

Interlibrary Loan (ILL)

Interlibrary loan is a service that has developed among libraries through coordinated systems, reciprocal agreements, and regional and national code standards to provide a wider range of reading and research materials than can be purchased by an individual library. Interlibrary loan allows the Library to borrow library materials from other libraries throughout the United States. The Irving Public Library participates in this system and subscribes to its rules, codes, and procedures.

Irving Public Library is a signatory to and abides by the current *Interlibrary Loan Code for the United States*, the *AMIGOS Resource Sharing Agreement*, and the *TexShare Interlibrary Loan Protocol*. Irving Public Library abides by and applies *U. S. Copyright Law Title 17, U.S. Code* in both borrowing and loaning materials. The Library may also promulgate such rules, guidelines, and procedures as may be necessary to insure fair and equitable interlibrary service within the constraints of budget and staffing.

- Irving Public Library shall establish rules, guidelines, and procedures for the number of items and types of materials that may be borrowed and loaned through the Interlibrary Loan system.
- Interlibrary Loan service is available to approved customers with a record of good standing with the Irving Public Library.
- The decision whether to request interlibrary loan materials for customers shall rest with the Library staff.
- Borrowing is subject to the rules of the library loaning the material.
- Customers shall abide by the interlibrary loan rules established by the lending library and Irving Public Library, including prompt return by the date due and payment of any assessed charges or fees. Failure to comply may result in suspension or forfeiture of interlibrary loan privileges.
- Customers shall handle borrowed materials with care and return them in good condition.
- The customer is responsible for any and all loss of, or damage to materials borrowed from other libraries.
- The customer is responsible for payment of all charges, fines and fees imposed by the lending library.
- The Irving Public Library reserves the right to charge fees to loan or borrow materials from other Libraries, subject to restrictions of signed resource sharing agreements.

[See Also in the Appendix](#)

Copyright Law of the United States

Interlibrary Loan Code for the United States

Amigos Resource Sharing Agreement