

**ADMINISTRATIVE BOARD MEETING  
CITY OF IRVING SUPPLEMENTAL BENEFIT PLAN**

**AGENDA  
3:30 P.M.  
Monday, September 20, 2010  
1<sup>st</sup> Floor Conference Room  
IRVING, TEXAS**

**The Board may deliberate and take action on any of the following items.**

- Item 1. APPROVAL OF THE MINUTES
  - A. August 16, 2010
  - B. August 25, 2010 (special meeting)
  - C. September 7, 2010 (special meeting)
- Item 2. REPORT OF BANK OF TEXAS
  - No Report
- Item 3. REPORT OF INVESTMENT CONSULTANT/ SMITH BARNEY
  - No Report
- Item 4. REPORT OF THE ACTUARY – GRS
  - No Report
- Item 5. REPORT OF MATRIX
  - No Report
- Item 6. SERVICE RETIREMENT
  - A. Jack DeHart - 9/1/2010
  - B. Ed Garza - 9/1/2010
  - C. Walter Tatum- 9/1/2010
  - D. Richard Parker - 8/1/2010
- Item 7. SECRETARY’S REPORT
  - A. Self-Funded Long Term Disability Claims Administration Agreement
  - B. Payment Options for SBP Board (p-card)
  - C. Investment Policy Statement - Consider and Adopt Revised Investment Policy Statement
- Item 8. CHAIRMAN’S REPORT
  - A. Discuss and Take Action on Investment Services RFP Finalists
  - B. Term Limits for Board Members
- Item 9. ACCOUNTS PAYABLE
  - A. City of Irving - Reimbursement for SBP Staff Assistant from June 13, 2010 to September 4, 2010 \$4,652.73
  - B. GRS – Retirement Planning Workshop \$1,660.00
  - C. Kristi Rios – Reimbursement for Subway lunch for Board Members \$45.06
  - D. American Way Carrier – Mailed Bank of Texas packet \$18.00
  - E. Matrix - \$5,110.38
  - F. David Cardenas – Reimbursement for TEXPERS Conference expenses \$143.28
  - G. City of Irving - Reimbursement for David Cardenas TEXPERS Conference expenses \$724.30
  - H. City of Irving – Reimbursement for Jeff Spivey’s TEXPERS Conference expenses \$663.15

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This facility is wheelchair accessible and handicapped parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary’s Office at (972) 721-2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) for assistance.

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