



**City of Irving Job Description**  
**Lead Senior Heavy Equipment Operator**

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<b>FLSA Status:</b>	Non-Exempt	<b>Job Department:</b>	Solid Waste Services (SWS)
<b>Job Code:</b>	39582	<b>Reports To (Job Title):</b>	Solid Waste Services Supervisor

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**PURPOSE**

To operate highly complex heavy vehicles and/or equipment in accordance with safety procedures to accomplish assigned tasks and to functionally supervise assigned employees.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.\*

- Must have demonstrated thorough understanding and ability to operate primary landfill heavy equipment including track dozer, track loader, landfill compactor, water wagon, and scraper or articulated truck.
- Operate excavator, motor grader, chipper, tub grinder and/or other similarly complex vehicles or equipment in accordance with safety procedures to accomplish assigned tasks.
- Instruct, guide, and monitor work of assigned employees including community service workers.
- Inspect equipment and vehicle, which includes maintaining proper fluid levels and performing minor repairs and preventative maintenance.
- Report damaged collection vehicles and equipment, accidents, and other road hazards and obstructions to supervisor.
- Communicate effectively on City radio.
- Maintain records of work performed.
- Maintain availability for on-call shift rotation.

**OTHER DUTIES AND RESPONSIBILITIES**

- Perform related duties as assigned.

**SUPERVISORY RESPONSIBILITIES**

Functional and Technical Supervision - Regular responsibility for giving direction and guidance to employees as a lead worker, project manager or internal advisor. As an ongoing part of the position, the employee can expect to supervise approximately 5 employees.

**FINANCIAL / BUDGETARY RESPONSIBILITY**

None

## **QUALIFICATIONS:**

The requirements listed below are representative of the knowledge, skill, and/or ability required.\*

### **EDUCATION**

- Equivalent to the completion of the 12th grade.

### **EXPERIENCE**

- Minimum of four (4) years of related experience and demonstrated mastery of primary landfill heavy equipment.

### **CERTIFICATES, LICENSES, REGISTRATIONS**

- Possess a valid Class A or B driver's license with CDL endorsement.
- Have, or be able to obtain within a specified timeframe, Texas Commission on Environmental Quality (TCEQ) Waste Screening Certification.

### **KNOWLEDGE OF**

- Landfill Business Practices: Thorough understanding of landfill operations and site operating plan; Waste acceptance requirements and safe working controls on the landfill tipping area.
- Industry Standards (Solid Waste Services): Principles, practices, and methods of residential refuse collection and disposal, as well as residential recycling and brush and bulky waste collection and disposal.
- Collection Vehicle & Equipment Use: Operation, use and general maintenance of equipment and collection vehicles, as well as their maximum load capacity.
- Safe working practices.
- Practices, Policies and Laws: City and Departmental Policies, as well as pertinent Federal and State laws, Municipal Ordinances, Codes, Regulations, and Landfill Permit requirements.

### **SKILLS AND ABILITIES IN**

- Basic math: Adding, subtracting, multiplying, and dividing quickly.
- Active Learning: Working with new material or information to grasp its implications.
- Active Listening: Listening to what others are saying and asking questions as appropriate.
- Cooperation: Establishing and maintaining positive working relationships with those contacted in the course of work.
- Mechanical/Technical: Safely operating diverse equipment, including computers.
- Functional Supervision: Motivating, developing, and directing people as they work. Note: Must be able to guide other operators assisting with assigned tasks.
- Service Orientation: Actively looking for ways to help people.
- Problem Sensitivity: Telling when something is wrong or is likely to go wrong.
- Oral Expression: Communicating information and ideas in speaking so others will understand.
- Direction and Instructional Comprehension: Interpreting a variety of instructions furnished in written, oral, diagram, or schedule form.
- Judgment & Decision-Making: Weighing the relative costs / benefits of a potential action.

- Self-Management: Working independently and without supervision.
- Time Management: Managing time wisely to complete assignments on time.
- Sequencing: Correctly following a given rule or set of rules to arrange things or actions.

## **GUIDANCE RECEIVED**

### **Detailed Instructions and Standardized Procedures**

Follows standard procedures and/or detailed instructions that apply to each task or assignment; situations that cannot be handled under standard operating procedures are referred to a supervisor or more senior position.

## **CONTACTS**

Interacts with others, generally to coordinate support with internal customers and assist with the immediate needs of the general public, business entities, vendors, contractors, primarily residents.

## **EQUIPMENT AND PROPERTY**

Sedans, pickups, heavy trucks up to 66,000 lb. GVW, track dozer, front-end loader, rear loader, bucket truck, road-blade, tool-carrier, excavator, articulating dump truck, boom-truck, roll-off truck, fuel truck, water wagon, landfill compactor, tub grinder, office equipment including personal computers, copiers, and fax machine.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.\*

The employee constantly is required to drive and/or operate complex heavy vehicles, grasp, handle, feel, lift up to 25 lbs., listen, pull, push, reach, see, smell, and/or stoop. Frequently, she is required to balance, climb, kneel, lift up to 50 lbs., talk, and/or walk. Occasionally, s/he is required to crawl, run, sit, and/or stand. In rare instances, s/he must lift up to 100 lbs.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.\*

The employee is exposed to extreme vibration, blood-borne pathogens, confining workspace, dirty environment, electrical hazards, extreme temperatures or weather conditions, air contamination, high and precarious work places, uneven ground, improper illumination, moving mechanical parts, hazardous traffic conditions, and/or toxic or caustic materials. This job requires the employee to make decisions directly affecting the safety of others. The noise level in the work environment usually is loud.

\* Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Note:** A class specification is a general listing of duties, responsibilities, knowledge, skills, and abilities required of an incumbent assigned to a particular class of work. There may be one or multiple positions assigned to a single classification; therefore, the class specification lists those work attributes that are common to every incumbent in the class.