

**MINUTES**  
**Irving City Council Work Session**  
**Wednesday, May 1, 2019 at 1:00 PM**  
**City Hall, First Floor, Council Conference Room**  
**825 W. Irving Blvd., Irving, Texas 75060**

The Irving City Council met in work session on May 1, 2019 at approximately 1:00 p.m. The following members were present/absent:

<b>Attendee Name</b>	<b>Organization</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Mayor Rick Stopfer	Irving City Council	Mayor	Present	
John C. Danish	Irving City Council	Councilman	Present	
Allan Meagher	Irving City Council	Councilman	Present	
Dennis Webb	Irving City Council	Councilman	Present	
Phil Riddle	Irving City Council	Councilman	Present	
Oscar Ward	Irving City Council	Councilman	Present	
Al Zapanta	Irving City Council	Councilman	Present	
Kyle Taylor	Irving City Council	Councilman	Present	
Wm David Palmer	Irving City Council	Councilman	Present	

**DISCUSSION TOPIC**

**1 City Operations Update**

Mayor Stopfer presented a proclamation for Public Works Week to the following Public Works staff:

Ramiro Lopez, Assistant City Manager  
 Dan Vedral, Traffic and Transportation Director  
 Todd Reck, Water Utilities Director  
 Pat Lamers, Capital Improvement Program Assistant Director  
 Tyler Hurd, Solid Waste Services Collections Manager  
 Edie Brown, Solid Waste Services Business Services Supervisor

Philip Sanders, Assistant City Manager, introduced Jocelyn Murphy the new Planning and Community Development Assistant Director.

**2 Review of Regular Agenda**

**CONSENT AGENDA**

- 4** Ordinance -- Amending Ordinance No. 2018-10104 Providing Budget Adjustment #5 to the 2018-19 Fiscal Year Budget

Bret Starr, Finance Director, outlined the propose budget amendments.

- 10** Resolution -- Authorizing the City Attorney's Office to File a Lawsuit to Require Code Compliance on Properties Located at 1505 N. Story Road, 1625 N. Story Road, 2585 W. Irving Blvd. and 2701 W. Irving Blvd. (Aka Plymouth Park North Shopping Center), Irving, Texas

Janet Spugnardi, Deputy City Attorney, presented the code issues at the Plymouth Park North Shopping Center.

Council recessed at approximately 3:12 p.m.

Council reconvened at approximately 3:22 p.m.

- 12** Resolution -- Awarding a Contract to Taurus Commercial, Inc. in the Amount of \$3,646,075.00 for the Georgia Farrow Recreation Center Expansion Project.

Kuruvilla Oommen, City Attorney, noted that the City has received confirmation from the Department of Housing and Urban Development (HUD) that funds will be disbursed to the City on May 8, 2019 for this project.

- 13** Resolution -- Awarding a Contract to JC Commercial, Inc., in the Amount of \$3,687,777.00 for the Fire Station No. 4 Project

Victor Conley, Fire Chief, presented the price per square foot for the purchase of the materials to build this station.

- 15** Resolution -- Approving a Lease Agreement with Irving Community Theater, Inc., D/B/A/ MainStage Irving-Las Colinas, for Use of the City Building Located at 222 East Irving Boulevard in an Annual Amount of \$18,000.00

Philip Sanders, Assistant City Manager, described the terms of the lease with MainStage Irving-Las Colinas, for the use of 222 East Irving Boulevard.

Council and staff discussed amending the lease to include allowance of alcohol sales on premises once the zoning case is approved.

- 16** Resolution -- Appointments to the Trinity River Authority of Texas (TRA) Advisory Committee for the Central Regional Wastewater System

Todd Reck, Water Utilities Director, clarified that the Trinity River Authority of Texas (TRA) Advisory Committee is only advisory in its capacity and is different than the governing Trinity River Authority board.

ZONING CASES AND COMPANION ITEMS

- 30** Resolution -- Approving Special Sign Permit Case #S1902-0021 to Allow an Electronic Price Sign on an Existing Pole Sign - Property Located at 3401 North Story Road - Eric Nachtrab, Applicant - 7-Eleven, Inc., Owner

Ken Bloom, Urban Development Manager, presented the applicant's request, noting staff recommends approval.

- 31** Resolution -- Approving Sign Variance Case #S1902-0043 to Allow Modifications to the Height and Area for Directional Signs - Property Located at 400 West Lyndon B. Johnson Freeway - SSC Signs and Lighting, Applicant - Irving Hospital Authority, Owner

Ken Bloom, Urban Development Manager, presented the applicant's request, noting staff recommends approval.

- 32** Ordinance -- Zoning Case #ZC19-0009 - Granting S-P-2 (Generalized Site Plan) for R-7.5 (Single Family) District Uses - Approximately 14,278 Square Feet Located at 603 Oak Ridge Lane - Marco Villarreal, Applicant/Owner

Ken Bloom, Urban Development Manager, presented the applicant's request, noting staff recommends approval subject to increasing the garage door setback to 25 feet.

**3 Computer System Replacement Status Update**

- Enterprise Resource Planning (ERP) System
- Utility Billing (UB) System

Jeff Litchfield, Chief Financial Officer, introduced Ben Roper with BerryDunn, who presented an update to the Council on the computer replacement for the financial enterprise system which should be activated by October 2019 and the utility billing system which should be activated in August 2019.

**4 Bond Election Process Overview**

Bret Starr, Finance Director, outlined the bond election process. He noted the remaining authorization amounts and the timeline to form a citizen committee and call a bond election for May 2020 if that is the Council's direction.

Council and staff discussed the use of the gateway bond funds.

It was the consensus of the Council to move forward with a May 2020 bond election date and have each council member appoint two committee members to the Bond Committee.

**5 Urban Center Signage Project**

Hammond Perot, President of the Las Colinas Association, presented information as it relates to the Wayfinding Sign Project.

Dan Vedral, Traffic & Transportation Director, described the updated signage planned for the Urban Center. Signs include gateway signs, vehicular directional signs, and pedestrian signs.

**6 Irving Convention and Visitors Bureau Semi-Annual Update**

Maura Gast, Executive Director of the Irving Convention & Visitors Bureau, presented an update on the state of the industry, Irving hotel development, year-to-date performance and the 2018-21 ICVB Strategic Plan. A power point is available for review in the City Secretary's Office.

**EXECUTIVE SESSION**

Council convened into executive session pursuant to Section 551.071 of the Texas Local Government Code at approximately 2:55 p.m. pertaining to item 10 on the regular council meeting agenda.

Council reconvened from executive session at approximately 3:12 p.m.

Council adjourned the meeting at 4:28 p.m.

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Richard H. Stopfer, Mayor

ATTEST:

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Shanae Jennings, TRMC  
City Secretary