

**ADMINISTRATIVE BOARD MEETING  
CITY OF IRVING SUPPLEMENTAL BENEFIT PLAN**

**AGENDA**

**3:30 P.M.**

**Monday, May 16, 2011**

**1<sup>st</sup> Floor Conference Room**

**IRVING, TEXAS**

*The Board may deliberate and take action on any of the following items.*

- Item 1. APPROVAL OF THE MINUTES
- April 18, 2011
- Item 2. REPORT OF BANK OF TEXAS
- No Report
- Item 3. REPORT OF INVESTMENT CONSULTANT/ SMITH BARNEY
- No Report
- Item 4. REPORT OF THE ACTUARY – GRS
- No Report
- Item 5. REPORT OF MATRIX
- No Report
- Item 6. SERVICE RETIREMENT
- Tommy King
  - Deborah Williams
- Item 7. SECRETARY'S REPORT
- A. Receive presentation on portfolio and securities monitoring service
  - B. Discuss Michael Christy's change of benefit and beneficiary designation
- Item 8. CHAIRMAN'S REPORT
- Discuss Millennium contract
- Item 9. ACCOUNTS PAYABLE
- A. GRS – Preparation of Jan 1, 2011 actuarial valuation = \$13,423.00
  - B. Matrix – Administrative Fees (quarterly) = \$6,346.35

CERTIFICATE

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Irving, Texas, on the day of 5/13/11 at 1:13pm o'clock.

K. Harrison, Deputy Clerk  
(City Secretary)

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This facility is wheelchair accessible and handicapped parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at (972) 721-2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) for assistance.

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