

MINUTES
Irving City Council Budget Retreat
Wednesday, August 21, 2019 at 8:00 AM
City Hall, First Floor, Council Conference Room
825 West Irving Boulevard, Irving, TX 75060

The Irving City Council met in special session on August 21, 2019 at approximately 8:45 a.m. The following members were present / absent:

Attendee Name	Organization	Title	Status	Arrived
Mayor Rick Stopfer	Irving City Council	Mayor	Present	
John C. Danish	Irving City Council	Councilman	Present	
Allan Meagher	Irving City Council	Councilman	Present	
Dennis Webb	Irving City Council	Councilman	Present	
Phil Riddle	Irving City Council	Councilman	Present	
J. Oscar Ward	Irving City Council	Councilman	Present	
Al Zapanta	Irving City Council	Councilman	Present	
Kyle Taylor	Irving City Council	Councilman	Present	
Wm David Palmer	Irving City Council	Councilman	Present	

A. City Manager’s Overview

Chris Hillman, City Manager, presented a video outlining key initiatives for the upcoming years and the FY18-19 accomplishments.

B. Budget Overview

1. Revenue Projections

Brad Kearney, Budget Manager, presented the FY 2019-20 projected revenues. Handouts are on file for review in the City Secretary’s Office or online at <https://www.cityofirving.org/996/Budget>.

2. Major Cost Drivers

Brad Kearney, Budget Manager, outlined the major cost drivers that affected the proposed FY 2019-20 budget. Handouts are on file for review in the City Secretary’s Office or online at <https://www.cityofirving.org/996/Budget>.

3. Personnel Changes

Shannon Phillips, Budget Coordinator, detailed the proposed personnel requests for each department. Handouts are on file for review in the City Secretary’s Office or online at <https://www.cityofirving.org/996/Budget>.

C. Budget Impacts of Recent Legislation

Bret Starr, Finance Director, described various state legislation that will impact the city’s budget. Significant impacts are a result of SB2, which limits the city’s ability to increase the property tax rate beyond 3.5% without an election. Another bill that affects the city’s revenue is the change in franchise fees which reduces the annual revenue by \$1.7 million for the upcoming year.

D. Tax Rate

Brad Kearney, Budget Manager, stated that the proposed budget is based on maintaining the current .5941 tax rate.

Council recessed at approximately 11:24 p.m.

Council reconvened at approximately 12:45 p.m.

E. Utility Funds Overview

1. Water and Sewer
Todd Reck, Water Utilities Director, presented the current water and sewer rates, operations and capital program for the next fiscal year. Staff is recommending a 2.6% rate increase.
2. Solid Waste Services
Bill Sangster, Landfill Manager and Tyler Hurd, Solid Waste Services Collections Manager, discussed the current solid waste rates, operations and capital program for the next fiscal year. Staff is recommending no rate increase.
3. Municipal Drainage Utility (MDU)
Pat Lamers, Interim Capital Improvement Program Director, discussed the municipal drainage rate, operations and capital program for the next fiscal year. Staff is recommending a \$2 monthly increase to the standard residential rate and increase all other categories by a similar percent based on Council direction received in May.

F. Capital Improvement Program

1. Five-Year Plan
Pat Lamers, Interim Capital Improvement Program Director, described the Capital Improvement Program Five Year Plan which included projects such as Road to the Future, rehabilitation to city facilities, Irving Blvd. design, and servers for Information Technology. Council and staff discussed the remaining bond authorization.
2. Bond Program Future Capacity
Bret Starr, Finance Director, outlined the bond program's future capacity and the options for additional capacity.

G. Other Funds

1. Economic Development Funds

Brad Kearney, Budget Manager, described the status of the economic development funds and the creation of a new special fund related to economic development incentive agreements.

i. Irving-Las Colinas Chamber of Commerce

Beth Bowman, President/CEO of the Irving-Las Colinas Chamber of Commerce, provided an overview of the results the Chamber has produced under the current contract and asked Council to consider increasing the budgeted amount to the Chamber to ensure additional initiatives are completed.

ii. Irving Hispanic Chamber of Commerce

Mary Ann Kellam, President/CEO of the Irving Hispanic Chamber of Commerce, provided an overview of the results the Chamber has produced under the current contract and asked Council to consider increasing the budgeted amount to the Chamber to ensure additional initiatives are completed.

Council recessed at approximately 2:50 p.m.

Council reconvened at approximately 3:10 p.m.

2. Technology Fund

Bret Starr, Finance Director, described the replacement of the Enterprise Resource Program and the future projects funded by the Technology Fund.

3. Pension Fund

Jeff Litchfield, Chief Financial Officer, detailed the status of the various employee pension plans.

4. Health Self-Insurance Fund

Jill McAdams, Human Resources Director, outlined the status of the health self-insurance fund, noting that staff is recommending to add additional screening options for cardiovascular and cancer detection and testing of medication efficacy.

5. Entertainment Venue Operating Budget and Work Plan

This item was not discussed and will be brought back to a future Council work session meeting.

6. Convention Center Hotel Funds

Jeff Litchfield, Chief Financial Officer, provided a status update on the Convention Center Hotel Funds.

7. Tax Increment Reinvestment Zone (TIF) Funds Update

- i. TIF #1
- ii. TIF #2
- iii. TIF #6

Brad Kearney, Budget Manager, updated the Council on the Tax Increment Reinvestment Zone (TIF) Funds and planned projects.

- iv. Residential Public Improvement Districts (PIDs) – TIFs #3, 4, and 5

Jeff Litchfield, Chief Financial Officer, updated the Council on the Residential Public Improvement Districts (PIDs).

H. Review of Resident Input

Ebony Roundtree, Senior Budget Analyst, gave an overview of the resident input related to the budget.

I. FY 2019-20 Total Supplemental Requests

Supplemental requests included in the proposed budget were discussed during the budget overview.

J. Council Priorities and Projects

Mayor Stopfer – Mayor Stopfer requested the Arts, ICVB and ARK Group be placed on the September 4, 2019 or the following council meeting to present.

Councilman Danish – Mr. Danish requested a projection for the preservation and/or renovation of Old Central Fire Station.

Councilman Ward – Mr. Ward spoke regarding 129 Main Street and asbestos abatement. There has been a desire for a business plan; and does the Arts Board really want the building; if they do, they need to come forward with a plan.

K. Resolutions

- 1 Resolution RES-2019-317** -- Expressing Intent to Consider Adopting the Proposed Tax Rate

Motioned by Councilman Danish, seconded by Councilman Webb to express the intent to consider adopting a tax rate that will not exceed \$0.5941.

Motion approved 9-0.

RESULT: MOVER: SECONDER: AYES: Stopfer, Danish, Meagher, Webb, Riddle, Ward, Zapanta, Taylor, Palmer	ADOPTED [UNANIMOUS] John C. Danish, Councilman Dennis Webb, Councilman
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2 Resolution RES-2019-318 -- Amending the City Council Rules of Procedure Relating to Public Testimony at Council Meetings

Council convened into executive session pursuant to Section 551.071 of the Texas Local Government Code at approximately 3:10 pm

Kuruvilla Oommen, City Attorney, detailed the proposed changes to the Council's rules of procedure due to new legislation related to allowance of public comments at public meetings.

Motioned by Councilman Danish, seconded by Councilman Zapanta to approve Resolution - Amending the City Council Rules of Procedure Relating to Public Testimony at Council Meetings.

Motion approved 9-0.

RESULT: MOVER: SECONDER: AYES: Stopfer, Danish, Meagher, Webb, Riddle, Ward, Zapanta, Taylor, Palmer	ADOPTED [UNANIMOUS] John C. Danish, Councilman Al Zapanta, Councilman
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L. Executive Session

Legal Advice – House Bill 2439 (Passed by the 86th Texas Legislature)
Open Meetings Act § 551.071

Council reconvened from executive session at approximately 3:37 p.m.

Council adjourned the meeting at 5:16 p.m.

Richard H. Stopfer, Mayor

ATTEST:

Shanae Jennings, TRMC
City Secretary