

**WORK SESSION MEETING OF THE IRVING CITY COUNCIL
DRAFT MEETING MINUTES
July, 9, 2008**

The Irving City Council met in work session July, 9, 2008. The following members were present/absent:

Attendee Name	Organization	Title	Status	Arrived
Herbert Gears	Irving City Council	Mayor	Absent	
Beth Van Duyne	Irving City Council	Councilwoman	Present	
Allan Meagher	Irving City Council	Councilman	Present	
Lewis Patrick	Irving City Council	Councilman	Present	
Rick Stopfer	Irving City Council	Councilman	Present	
Sam Smith	Irving City Council	Councilman	Present	
Joe Philipp	Irving City Council	Councilman	Present	
Rose Cannaday	Irving City Council	Councilwoman	Present	
Thomas Spink	Irving City Council	Councilman	Present	

Mayor Pro Tem Rick Stopfer called the meeting to order at 12:15 PM.

DISCUSSION TOPIC

1 Review of Regular Agenda

1 City Manager's Report

City Manager Tommy Gonzalez deferred his report to the regular meeting.

4 Resolution -- Approving the Northgate Park Landscape and Structures Development and Maintenance Agreement with the Las Colinas Association for Development of Northgate Park

Construction and Building Services Director Casey Tate presented this item and described the partnership with the Las Colinas Association. His presentation included the schematic master plan and a description of the Phase One park improvements.

Councilman Joe Philipp questioned the landscaping near the railroad tracks.

Director Tate confirmed that fencing as well as trees and other landscaping is planned to screen the park from the tracks.

Councilwoman Rose Cannaday noted her concern with the play area being too close to the railroad tracks.

Director Tate clarified that the tracks are 75 feet away from the property line and along with the landscaping, should provide adequate screening from the tracks.

5 Resolution -- Approving the Supplementary Declaration by the Las Colinas Association for the 5.4 Acre Park Site Known As Northgate Park, to Include the Park Property As Part of the Las Colinas Association

Managing Director Paul Gooch clarified that item #5 is a companion item to item #4 and gives the Las Colinas Association authority to approve future designs on the property.

11 Resolution -- Authorizing Filing a Lawsuit to Restrain and Prohibit Michael Clay, Mary Burch, Robert Vandertulip, Thomas Knippa, Don Larson, and Any Other Person Not

Duly Appointed, From Presenting Themselves As the Board of Irving Flood Control District, Section III, and Such Other Relief As Necessary and Proper

City Attorney Charles Anderson stated that this item will be discussed in Executive Session.

- 13** Ordinance -- Zoning Case #ZC08-0025 - Granting S-P-2 (Generalized Site Plan) for P-O (Professional Office) District Uses - Approximately 6.7 Acres Located at 120 and 128 West Airport Freeway (Southeast Corner of West Airport Freeway and Shoaf Drive) - City of Irving, Applicant

Senior Planner Kenneth Bloom presented the case.

Councilman Philipp asked when the demolition will be scheduled.

Real Estate Services Manager Doug Janeway stated that the planned demolition date is set for July 21, 2008 and that engineers are currently conducting the asbestos abatement.

Councilman Philipp questioned what landscaping requirements will be in place and which party is responsible for the landscaping.

Mr. Janeway clarified that the agreement with TxDOT includes landscaping provisions and the current screening will remain in place.

- 14** Ordinance -- Amending the Comprehensive Zoning Ordinance NO. 1144 of the City of Irving, Texas by Comprehensively Regulating Accessory Buildings Including But Not Limited to Maximum Size, Locations, Uses, Numbers and Exterior Building Material Requirements in Residential Zoning Districts (Postponed From May 1, 2008)

Urban Development Manager Steven Reed described the proposed changes to the accessory building regulations. His presentation included the garage limitations, definitions of accessory buildings as well as listing the exempted structures. He noted that this amendment will apply only to new buildings and that older buildings will comply with the codes that were in place at the time of construction, however, if they are not in compliance with those codes they are not exempt.

Councilman Lewis Patrick questioned the setback requirements on large lots.

Mr. Reed clarified that although large lots are exempt from the number of accessory building, they must still meet the setbacks and building material restrictions.

Deputy City Attorney Brenda McDonald noted that staff will correct the wording in the ordinance to clarify that all other standards apply regarding large lots.

Councilwoman Beth Van Duyne questioned the building materials that will be allowable under this amendment.

Planning and Inspections Director Gary Miller stated that the residential building code does limit some exterior building materials for permanent use and noted that further restrictions could be included in the zoning re-write. He also clarified that the building permit limits the construction time.

Councilwoman Cannaday and Councilman Meagher asked that a shorter construction time be considered for accessory buildings.

Ms. McDonald stated that staff will provide a list of allowable exterior building materials for the regular meeting. She also clarified that staff will change the ordinance language to define the construction time specific to accessory buildings to three months with the possible administrative extension of another three months if applicable and assuming no code violations exist on the property. She also stated that staff will bring back proposed time limits for all buildings at a future meeting.

15 Committee And Liaison Reports/Meetings

Mayor Pro Tem Rick Stopfer stated that the following committee meetings will be in July:

Communications Committee, July 15, 2008
Audit and Finance, July 23, 2008
Planning and Development, July 29, 2008

2 FY 2008-09 HHS Action Plan

Housing and Human Services Board Chairman Phil Smith presented the proposed 2008-09 Action Plan and the changes made at the direction of Council.

Councilman Philipp addressed the agencies working with the City on emergency homeless programs, particularly for school children. He suggested including the Irving-base agencies in the emergency homeless statement in the plan.

After further discussion, Councilman Sam Smith suggested the Housing and Human Services Board explore how the City can work with the homeless children in Irving.

Chairman Phil Smith stated that the board will contact the school representatives.

Councilman Philipp asked that the Carrollton/Farmers Branch and Coppell school districts also be contacted.

3 Irving Sister Cities/International Trade Development Update

Greater Irving- Las Colinas Chamber of Commerce President/CEO Chris Wallace introduced the Sister Cities program.

Irving Sister Cities International President Myrna Mercer presented the enhanced Sister Cities initiative which focuses on international trade opportunities.

Sister Cities Executive Director Sharon Rose described the current Sister City events and programs coordinated with the international partners.

International Trade Development and Assistance Center representative Joe Chappa presented the board's goals and listed the international cities involved in the

partnership. He also described the international business development initiative to promote Irving-based companies to do international transactions.

US/Mexico Chamber representative Al Zapata presented the business initiatives throughout Mexico, in partnership with the City of Irving, with no cost to the City.

4 Mowing Lien Six Sigma Process

Contracts and Fuel Administration Director Ramiro Lopez presented an overview of the Lean Six Sigma program and presented a video on City projects.

Contracts and Fuel Administration representative Jonathon Bazan described the Mowing Lien process and how the Six Sigma program has made the process more efficient by eliminating duplication and reducing the number of steps and days required. He noted that the process will first be implemented on vacant lots as the state law has changed and now only requires one posting on the property per year.

Councilman Philipp suggested implementing this process with repeat offenders as well.

Code Enforcement Director Teresa Adrian confirmed that the process will apply to both vacant lots and repeat offenders.

Councilman Tom Spink asked when this process would apply to all properties.

Director Adrian clarified that staff plans to fully implement the process within 30 days, which is during the peak mowing season.

City Manager Tommy Gonzalez gave examples of how improving departmental effectiveness through the Six Sigma process has had positive results.

EXECUTIVE SESSION

City Attorney Charles Anderson read the Mayor Pro Tem and Council into Executive Session at 2:37 PM.

5 Economic Development - Thunder Road Project

6 Litigation - (1) Donald Wayne Good v. The City of Irving, Texas, Irving Police Department, Chief of Police for the City of Irving, Individually and in His Official Capacity, and Fred Curtis, Individually and in His Official Capacity, and (2) Gregory Wayne Wallis v. The City of Irving, Fred Curtis in His Individual and Official Capacity, Harold Renfro in His Individual and Official Capacity, John Doe, in His Individual and Official Capacity, Leasa Liles in Her Individual Capacity, and Daniel Hagood

7 Litigation - Irving Flood Control District Section III v. City of Irving and Irving City Council

8 Water Resource Development - Lake Hugo and Lake Pat Mayse

9 Land Acquisition - DART Orange Line

- 10 Land Acquisition - State Highway 183 Right-Of-Way
- 11 Review of Regular Agenda (if required)

Mayor Pro Tem Stopfer announced that the Council will now reconvene in Open Session. The time was 5:25 PM.

The meeting was adjourned at 5:30 PM

Rick Stopfer, Mayor Pro Tem

ATTEST:

Janice Carroll, TRMC
City Secretary