

**WORK SESSION MEETING OF THE IRVING CITY COUNCIL
MEETING MINUTES
May 13, 2009**

The Irving City Council met in work session May 13, 2009. The following members were present/absent:

Attendee Name	Organization	Title	Status	Arrived
Herbert Gears	Irving City Council	Mayor	Present	
Beth Van Duyne	Irving City Council	Councilwoman	Late	1:30 PM
Allan Meagher	Irving City Council	Councilman	Present	
Lewis Patrick	Irving City Council	Councilman	Present	
Rick Stopfer	Irving City Council	Councilman	Present	
Sam Smith	Irving City Council	Councilman	Present	
Joe Philipp	Irving City Council	Councilman	Present	
Rose Cannaday	Irving City Council	Councilwoman	Absent	
Thomas Spink	Irving City Council	Councilman	Present	

Mayor Herbert Gears called the meeting to order at 12:15 PM.

DISCUSSION TOPIC

Executive Luncheon (11:30 a. m. - 12:00 p. m.)

1 Introduction of City Council Cycle Participants

Executive Assistant Linda Murray introduced the City Council cycle participants, Customer Service Supervisor Tonie Hudson and Senior Benefits Specialist Rick DiOrdio.

The Council reviewed the agenda and the following directions were noted.

2 Review of Regular Agenda

6 Resolution -- Approving an Event Production Agreement Between the City of Irving and the Irving Symphony Orchestra Association for the Fourth of July Concert and Fireworks at William Square

Community Services Director Paul Gooch reviewed the Fourth of July fireworks contract with the Irving Symphony Orchestra Association.

Councilman Joe Philipp noted his concern with crowd control due to current construction projects in the area that limits access around William's Square.

Irving Symphony Orchestra Association representative Tracy Boyd confirmed that citizens will come to the William's Square plaza for the fireworks as they will no longer use the lake area on the back of the Square.

Director Gooch stated that staff will work with the Symphony to bring back an operating plan to the first worksession in June.

Mayor Herbert Gears suggested moving the launch site to a new location to increase visibility for the estimated 15,000 that attend the event.

- 8** Resolution -- Approving a Revised Tax Abatement Agreement with Forward Air, Inc. to Extend the Abatement Period to Ten Years and Seventy-Five Percent in Connection with the Infrastructure Improvements Being Provided Forward Air, Inc.

Chief Financial Officer Max Duplant described the agreement, noting a correction to the posted language, confirming an 85% abatement as outlined in the resolution. She noted that the original abatement was approved June 2008.

Councilman Rick Stopfer asked if Forward Air, Inc., would receive any assistance from the DFW International Airport for improvements.

Mayor Gears asked if there was an update on the City regulations.

City Attorney Charles Anderson stated that it is still under review.

Public Works Director Jim Cline stated that assistance from the DFW International Airport would occur only if the adjacent airport-owned property were to be developed.

- 15** Resolution -- Approving an Interlocal Agreement Between the City of Irving and Dallas County Accepting a Trail Development Grant for the Construction of Campión Trails

Councilman Sam Smith asked the amount of grant money that the City has received for this project, particularly through the county. He also asked for an estimated completion date.

Community Services Director Gooch stated that the City has received over \$7 million for park development, \$3 million from the county. This project should be complete in three years.

- 23** Resolution -- Terminating the Contract with Hisaw and Associates, General Contractors, Inc., for the Construction of the City of Irving Animal Shelter and Dog Park Project

- 24** Resolution -- Approving a Completion Agreement with Liberty Mutual Surety to Complete Construction of the City of Irving Animal Shelter and Dog Park Project Under the Performance Bond

Community Services Director Gooch described items 23 and 24 as they relate to the Irving Animal Shelter project. He noted that the agreement with Liberty Mutual Surety was not finalized and staff will recommend postponement if the agreement is not complete by the regular Council meeting.

City Manager Tommy Gonzalez commended staff for their quick work on this issue.

- 25** Resolution -- Commitment to Dallas County to Adjust Boundaries on Rock Island Road and MacArthur Boulevard to Participate in Roadway Repairs in an Amount Not to Exceed \$200,000.00

Councilman Lewis Patrick questioned if this project would include land annexation.

Public Works Director Jim Cline described the location and process to de-annex a small part of Rock Island Road to Grand Prairie. This is a boundary adjustment.

- 26** Resolution -- Authorizing the Mayor to Execute an Economic Development Incentive Agreement with Heritage District LLC to Facilitate Redevelopment of the Vista Del Lago Apartment Property

Councilman Philipp requested a presentation on this item.

Real Estate and Development Director Brenda McDonald gave an overview of the project. She described the agreement and the repayment options. She noted that this Chapter 380 Agreement will be funded from a non-bond CIP Fund and provides for the repayment of the demolition expenses.

Councilman Philipp asked if the property would be redeveloped in the next 12 to 24 months.

Director McDonald confirmed that there is a very strong probability that new construction will begin on the property in the next 12 months.

- 28** Resolution -- Approving a Purchase and Sale Agreement for the Acquisition of 0.926 Acres of Land Located at 1710 Shady Grove Road - Contours Community Development Corporation, Seller

Councilman Patrick asked for more information on this item, noting his concern with the City's purchase of a large property for future street easements.

Real Estate Services Assistant Director Doug Janeway clarified that the land will be used for the future widening and realignment of Shady Grove Road, but the development of homes will continue.

- 29** Resolution -- Authorizing Staff to Negotiate an Engineering Services Agreement with Alan Plummer and Associates, Inc. (APAI), for Development of a Reclaimed Water Project

Councilman Philipp asked if the City has a strategy for future reclaimed water usage.

City Manager Gonzalez confirmed that the City does have a water plan in place through the Water Utilities Department that has been presented in the past but will update the Council if they wish.

Councilman Philipp requested this be a future worksession item.

City Manager Gonzalez stated that staff will come back with an update in June.

Councilman Allan Meagher asked if reclaimed water is being used now.

Water Utilities Director Todd Reck noted that DCURD currently uses reclaimed water for the ponds and lakes in their district.

City Manager Gonzalez noted that the presentation in June will include City irrigation expansions.

Councilman Meagher suggested using the reclaimed water for the public parks and golf courses.

Council Stopfer suggested also looking at irrigation issues in the Valley Ranch area.

- 30** Resolution -- Approving Submission of Substantial Amendment to the 2004-2009 Consolidated Plan and Action Plan for the Use of Homeless Prevention and Rapid Re-Housing Program Funds

Councilman Smith requested a presentation on this item.

Housing & Human Services Executive Director Vivian Ballou described the need to amend the Consolidated Plan to take in recent additional funding received by the City.

Councilman Philipp asked what organizations would receive the funds and what assistance would this provide.

Director Ballou stated that the City advertised the availability of the grant funds, and recipients will be determined by the Housing and Human Services Board at their retreat scheduled for later in the month. She also noted that these funds will assist near homelessness through rent payments and credit counseling.

Councilman Philipp asked if faith-based organizations with a homeless initiative could apply for funding.

Director Ballou confirmed that any non-profit could qualify.

Councilman Philipp asked how the City has reached out to the churches to let them know of the available funding.

Director Ballou stated that all the churches have been invited to the informational meetings, advertising has sent through the newspaper and email notifications.

Councilman Philipp suggested notifying all the pastors again, noting that the City Secretary's Office has contact information for 100 local churches.

Director Ballou noted that this program includes additional outreach opportunities.

Mayor Gears suggested staff put out communication to all churches to notify them of the funding available.

Director Ballou noted that by the end of the year the Housing and Human Services Department hopes to have received \$10 million in additional funding for this initiative.

- 38** Ordinance -- Zoning Case #ZC09-0025 - Granting S-P-2 (Generalized Site Plan) for R-6 (Single Family) Uses - Approximately 1.56 Acres Located at 1101, 1105, 1109, 1115, 1119, 1123, 1127, 1131, and 1135 Spinnaker Court (Block K, Lots 3-11) - Grand Homes, Owner/Applicant

Urban Development Manager Steve Reed presented this item.

Mayor Gears asked if the City had an ordinance establishing a standard house size, noting his concern with setting a specific minimum square footage for new housing.

Manager Reed clarified that the City does not have a minimum housing requirement, noting that staff looks at plans comprehensively with the neighborhood.

Mayor Gears agreed that housing sizes should be based on the surrounding neighborhood and the quality of construction versus the square footage.

Councilwoman Beth Van Duyne arrived at 1:30 PM.

- 3** Lean Six Sigma Presentation- Contract Review

City Attorney Charles Anderson presented the goals of the Six Sigma process as they reviewed their contract review procedure for all departments.

Legal Secretary Linda Marlow described the Legal Service Request procedure and data reporting.

Deputy City Attorney Kuruvilla Oommen gave an overview of the time management improvements and issues with inaccurate submissions.

Paralegal Marivi Gambini described the benefits of standardizing the process for all the attorneys.

4 Air Quality Presentation

Management Analyst Kathryn Guerra presented the Air Quality presentation. Her presentation included the City's "Air Quality Pledge" and Ozone awareness efforts made through the City.

Councilman Smith requested periodic updates to Council.

City Manager Tommy Gonzalez noted that staff currently works with the Council's Green Committee.

5 Police Department Jail Internship Program

Detention Supervisor Kristin Spivey presented the Police Department's Jail Internship Program. Her presentation included the program's objectives and the benefits of partnering with the Irving ISD.

Councilman Tom Spink asked if this was a national pilot program.

Police Chief Larry Boyd noted that it is now a nationally recognized program due to his staff's work.

6 Water Utilities and CTE: A Partnership for Win-Win Results

Water Utilities Programs Manager Donna Starling and Utilities Operations Manager David Canaday gave an overview of the results from the Water Utilities and CTE partnership. The presentation described the Union Bower Center for Learning's program for non-traditional students that partnered with the Water Utilities Department to give students an occupational outlook on water utility professions.

EXECUTIVE SESSION

City Attorney Charles Anderson read the Mayor and Council into Executive Session at 2:46 PM.

- 7 Legal Advice - 1 Cowboys Parkway
Texas Open Meetings Act § 551.071
- 8 Legal Advice - Benavidez v. City of Irving
Texas Open Meetings Act § 551.071
- 39 Resolution -- Appointments to the Dallas Area Rapid Transit Board of Directors to Terms Expiring July 2011
- 40 Resolution -- Appointment to the Irving Hospital Authority to Fill a Two-Year Term Expiring July 2011
- 41 Resolution -- Appointments to Boards, Commissions, and Committees to Fill Various Unexpired Terms for the Following: Arts Board, Building and Standards Commission, Advisory Committee on Disabilities, Youth Council, Zoning Board of Adjustments and Appeals

Mayor Gears announced that the Council will now reconvene in Open Session. The time was 3:59 PM.

The meeting was adjourned at 4:00 PM.

Herbert A. Gears, Mayor

ATTEST:

Janice Carroll, TRMC
City Secretary