

**ADMINISTRATIVE BOARD MEETING
CITY OF IRVING SUPPLEMENTAL BENEFIT PLAN**

**AGENDA
2:30 P.M.
Monday, January 24, 2011
1st Floor Conference Room
IRVING, TEXAS**

The Board may deliberate and take action on any of the following items.

- Item 1. APPROVAL OF THE MINUTES
 - December 13, 2010

- Item 2. REPORT OF BANK OF TEXAS
 - Quarterly Report

- Item 3. REPORT OF INVESTMENT CONSULTANT/ SMITH BARNEY
 - A. Discuss New Investment Services through Millennium – Presented by Brian Kelly
 - B. Consumer Protection Act letter from Smith Barney Morgan Stanley
 - C. 4th Quarter Globe Tax
 - D. Quarterly Report and year end performance
 - E. Rebalancing
 - F. CB Richard Ellis – Contract elimination Offshore Feeder
 - G. Discussion on MDT

- Item 4. REPORT OF THE ACTUARY – GRS
 - No Report

- Item 5. REPORT OF ATTORNEY AT LAW STRASBURGER - "LAWSON & FIELD"
 - Changes to Plan Document and Letter of Determination

- Item 6. REPORT OF MATRIX
 - No Report

- Item 7. SERVICE RETIREMENT –JANUARY 2011
 - A. Okechuckwu Akanno
 - B. Ben Berg
 - C. Cornelius (Timmy) Bilyeu
 - D. Gilbert Bonilla
 - E. John Brogan
 - F. Trudie Brown
 - G. Billy Cook
 - H. Gerald Daniel
 - I. John Davis
 - L. David Mallette
 - M. Robby Ortiz
 - N. William Raymond
 - O. Saturnino Rodriguez
 - P. Richard Scott
 - Q. David Talladino
 - R. Michael Walter
 - S. Nancy Webb
 - T. Dennis Williams

This facility is wheelchair accessible and handicapped parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at (972) 721-2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) for assistance.

- J. Jan Hart
- K. Marvin Krebsbach

- Item 8. SECRETARY'S REPORT
 - A. TEXPers 2011 Annual Conference March 26 - 30, 2011
 - B. Application for Determination Letter

- ITEM 9. CHAIRMAN'S REPORT
 - A. Michael Christy – Request to change retirement option

- Item 10. ACCOUNTS PAYABLE
 - A. Bank of Texas – Quarterly Payment - \$5,747.15
 - B. GRS – Michael Christy request to change benefit election - \$924.00
 - C. Harland Technology Services – Annual maintenance agreement - \$481.00
 - D. Matrix – Administrative Fees Jan. 2011 to March 2011 - \$4,700.70
 - E. Strasburger & Price, LLP – Professional services through December 2010 - \$7,087.50

CERTIFICATE

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Irving, Texas, on the day of 1-21-11 at 1:45pm o'clock.

Kristin Harrison, Deputy
(City Secretary) *Clerk*

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