To be eligible for assistance:
- You must reside in the property that needs repairs
- The property must be your permanent residence and within the City of Irving,
- You must have owned the property for at least three years
- If you have previously filed for bankruptcy, it must have been discharged at least two years before application
- You must be current on all property taxes
- You must possess Homeowner’s Insurance
- You must be a Permanent Legal Resident or US Citizen
- Applicant must not have a reverse mortgage on the property.
- You must meet the HUD family income limits shown below:

<table>
<thead>
<tr>
<th>Family Size</th>
<th>Maximum Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$ 57,750.00</td>
</tr>
<tr>
<td>2</td>
<td>$ 66,000.00</td>
</tr>
<tr>
<td>3</td>
<td>$ 74,250.00</td>
</tr>
<tr>
<td>4</td>
<td>$ 82,500.00</td>
</tr>
<tr>
<td>5</td>
<td>$ 89,100.00</td>
</tr>
<tr>
<td>6</td>
<td>$ 95,700.00</td>
</tr>
<tr>
<td>7</td>
<td>$ 102,300.00</td>
</tr>
<tr>
<td>8</td>
<td>$ 108,900.00</td>
</tr>
</tbody>
</table>

To apply:
Complete an on-line application and upload all required documents at www.cityofirving.org/HousingApplications

Minimum Required Documentation:
- Completed Application Form with required signatures
- Valid identification with picture for both the applicant and the co-applicant (Driver’s License, Passport, Resident Alien Card, etc.)
- Proof of Citizenship/Legal Residency for every member of the household (Social Security Cards, Alien cards, Passports)
- Copy of last three month’s paycheck stubs for all working members of the household, aged 18 or older
- Verification of any other sources of income for all household members - 12 month payment history (Social Security, SSI, Self-Employment, Child Support, Alimony, retirement, rental income, unemployment benefits, etc.)
- Copies of birth certificates for all children under the age of 18 who do not have a Valid ID with picture
- Complete copies of your most recent bank statements (six consecutive months of all household checking accounts and two consecutive months of all household savings accounts - ALL pages)
- Last two years of tax returns, including all attachments (W-2 forms, etc.), for every working member of the household 18 or older (provide last three years if self-employed)
- Divorce Decree, if applicable
- Copy of Deed of Trust or Release of Lien
- Copy of most recent Mortgage statement
- Proof of paid property taxes
- Copy of current Homeowner’s Insurance Declaration Page