

**ADMINISTRATIVE BOARD MEETING  
CITY OF IRVING SUPPLEMENTAL BENEFIT PLAN**

**AGENDA  
3:30 P.M.  
Monday, December 19, 2011  
1<sup>st</sup> Floor Conference Room  
IRVING, TEXAS**

*The Board may deliberate and take action on any of the following items.*

- Item 1. APPROVAL OF THE MINUTES
  - November 21, 2011
  
- Item 2. REPORT OF BANK OF TEXAS
  - No report
  
- Item 3. REPORT OF INVESTMENT CONSULTANT/ SMITH BARNEY
  - No report
  
- Item 4. REPORT OF THE ACTUARY – GRS
  - No report
  
- Item 5. REPORT OF MATRIX
  - No report
  
- Item 6. SURVIVOR BENEFITS
  - Guy Henry – Suzanne M. Henry (spouse) Lump Sum payment 01/01/2012
  
- Item 7. SECRETARY'S REPORT
  - A. SBP Part Time Assistant position
  - B. SBP Board election update
  
- Item 8. CHAIRMAN'S REPORT
  - No report
  
- Item 9. ACCOUNTS PAYABLE
  - A. MATRIX- \$4,954.50
  - B. SCANTRON CORPORATION - \$227.15

**CERTIFICATE**

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Irving, Texas, on the day of 12/16/11 at 3:20pm o'clock.

K. Harrison, Deputy Clerk  
(City Secretary)

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This facility is wheelchair accessible and handicapped parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at (972) 721-2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) for assistance.  
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