsection (d)(1), states that, “in any residential zoning district, the door or entry to a garage shall not be located closer than twenty-five (25) feet as measured along the centerline of the approaching driveway, to any lot line, public right-of-way or any private common access easement.” The garage door entry is proposed to be 17 feet from the property line adjacent to French Street.
7. The owner has added a note to the site plan stipulating, “No individual rooms or floors may be rented or leased separately from the entire structure.”
8. Adequate off street parking in residential neighborhoods has become an increasingly discussed issue in the last several years. Staff cannot support the request for a 17-foot garage door setback. The proposed garage is a new, large structure that is already being proposed for an exception to the maximum size, and has no hardship or unique conditions to justify it. Requiring the full 25-foot setback will help minimize the number of vehicles parked on the street.
9. A total of 25 public notices were mailed. Staff has received two (2) responses in support and none in opposition to this request.
10. Since all setbacks can be met, the lot is more than 14,000 sq. ft., and the detached structures do not violate any other requirements of the R-7.5 District, the staff can support the exception to the increased square footage of the detached garage and patio.
11. This item supports Strategic Objective 3.5 – Effectively plan and manage land use.

### **Recommendation**

The ordinance be adopted, subject to increasing the garage door setback to 25 feet.

## APPOINTMENTS AND REPORTS

### 33 Resolution - Re-Appointing to the Hospital Authority Board to Fill a Two-Year Term Expiring June 30, 2021

#### Administrative Comments

1. This item is recommended by the City Secretary's Office.
2. **Impact:** The City Council appoints five of the eleven members on the Irving Hospital Authority Board. One position is eligible for reappointment at this time.
3. Members on the Hospital Authority Board are eligible to serve four, two-year terms. Steven Katzman, MD, has served three, two-year terms; the Board of Directors is recommending that he be reappointed to the Board.

#### Recommendation

The resolution be approved.

### 34 Mayor's Report

#### Adjournment