

**ADMINISTRATIVE BOARD MEETING
CITY OF IRVING SUPPLEMENTAL BENEFIT PLAN**

AGENDA

3:30 P.M.

Monday, April 20, 2009

1st Floor Conference Room

IRVING, TEXAS

- Item 1. APPROVAL OF THE MINUTES
February 16, 2009 / March 11, 2009
- Item 2. REPORT OF BANK OF TEXAS
 - A. Quarterly Report
 - B. Consider and approve fee schedule updates & mutual fund disclosure
- Item 3. REPORT OF INVESTMENT CONSULTANT/ SMITH BARNEY
 - A. Quarterly report
 - B. Discuss market outlook, rebalancing and recommendation
 - C. Discuss revised Investment Policy Statement and take action (if necessary)
- Item 4. REPORT OF THE ACTUARY – GRS
 - No Report
- Item 5. REPORT OF MATRIX
 - A. Jean Watson – Recommendation for Final Level Review
 - B. Consider and take action
- Item 6. SERVICE RETIREMENT
 - John Kemp – effective 2/1/09
 - Gerald Hoening – effective 3/1/09
 - Barbara Ross – effective 3/1/09
 - Mary Sue Gage – effective 4/1/09
 - James Driscoll – effective 4/1/09
 - Lyle Vance – effective 4/1/09
- Item 7. SURVIVOR BENEFIT
 - Pablo ColonVega (Two dependent children) Effective 1/1/09
- Item 8. Secretary's Report
 - A. SBP employee benefits briefings by GRS.
 - B. Part-time pension plan administrative assistant
- Item 9. ACCOUNTS PAYABLE
 - A. GRS - \$19,765.50
 - B. Matrix - \$4,617.00
 - C. Charles Anderson: \$1,144.52 (reimbursement for TXPERS)
 - D. Rodney Adams: \$950.70 (reimbursement for TXPERS)
 - E. Ike Obi: \$323.39 (reimbursement for TXPERS)
 - F. City of Irving/Dept 12: \$1,239.11 (reimbursement for TXPERS)
- Item 10. Chairman's Report
 - TXPERS conference update

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