

**CITY OF IRVING BOARD OF HEALTH**  
**MEETING MINUTES**

**September 23, 2019**

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The City of Irving Board of Health held its regular meeting on Monday, September 23, 2019, at 825 W Irving Blvd, in the First Floor Conference Room located on the 1<sup>st</sup> floor of City Hall in Irving, Texas.

**Present:** Karyn Beauchamp, Carrie Camin, Danielle Oppermann, Dr. Scott Schmidt, Dr. Keith Lepak, Ronald Preston and Elaine Grant

**Absent:** Dr. Helen Ramey, Dr. Mohammed S. Uddin and Susan Shipp

**Staff Present:** Director Teresa Adrian, Staff Assistant Yessemeri Chavez, Supervisors Terri Ramirez and Donna Floyd

At 5:50 p.m., Chairperson Beauchamp called the meeting to order.

**Quorum Present at 6:00 pm:** Yes

**Item #1 – Discussion & Recommendation: Approval of Minutes – June 24, 2019**

Dr. Scott Schmidt made a motion to approve minutes with revised changes. Danielle Oppermann seconded motion. Motion passed unanimously.

**Item #2 – Discussion: City Staff Updates**

Chairman Beauchamp called for recommendations for Chairman and Vice Chairman of the board. Carrie Camin made recommended appointment of Dr. Scott Schmidt as Chairman. Motion passed unanimously. Dr. Scott Schmidt recommended appointment of Carrie Camin as Vice Chair. Motion passed unanimously.

Draft letter to City Council was discussed and corrections made. Director Adrian committed to emailing updated copy of the letter to City Council and the Board.

The board discussed how to bring awareness to the community and get more involvement. Suggestions provided were free preventative screenings, health care messages and brief surveys.

Director Adrian asked Local Health Authority Dr. Keith Lepak to reach out to Dallas County Health and Human Services regarding access of reports they generate on preventative health statistics. She also advised the board to put together their Preventative Health Outreach 2020 outline.

Director Adrian offered up the opportunity for a special meeting for the board to brainstorm and establish outreach messages for the upcoming year. The messages should correlate between what's on the city website and aired on ICTN. Links from ICTN will be emailed to the Board.

**Item #3 – Local Health Reports and Announcements**

- a. Irving Health Performance Measures Reports**
- b. Dallas County Health and Human Services Report**

The Board was made aware of the vacant Vector Control Coordinator position and staff's commitment to leave it posted until filled with a qualified applicant

The Dallas County Health Interlocal Agreement is scheduled for the October 3<sup>rd</sup> City Council meeting.

Health reports briefly discussed.

**Item #6 – Meeting adjourned at 7:00 pm.**