Call to Order:
The meeting was called to order by Judith Hannan at 5:45 PM.

Item 1 - Approval of Minutes: Michael Gregory made a motion to approve the June 24, 2019 minutes. Michael Joy seconded the motion. The minutes were approved unanimously.

Item 2 – President’s Report: The sign advertising “free lunch” was moved to a more visible location at Valley Ranch. Other libraries might want to reconsider where their sign is placed. Valley Ranch library reports as many as 20 children at a time taking advantage of this program. South Library generally has the most attendance to this program. In years past the library has partnered with the Irving Independent School District to provide a summer snack, but this year it is a full lunch provided by City Square Summer Food Service Program which is funded by the Texas Department of Agriculture and the U.S. Department of Agriculture. This program is available at all four Irving Public Library locations.

Item 3– Council Liaison Report - Oscar Ward was not present. No report.
Item 4- Friends of the Library: Kaye Hickox reported the following:

Volunteer and membership activity
- The Friends of the Irving Public Library membership envelope is getting a new look.
- At the end of June there were 252 current members and 94 members that did not renew their membership from 2018. Efforts will be made to get in touch those 94 members to see if they wish to renew their memberships.

Fund raising
- The Friends are researching different book vendors since Amazon isn’t as profitable or user friendly as it once was.
- Fund raising options with Chuck E Cheese are being explored.

Upcoming events
- The annual Teacher Sale is scheduled for August 17. The hours of 9-12 will be reserved for educators and 12-4 will be open for the general public. The library is usually on site to provide library card registrations and renewals.

Planned changes
- There are 2 open board positions due to family situations.

Item 5- Library Circulation Policy Proposed Revisions: Cary Siegfried presented the following:

- Upon reviewing customer surveys, comments, and complaints some questions were raised on certain policies. Cary would like to get an endorsement on four changes to current Library Circulation Policy. The first three proposals would be effective as of October 1, 2019. The last proposal could go live sometime within the upcoming school year, but it might not be possible until the 2020-2021 school year.
  - Proposal #1 Borrower Registration Renewal – Library cards for residents will expire every two years instead of every year.
  - Proposal #2 Automatic New Borrower Renewal – Currently when a patron is issued a new library card they are set to a 3 month “new card” period where they can only check out 5 items at a time. After 3 months they must return to renew and upgrade their library card. Staff check their account to make sure they have no history of lost items or fees within the last 3 months. The proposal is for automatic renewals to happen behind the scenes. At the end of 3 months if the customer currently has a zero balance the card will be automatically upgraded to a 50 item limit and an email will be sent informing them of the change to their record. The patron will no longer have to come in after 3 months and staff will not hold past fees against the patron.
  - Proposal #3 Irving ISD Faculty/Staff Card – Irving Independent School District faculty will have access to a free library card even though they don’t reside in Irving. The card will expire every year and the patron will have to show a current school year badge in order to register and renew.
  - Proposal #4 – Student Card Program Expansion- Irving Public Library staff will coordinate with IISD staff to explore a pilot program whereby all high school students could automatically be registered an IPL Student Card using their IISD student ID number. There will be an “opt out” process for parents not wanting their child to participate. Private Schools and Charter schools wouldn’t be in the
first run of this program. Once the program with IISD is perfected the Irving Public Library would reconsider expanding this to include charter schools and private schools located in Irving.

**Item 6- Endorsement for Revisions to Library Circulation Policy:**
- Michael Gregory made a motion to accept the changes to the Library Circulation Policy. Lely White seconded the motion. The Library Board unanimously voted to endorse all four revisions to Library Circulation Policy.

**Item 7– Director’s Report:** Cary Siegfried reported the following:
- The Tech Services Report is included in this month’s packet. This report shows that the East Branch Library inventory has been completed. The loss rate was 3.3% which is considered a low rate. The next location to be inventoried is South Library which will take place in the fall.
- Staff is currently undergoing training on LEAP (Polaris’s web-based interface). This new interface will help with network slowdowns and is more user friendly. Training will happen in July and August. All frontline staff will be using LEAP in September.
- Library visits are still trending downward, but West Library numbers are up which coincides with the addition of 10 extra hours per week. Circulation numbers for digital materials has also increased.
- The work plan for 2019-2020 is being finalized.

**Item 8 - Review of Public Input on Library Operations and Programs:**
- Cary passed out copies of some emails she received in regards to some of the “pride month” displays and some of the citizens that were concerned about the library conducting “Drag queen Storytime”.
- A meeting was held on July 15, 2019 with some concerned citizens that expressed concern over drag queen storytime at the last city council meeting. Library staff explained that the goals of IPL’s storytime are to build early literacy skills and to model how to do this for caregivers. “Drag queen Storytime” doesn’t necessarily fit into the goals to develop those skills. The library has no plans to conduct a “Drag queen Storytime” in the future. After explaining their stance the board heard input and concerns from members of the public in attendance.
- There were 7 members of the public that came to speak about their concerns with the “pride” displays and “Drag queen Storytime”. They spoke out about the types of books that were being selected and displayed which reference certain topics such as gender fluidity and sexual preference. In June, the West Library’s “pride” display was right by the Children’s movies and was easily visible to children. These patrons felt that they couldn’t bring their children to the library since they couldn’t avoid this display. The residents that spoke felt that the library, as a government funded entity, should remain neutral on these issues and not endorse them.

**Item 9 – Items for Future Agenda:**
- Final Report on 2019-2020 Work Plan
- Status update on other projects

**Adjournment:** Meeting adjourned at 6:40 p.m.