

**ADMINISTRATIVE BOARD MEETING
CITY OF IRVING SUPPLEMENTAL BENEFIT PLAN**

AGENDA

3:30 P.M.

Monday, November 19, 2012

1st Floor Conference Room

IRVING, TEXAS

The Board may deliberate and take action on any of the following items.

- Item 1. Approval of the Minutes
 - October 15, 2012
- Item 2. Report of Bank of Texas
 - No Report
- Item 3. Report of Investment Consultant/Smith Barney
 - 1. Revised IPS for review and approval. This is in response to WHV and Lazard International and Emerging Market issues.
 - 2. Rebalancing Worksheet
- Item 4. Report of the actuary – GRS
 - No report
- Item 5. Report of Matrix
 - No Report
- Item 6. Service retirement November 1, 2012
 - Cathy Cunningham- option 1 Life
- Item 7. Secretary's Report
 - 1. CDK Investments (educational)- Ken Cooley
 - 2. Denise Jones
- Item 8. Chairman's Report
 - No Report
- Item 9. Accounts Payable
 - 1. FedEx-\$28.99 (Matrix)
 - 2. Bank of Texas-\$5,882.75 (Annual base fee, recordkeeping fees and distribution fees)
 - 3. Strausburger-\$900.00 (Review Lazard contract documents)
 - 4. Strausburger-\$562.50 (Telephone conference regarding Lazard Management Agreement)
 - 5. Ike Obi-\$

CERTIFICATE

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Irving, Texas, on the day of 11/15/12 at 12:40 pm o'clock.

K Harrison

Deputy Clerk

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at (972) 721-2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) for assistance.
