



To be eligible for assistance:

- You must reside in the property needing repair and be your permanent residence, must be within the City of Irving, and owned for at least **three** years
- If you have previously filed for bankruptcy, it must have been discharged at least **two** years before application
- You must be current on all property taxes
- You must possess Homeowner's Insurance
- You must be Permanent Legal Resident or US Citizen
- Applicant must **not** have a reverse mortgage on the home.
- You must meet the HUD family income limits shown below:

Family Size	Maximum Income
1	\$ 54,550.00
2	\$ 62,350.00
3	\$ 70,150.00
4	\$ 77,900.00
5	\$ 84,150.00
6	\$ 90,400.00
7	\$ 96,600.00
8	\$ 102,850.00

At **minimum**, to be considered, your application must contain all supporting documentation at the time of submittal:

- Completed Application Form with required signatures
- Valid identification with picture for both the applicant and the co-applicant (Driver's License, Passport, Resident Alien Card, etc.)
- Proof of Citizenship/Legal Residency for every member of the household (Social Security Cards, Alien cards, Passports)
- Copy of last **three** month's paycheck stubs for all working members of the household, aged 18 or older
- Verification of any other sources of income for all household members-**12 month** payment history (Social Security, SSI, Self-Employment, Child Support, Alimony, retirement, rental income, unemployment benefits, etc.)
- Copies of birth certificates for all children under the age of 18 who do not have a Valid ID with picture
- Complete copies of your most recent bank statements (**six** consecutive months of all household checking accounts and **two** consecutive months of all household savings accounts-**ALL** pages)
- Last **two** years of tax returns, including all attachments (W-2 forms, etc.), for every working member of the household 18 or older (provide last three years if self-employed)
- Divorce Decree, if applicable
- Copy of Deed of Trust or Release of Lien
- Copy of most recent Mortgage statement
- Proof of paid property taxes
- Copy of current Homeowner's Insurance Declaration Page