

**ADMINISTRATIVE BOARD MEETING
CITY OF IRVING SUPPLEMENTAL BENEFIT PLAN**

**AGENDA
3:30 P.M.
Monday, October 18, 2010
1st Floor Conference Room
IRVING, TEXAS**

The Board may deliberate and take action on any of the following items.

- Item 1. APPROVAL OF THE MINUTES
 - September 20, 2010

- Item 2. REPORT OF BANK OF TEXAS
 - Quarterly Report

- Item 3. REPORT OF INVESTMENT CONSULTANT/ SMITH BARNEY
 - A. Quarterly review and discussion of Federated account
 - B. Discuss status of CB Richard Ellis
 - C. Revised Investment Police Statement (A or better average credit rating)
 - D. Rebalance

- Item 4. REPORT OF THE ACTUARY – GRS
 - No Report

- Item 5. REPORT OF MATRIX
 - Discuss Benefits – Robert Belmont

- Item 6. SERVICE RETIREMENT
 - Timothy Whisler

- Item 7. SURVIVOR BENEFITS
 - Jaylen I. Brown (Employee: Teddie A. Brown) Effective 3/1/2010

- Item 8. SECRETARY'S REPORT
 - Door Installation

- Item 9. CHAIRMAN'S REPORT
 - A. National Society of Institutional Investment Professionals Conference
 - B. 2011 Financial Adviser Award
 - C. Discuss and Take Action on Investment Services RFP Finalists
 - D. Term Limits for Board Members

- Item 10. ACCOUNTS PAYABLE
 - A. City of Irving – Door Installation \$150.00
 - B. Bank of Texas – Quarterly payment \$5,829.72
 - C. American Way Carrier (mailed packet to BOT) - \$13.50

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