

AGENDA
City of Irving Supplemental Benefit Plan (SBP)
Administrative Board
Monday, July 22, 2019 at 9:30 AM
City Hall, 1ST Floor Conference Room
825 W. Irving Blvd.
Irving, Texas 75060

The Board may receive reports and presentations, deliberate, recommend or take other appropriate action on items listed on this agenda.

1. Approval of the June 24, 2019 minutes
2. Presentation of the December 31, 2018 Audited Financial Statement by Weaver
3. Bank of Texas/Oklahoma
 - a. Quarterly Report
 - b. Take action on terminating services with Bank of Texas/Oklahoma effective July 31, 2019
4. Quarterly Report from MS Graystone Consulting
5. AndCo Consulting
 - a. Transition Update
 - i. Federated Fixed Income
 - ii. Amendment to Client Agreement with Lazard Asset Management LLC
 - iii. Obtain July 30, 2019 Stop Trade Authorization
 - b. Review Investment Policy Statement
6. Retirement Service and Survivor Benefits
 - a. Chris Waldrum – Option 9
 - b. Gary Miller – Option 1
 - c. Lisa Pomroy – Option 5
 - d. Becky Dietz – Option 1
7. Secretary's Report
 - a. New reporting requirements from the Texas Pension Review Board (PRB)
 - b. Update on benefit payment administration by U.S. Bank
 - c. Update on report submissions to the PRB
 - d. Status of annual employee benefit statements from Gabriel, Roeder, Smith & Co.

AGENDA - Continued

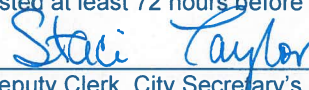
8. Accounts Payable

- a. Bank of Texas/Oklahoma - \$9,054.87 for annual base, recordkeeping, and distribution fees
- b. Gabriel, Roeder, Smith and Company - \$7,511.75 for revisions to the actuarial valuation and GASB reports, preliminary work on employee benefit statements, and general consulting fees
- c. Panera Bread - \$156.11 for breakfast during the May 6, 2019 finalist presentations for custodial services
- d. City of Irving Payroll - \$9,139.40 for Robert A. Cascante Diaz's SBP Assistant salary (Payroll 8 through Payroll 13, 2019)
- e. Lawson Attorneys, PLLC - \$2,750.00 for outside legal counsel services during May 2019
- f. Lawson Attorneys, PLLC - \$4,125.00 for outside legal counsel services during June 2019
- g. The UPS Store - \$174.13 for shipment of City of Irving envelopes to U.S. Bank to begin mailing communication to SBP retirement annuitants

CERTIFICATION

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time:

7-19-19 at 8:15 am and will remain so posted at least 72 hours before said meeting convened.



Deputy Clerk, City Secretary's Office

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076, section 551.0785 and/or section 551.087 of the Texas Government Code.

This facility is wheelchair accessible and handicap parking spaces are available. Requests for interpretation services or assistive hearing devices must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972.721.2493 or (TDD) 1-800-RELAY TX (1-800-735-2989) or 7-1-1 for assistance.