

**ADMINISTRATIVE BOARD MEETING
CITY OF IRVING SUPPLEMENTAL BENEFIT PLAN**

**AGENDA
3:30 P.M.**

**Monday, January 16, 2012
1st Floor Conference Room
IRVING, TEXAS**

The Board may deliberate and take action on any of the following items.

- Item 1. APPROVAL OF THE MINUTES
 - November 21, 2011

- Item 2. REPORT OF BANK OF TEXAS
 - BANK HOLIDAY-CLOSED

- Item 3. REPORT OF INVESTMENT CONSULTANT/ SMITH BARNEY
 - A. Quarterly Review and Rebalancing
 - B. Revised IPS
 - C. Progress report on termination and replacement of MDT advisors
 - D. Update on credit card for Kristi Salinas

- Item 4. REPORT OF THE ACTUARY – GRS
 - No report

- Item 5. REPORT OF MATRIX
 - No report

- Item 6. SERVICE RETIREMENT
 - A. Louise Baugh
 - B. Johnny Perkins
 - C. Maria Seppy

- Item 7. SECRETARY'S REPORT
 - A. Claims Administration Renewal
 - B. SBP Board election update
 - C. Certification of Delegates for the 2012 TEXPERS Annual Membership Meeting
 - D. Scott and Scott on Portfolio Monitoring

- Item 8. CHAIRMAN'S REPORT
 - TEXPERS Annual Conference Corpus Christi- March 25th -28th

- Item 9. ACCOUNTS PAYABLE
 - A. TEXPERS MEMBERSHIP DUES- \$194.36
 - B. AMERICAN WAY CARRIER-\$18.00
 - C. HARLAND TECHNOLOGIES-SCANTRON BALLOTS-\$510.00

CERTIFICATE

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Irving, Texas, on the day of 1/12/12 at 1:30pm o'clock.

K. Harrison, Deputy Clerk
(City Secretary)

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at (972) 721-2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) for assistance.
