

MINUTES
Irving City Council Work Session
Wednesday, March 18, 2020 at 1:00 PM
City Hall, First Floor, Council Chambers
825 West Irving Boulevard, Irving, TX 75060

The Irving City Council met in work session on March 18, 2020 at approximately 1:00 p.m. The following members were present/absent:

Attendee Name	Organization	Title	Status	Arrived
Mayor Rick Stopfer	Irving City Council	Mayor	Present	
John C. Danish	Irving City Council	Councilman	Present	
Allan Meagher	Irving City Council	Councilman	Present	
Dennis Webb	Irving City Council	Councilman	Present	
Phil Riddle	Irving City Council	Councilman	Present	
J. Oscar Ward	Irving City Council	Councilman	Present	
Al Zapanta	Irving City Council	Councilman	Present	
Kyle Taylor	Irving City Council	Councilman	Absent	
Wm David Palmer	Irving City Council	Councilman	Present	

DISCUSSION TOPIC

1 City Operations Update

a. COVID-19 Update

Jason Carriere, Emergency Management Coordinator, presented an update on the Coronavirus pandemic (COVID-19) and outlined the current regulations in place ordered by Dallas County.

b. North Texas Teen Book Festival

Cary Siegfried, Library Services Director, provided an update on the North Texas Teen Book Festival.

c. Census 2020 Update

Jason Simon, Chairman of the Complete Count Committee, provided an update on the Census 2020, noting that survey postcards have been mailed out to residents.

2 Citizen Comments on Items Listed on the Agenda

Sharon Barbosa-Crain, 2608 Alan-a-Dale, Irving, TX, - Item #31 on the regular agenda

3 Review of Regular Agenda

CONSENT AGENDA

4 Ordinance -- Amending Ordinance No. 2019-10250 Providing Budget Adjustment #3 to the 2019-20 Fiscal Year Budget

Shannon Phillips, Budget Administrator, presented the proposed amendments to the budget.

5 Resolution -- Approving Amendment No. 1 to Consulting Agreement with Strategic Government Resources in the Total Not-To-Exceed Amount of \$84,500 to Continue Providing Interim Communications Director Services

James Childers, Assistant City Manager, noted that this agreement will extend the agreement to fund the Interim Communications Director until the new Communications Director is hired.

- 6** Resolution -- Authorizing the City Manager or Designee to Negotiate and the Mayor to Execute an Electricity Supply Contract for the City of Irving Based on Best Value and Other Conditions Set by the City Council

Melissa Baker, Public Works Administration Manager, confirmed that this resolution will allow the city to negotiate for the best electricity rate at the best time.

- 9** Resolution -- Approving a Special Event Permit Application for the 2020 Irving Marathon, Half Marathon, 10K, 5K and Fun Run to be Held March 28, 2020 at the Toyota Music Factory, Las Colinas Boulevard, La Villita Boulevard and Riverside Drive, Irving, Texas

It was noted that this item has been pulled.

- 10** Resolution -- Approving the First Amendment to the Consulting Agreement Between the City of Irving and M. Gale and Associates for Strategic Fundraising Planning, Implementation and Coaching Consultation for the Irving Archives and Museum in the Total Estimated Amount of \$8,000.00

Todd Hawkins, Executive Director of Arts and Culture, discussed the need for these services.

Council expressed some concerns in regard to fundraising during this time of COVID-19 and didn't think it was the best use of the city's funds.

- 12** Resolution -- Approving Amendment No. 1 for Renewal of the Professional Services Agreement between the City of Irving and Halff Associates, Inc., in the Total Estimated Amount of \$600,000.00 for Right-of-Way Acquisition Services

Walt Thomas, Engineering Manager, Capital Improvement Program Department, described items 12 and 13 and provided some background related to acquisition of rights-of-way services and design services for large infrastructure projects.

Casey Tate, Interim Assistant City Manager, confirmed that most of the cost for these professional services include appraisals and title work but will do a cost benefit analysis on future professional service needs.

ZONING CASES AND COMPANION ITEMS

- 30** Ordinance -- Zoning Case #ZC19-0091 - Considering a Zoning Change from PUD (Planned Unit Development) District for C-C (Community Commercial) Uses to PUD (Planned Unit Development) District for S-P-1 (Detailed Site Plan) for R-AB (Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption), Office, Recreation and Related Uses - Approximately 2.5 Acres Located Approximately 1,000 Feet South of the Intersection of State Highway 161 and Las Colinas Boulevard - CSE Commercial Real Estate, Applicant - PR II Las Colinas, LLC, Owner

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the applicant's request, noting staff recommends approval per the recommendation of the Planning and Zoning Commission.

- 31** Ordinance -- ZC20-0007 - Considering a Zoning Change from S-P-1 (Detailed Site Plan) for R-AB (Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption), Convention Center, Retail. Entertainment, Hotel, Restaurant and Related Uses to S-P-1 (Detailed Site Plan) for R-AB (Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption), Convention Center, Retail. Entertainment, Hotel, Restaurant and Related Uses - Approximately 16.787 Acres Located North of Fuller Drive and West of W. Las Colinas Blvd. - the Ark Group of Irving, Inc., Applicant. City of Irving, Owner

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the applicant's request, noting staff recommends approval per the recommendation of the Planning and Zoning Commission.

APPOINTMENTS AND REPORTS

- 33** Mayor's Report

The Mayor announced all non-essential boards and commissions meetings will be canceled that are not required by statute. Additionally, the Council will likely only hold one council meeting in April due to the need to prevent community gatherings.

ADDENDUM TO AGENDA

- 1** Resolution – Take appropriate action concerning declaration of local disaster for public health emergency to address COVID-19

Kuruvilla Oommen, City Attorney, outlined the declaration of local disaster process.

Council would like to bring back a fixed date to where the disaster declaration expires in 30 days. They will consider this declaration again at their meeting on April 16, 2020.

- 2 Ordinance - Take appropriate action concerning any necessary orders to respond to public health emergency of COVID-19

Kuruvilla Oommen, City Attorney, outlined the ordinance wording for the public health emergency of COVID-19.

- 4 **Proposed Amendments to the Subdivision Ordinance for Plat Vacations and Abandonments by Plat**

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the proposed amendments to the subdivision ordinance for plat vacations and abandonments by plat.

- 5 **Proposed Amendment to the Subdivision Ordinance to Exempt Lots in the Heritage Crossing District from the Transition and Corner Lot Width Requirements**

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the proposed amendment to the subdivision ordinance to exempt lots in the heritage crossing district from the transition and corner lot width requirements.

It was the consensus of the Council to not change the subdivision ordinance.

- 6 **Proposed Amendments to the Zoning Ordinance for Carport Regulations**

Steve Reed, Planning & Community Development Director, presented the proposed amendments to the zoning ordinance for carport regulations.

Council members and staff discussed the front set back restrictions and the limitations of the Council to regulate the materials of carports. They also discussed the Zoning Board of Adjustments role in the proposed ordinance amendments.

Council consensus was to keep the ordinance as it was today.

- 7 **Discussion of Proposed Amendments to Las Colinas Supplementary Declarations**

Steve Reed, Planning & Community Development Director, outlined the proposed amendments to the Las Colinas supplementary declarations, he noted staff's recommendation is for no action by the city.

- 8 **Irving Connects Update and Discussion on Regional Smart Cities Initiative**

James Childers, Assistant City Manager, provided an update on the Irving Connects, Smart Cities initiatives that the city has implemented and the regional efforts.

Jennifer Sanders, Executive Director of Dallas Innovation Alliance, presented in more detail what Irving Connects Smart City can accomplish and the concepts surrounding the initiative.

9 Deferred Retirement Option Program (DROP) of the Irving Firemen's Relief and Retirement Fund (FRRF) Presentation

This item will be discussed at the next meeting.

EXECUTIVE SESSION

Council convened into executive session pursuant Section 551.074 of the Texas Local Government Code to discuss the below item as well as item 32 on the regular agenda, at approximately 4:14 p.m.

**10 Personnel - City Manager –
Open Meetings Act § 551.074**

Council reconvened from executive session at approximately 5:40 p.m.

Council adjourned the meeting at 5:40 p.m.

Richard H. Stopfer, Mayor

ATTEST:

Shanae Jennings, TRMC
City Secretary