

**ADMINISTRATIVE BOARD MEETING
CITY OF IRVING SUPPLEMENTAL BENEFIT PLAN**

**AGENDA
3:30 P.M.**

Monday, November 16, 2009

**1st Floor Conference Room
IRVING, TEXAS**

The Board may deliberate and take action on any of the following items.

- Item 1. APPROVAL OF THE MINUTES
October 19, 2009
- Item 2. REPORT OF BANK OF TEXAS
No Report
- Item 3. REPORT OF INVESTMENT CONSULTANT/ SMITH BARNEY
No Report
- Item 4. REPORT OF THE ACTUARY – GRS
No Report
- Item 5. REPORT OF MATRIX
No Report
- Item 6. SERVICE RETIREMENT
 - A. Michael Jardin-effective 10-1-09
 - B. Billy Rickman-effective 10-1-09
 - C. Jose G. Longoria- effective 10-1-09
 - D. Laura Eargle-effective 11-1-09
- Item 7. SECRETARY'S REPORT
 - A. Globe Tax Contract-Morgan Stanley Smith Barney
 - B. WHV-Hirayama Investment Agreement-Morgan Stanley Smith Barney
 - C. Amendment to Consulting Group Institutional Services\Agreement (to include ETF)
- Item 8. CHAIRMAN'S REPORT
Discuss proposal for custody services – Bank of Texas
- Item 9. ACCOUNTS PAYABLE
 - A. Bank of Texas → \$6,273.76