

**ADMINISTRATIVE BOARD MEETING  
CITY OF IRVING SUPPLEMENTAL BENEFIT PLAN**

**AGENDA**

**3:30 P.M.**

**Monday, February 21, 2011**

**1<sup>st</sup> Floor Conference Room**

**IRVING, TEXAS**

*The Board may deliberate and take action on any of the following items.*

- Item 1. APPROVAL OF THE MINUTES
- January 24, 2011
- Item 2. REPORT OF BANK OF TEXAS
- No Report
- Item 3. REPORT OF INVESTMENT CONSULTANT/ SMITH BARNEY
- Discuss Millennium due diligence with Tim Sharpe and Robert Geitz
  - Discuss corrected letter from MSSB confirming that SBP is an advisory client
- Item 4. REPORT OF THE ACTUARY – GRS
- No Report
- Item 5. REPORT OF MATRIX
- Discuss Benefits – Guadalupe Hernandez
- Item 6. SERVICE RETIREMENT –JANUARY 2011
- A. James Coleman
  - B. Eugene McKenzie
  - C. Fred Warner
- Item 7. SECRETARY'S REPORT
- Updated Plan Document Revisions
  - Discuss SBP part-time position
- Item 8. CHAIRMAN'S REPORT
- Review Alternative Solution for SBP Funding Issues
- Item 9. ACCOUNTS PAYABLE
- A. City of Irving – Reimbursement for SBP Staff Assistant from September 5, 2010 – February 5, 2011 \$8,211.32
  - B. American Way Carrier – Mailed packet to Bank of Texas \$18 & mailed Determination Letter to Strasburger & Price \$18 - \$36.00
  - C. Charles Anderson – Per diem for TEXpers Conference \$325.00
  - D. David Cardenas – Per diem for TEXpers Conference \$260.00
  - E. Ike Obi – Per diem for TEXpers Conference \$260.00
  - F. Jeff Spivey – Per diem for TEXpers Conference \$130.00
  - G. Strasburger & Price, LLP – IRS Determination Letter & Beneficiary Designation - \$2,475.000

**CERTIFICATE**

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Irving, Texas, on the day of 2/21/11 at 1:17pm o'clock.

Kristina Harrison, Deputy Clerk  
(City Secretary)

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This facility is wheelchair accessible and handicapped parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at (972) 721-2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) for assistance.

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