

**WORK SESSION MEETING OF THE IRVING CITY COUNCIL  
MEETING MINUTES  
March 4, 2009**

The Irving City Council met in work session March 4, 2009. The following members were present/absent:

<b>Attendee Name</b>	<b>Organization</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Herbert Gears	Irving City Council	Mayor	Absent	
Beth Van Duyne	Irving City Council	Councilwoman	Absent	
Allan Meagher	Irving City Council	Councilman	Present	
Lewis Patrick	Irving City Council	Councilman	Present	
Rick Stopfer	Irving City Council	Councilman	Present	
Sam Smith	Irving City Council	Councilman	Present	
Joe Philipp	Irving City Council	Councilman	Present	
Rose Cannaday	Irving City Council	Councilwoman	Present	
Thomas Spink	Irving City Council	Councilman	Present	

Councilman Rick Stopfer called the meeting to order at 12:15 PM.

**DISCUSSION TOPIC**

The Council reviewed the agenda and the following directions were noted.

**1** Review of Regular Agenda

**1** City Manager's Strategic Plan Update

Senior Management Analyst Melissa Baker introduced the Council cycle participants that review the Council agenda process and give their feedback to management. The participants in this cycle are Chad Minter and Teresa Hampton.

City Manager Tommy Gonzalez commended the Greater Irving/Las Colinas Chamber of Commerce for being awarded a Five-Star Accreditation, noting that it was the only winner in the state of Texas and one of 45 in the nation.

Councilman Joe Philipp asked that the City Manager share the good news in this report with the public tomorrow evening.

**4** Resolution -- Approval of Three Recently Acquired Park Properties to be Named Oak Meadows Park, Northgate Park, and Lanotte Park

Mayor Pro Tem Stopfer requested a presentation on this item.

Parks & Building Maintenance Director Chris Michalski described the parks and locations and advised that the park names are recommended by the Parks & Recreation Board.

Councilman Philipp noted that the City has planned for seventeen parks in the next three years and these are the first three. He commended the Parks & Recreation Department for their work.

City Manager Gonzalez confirmed that the City is still funding programs as well as creating additional programs for the citizens and the employees as a result of feedback from both internal and external surveys.

Councilman Smith and Mayor Pro Tem Stopfer agreed that the good news in Irving should be communicated to the public.

City Manager Gonzalez noted that at the last Town Hall Meeting there was not one complaint on code issues, and the City will continually strive for public input.

Councilman Philipp commended Code Enforcement Director Guy Henry on his work with a multi-family property owner recently and suggested adding a phone survey option to specific department numbers to receive additional feedback from callers.

- 5** Resolution -- Approving an Amendment to the Revenue Sharing Agreement between the Cities of Irving, Dallas, and Fort Worth, and the Dallas/Fort Worth International Airport Board

Councilman Philipp requested a presentation on this item.

City Attorney Charles Anderson described the agreement, noting that there will be more discussion in Executive Session.

Councilman Allan Meagher asked if more representation from Irving would be possible on the DFW Airport Board.

Councilman Philipp clarified that the composition of the DFW Airport Board was created through state legislation and to change that would require a legislative initiative.

The Council agreed to pursue legislative change to allow the appointment of a suburban City board member.

- 8** Resolution -- Authorizing Mayor to Sign a Sponsorship Agreement Between the City of Irving on Behalf of the Irving Convention and Visitors Bureau (ICVB) and the Salesmanship Club Charitable Golf of Dallas for the 2009 HP Byron Nelson Championship

- 9** Resolution -- Authorizing Mayor to Sign an Agreement Between the City of Irving on Behalf of the Irving Convention and Visitors Bureau (ICVB) and the Four Seasons Resort and Club to Provide Food/Beverage/ Entertainment Services for Customers/Clients During the HP Byron Nelson Championship, May 20-24, 2009

- 10** Resolution -- Authorizing Mayor to Sign an Agreement Between the City of Irving on Behalf of the Irving Convention and Visitors Bureau (ICVB) and the Four Seasons Resort and Club to Participate in a Year-Round Host City Marketing Program Offered in Conjunction with the HP Byron Nelson Championship

Councilman Sam Smith requested a presentation regarding items 8-10.

Convention & Visitors Bureau Executive Director Maura Gast have an overview of the three agreements for the 2009 Byron Nelson.

Councilman Smith asked if the City has final approval of marketing design.

Director Gast confirmed that the City will get final approval and aerial exposure.

- 13** Resolution -- Approving the Community Activities Fund Guidelines, Which Are the Second Part of the Irving Arts Board's New Financial Assistance Program.

Councilman Philipp requested a presentation on this item.

Arts Center Executive Director Richard Huff described the proposed guidelines for small activities funding, noting that the awards will be no more than \$1,000.

Councilman Philipp asked if these guidelines would impact the grants to the arts groups.

Director Huff clarified that it would not affect those groups.

**18** Resolution -- Approving a Professional Services Contract with SafirRosetti for Physical Security Work at City Facilities

Councilman Philipp requested a presentation on this item.

Information Technology Director Hong Sae reviewed the contract which includes analysis of all City sites and a recommendation with a timeline of completion will be provided.

Councilman Philipp noted the importance of safe and secure City facilities.

**24** Ordinance -- Amending the Comprehensive Plan to Change the Recommended Land Use from High Density Residential to Low Density Residential and Granting S-P-2 (Generalized Site Plan) for R-6 (Single Family) in Zoning Case #ZC08-0054 - Approximately 5.107 Acres Located on the West Side of Homestead Court, West of Compton Road - James Trinkle, Applicant - Victor Abraham, Owner

Senior Planner Kenneth Bloom presented the case, noting that the applicant has requested postponement to May 28, 2009.

Councilman Lewis Patrick suggested only postponing the case to March 26, 2009.

Councilman Philipp described the neighbors' opposition.

Councilman Spink and Councilman Meagher stated their opposition to the applicant's request, noting that they have met with those opposed to this case.

The Council agreed to postpone the case to the March 26, 2009 meeting.

Real Estate & Development Director Brenda McDonald stated that staff will contact the residents to let them know of the postponement.

**25** Ordinance -- Zoning Case #ZC08-0080 - Granting S-P-1 (Detailed Site Plan) for Automobile Sales and Service - Approximately 0.35 Acres Located at 1144 East Irving Boulevard - Alaniz Auto Ranch, Inc., Owner/Applicant

Senior Planner Kenneth Bloom presented the case, noting the Planning & Zoning Commission's stipulations regarding required parking lot striping and landscaping.

Councilman Meagher clarified that there will be assigned parking for the vehicles for sale, noting his concern that the owner will "over park" the lot.

Councilman Philipp questioned the City's current paving requirements.

Urban Development Manager Steven Reed confirmed that currently concrete or asphalt is required.

Councilman Philipp requested a recommendation from staff regarding paving material requirements.

Manager Reed noted that staff is currently working on an ordinance regarding auto sales design guidelines to bring before the Council.

**26** Resolution -- Appointments to Boards, Commissions, and Committees to Fill Two-Year Terms Expiring November 2010, and Various Unexpired Terms for the Following: Arts Board and Convention and Visitors Bureau

Mayor Pro Tem Stopfer described the succession process within the Convention & Visitors Bureau Board of Directors and he noted this will be discussed in Executive Session.

**General Discussion**

Councilman Philipp suggested having the entire agenda packet available to the public on the City's website.

Mayor Pro Tem Stopfer suggested the agenda packet discussion be on a Council committee agenda.

**2** DART Presentation

DART President/Executive Director Gary Thomas gave an overview of the local rail projects. He recognized Irving's DART Board Representative John Danish. He noted that the rail traffic on the TRE will be moving overhead starting next week and the quiet zone at MacArthur Boulevard will be complete by the end of April. His presentation also included an update on the Green Line, the Orange Line and the DFW Connection, Irving III, confirming that the design phase of the Orange Line has been initiated. Mr. Thomas noted that DART will need a determination of the DFW station location by June to stay on schedule.

Councilman Philipp noted the development that has been planned along the Orange Line and asked for a projected start date of the DFW connection.

Director Thomas stated that DART plans to issue the notice to proceed by late 2010 or early 2011 on the Orange Line.

Councilman Smith asked how fuel costs impact DART ridership.

Director Thomas advised that ridership goes up when fuel costs go up but when fuel costs go down, ridership stays up. Projections have been provided through third-party consultants to project ridership growth and its impact on revenue.

Councilwoman Rose Cannaday asked for more detail on the proposed north station option on the airport property.

Director Thomas described the connection from the Orange Line to the north station on the Cottonbelt, noting that a "People Mover" would need to be used to go into the airport.

Mayor Pro Tem Stopfer discussed the City's commitment to the project and the Council's desire to connect the Orange Line to the DFW Airport. He asked if DART received any federal stimulus funds and an update on the environmental work on Irving III.

Director Thomas confirmed that DART received \$62 million, which may be used on Irving I & II. He noted that DART is working closely with the FAA to complete the environmental assessment for the Irving III connection.

**3** Lean Six Sigma Update

Staff showed a video of the Lean Six Sigma process for the Water Utilities Department. Water Utilities Director Todd Reck described the positive results of the process, noting that the time savings will allow for more proactive maintenance time.

Water Utilities staff, including Crew Leader Tommy Patterson, Utility Maintenance Planner Dan McMahon, Heavy Equipment Operator Ryan Skeen, Business Manager David Cardenas, and Programs Manager Donna Starling addressed the efficiency produced by the assignment of places for the equipment on the truck and the great ideas that came through the Lean Six Sigma process.

City Manager Gonzalez noted the importance of growing leaders within the staff and the cost savings by consulting with staff on process improvement instead of hiring third party consultants.

The Council commended the staff for their impressive report.

**4** Safety Review/ Risk Model Committee

This item was deferred to a future agenda.

**5** Water Supply Operations

Water Utilities Director Todd Reck presented an overview of the water supply. His presentation included an update on the water levels at Lake Chapman noting that there are drought predictions for this spring which will impact the lake. This presentation identified what the City is doing to safeguard our water.

Mayor Pro Tem Stopfer questioned the division of water and cost.

Public Works Director Jim Cline clarified that cost is based on the amount pumped by each City and is monitored closely.

**EXECUTIVE SESSION**

City Attorney Charles Anderson read the Council into Executive Session at 3:10 PM.

- 6 Legal Advice - Amendment to the Revenue Sharing Agreement between the Cities of Irving, Dallas, and Fort Worth, and the Dallas/Fort Worth International Airport Board  
Texas Open Meetings Act § 551.071
- 7 Legal Advice - Benavidez v. City of Irving  
Texas Open Meetings Act § 551.071

Mayor Pro Tem Stopfer announced that the Council will now reconvene in Open Session. The time was 3:29 PM.

The meeting was adjourned at 3:30 PM.

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Herbert A. Gears, Mayor

ATTEST:

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Janice Carroll, TRMC  
City Secretary