

**MINUTES**  
**Irving City Council Work Session**  
**Thursday, July 30, 2020 at 1:00 PM**  
**City Hall, First Floor, Council Chambers**  
**825 West Irving Boulevard, Irving, TX 75060**

The Irving City Council met in work session on July 30, 2020 at approximately 1:00 p.m. The following members were present/absent:

<b>Attendee Name</b>	<b>Organization</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Mayor Rick Stopfer	Irving City Council	Mayor	Present	
John C. Danish	Irving City Council	Councilman	Present	
Allan Meagher	Irving City Council	Councilman	Present	
Dennis Webb	Irving City Council	Councilman	Present	2:00 PM
Phil Riddle	Irving City Council	Councilman	Present	
J. Oscar Ward	Irving City Council	Councilman	Present	
Al Zapanta	Irving City Council	Councilman	Present	
Kyle Taylor	Irving City Council	Councilman	Present	
Wm David Palmer	Irving City Council	Councilman	Present	

**DISCUSSION TOPIC**

**2 Citizen Comments on Items Listed on the Agenda**

No one signed up to speak at this meeting.

**3 City Operations Update**

-COVID-19 Update and City Response

Jordan Serrano, Assistant Emergency Management Coordinator, presented an update on the COVID-19 pandemic and the city's response.

-CARES Act Funding Update

Tony Cao, Assistant to the City Manager, described how the CARES Act funding has been used by the city to reimburse for COVID-related city expenses and assisting the residents and businesses in the city.

**4 Greater Irving-Las Colinas Chamber of Commerce Quarterly Update and Fiscal Year 2020-21 Budget Request**

Beth Bowman, President/CEO of the Greater Irving-Las Colinas Chamber of Commerce, presented an update on the Chamber's quarterly results. The presentation included year-to-date wins and retentions, new business openings, commercial occupancies, and data on the unemployment rate. She provided information on the International Affairs/Sister Cities initiatives, marketing and advertising efforts, small business services, site selection outreach, and how the Chamber has responded to the COVID-19 pandemic. She also noted that the Chamber of Commerce is proposing a 10% decrease to both the Economic Development City funding and the Sister Cities program City funding to be included in the FY 20-21 budget.

Sam Reed, Chair-elect of the Greater Irving-Las Colinas Chamber of Commerce, discussed the importance of continued economic growth.

Joe Chapa, Vice President of Irving International Affairs and Sister Cities, described the various countries under consideration for a new sister-cities relationship and the process for adding a new city to the program.

**5 Irving Hispanic Chamber of Commerce Quarterly Update and Fiscal Year 2020-21 Budget Request**

Mary Ann Kellem, President/CEO of the Irving Hispanic Chamber of Commerce, presented an update on the Chamber's quarterly results. The presentation included business development, marketing and communication, entrepreneurship, growing South Irving, events and how the Hispanic Chamber has responded to the COVID-19 pandemic. She also noted that the Chamber of Commerce is requesting an additional \$24,000 in City funding to be included in the City's FY 20-21 budget.

**6 Proposed Ordinance Creating Unified Development Code**

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the proposed ordinance creating the Unified Development Code.

It was the consensus of the Council to move forward with the code changes as presented by staff.

**7 Code Enforcement Update - Extended Hours**

Teresa Adrian, Code Enforcement Director, presented an update on the Code Enforcement Department's extended hours pilot program. She noted staff recommends returning to the normal working schedule which does include some weekend and night calls.

Council and staff discussed the current operations.

It was the consensus of the Council to discontinue the pilot program as recommended by staff.

**8 Bond Election Discussion**

Council and staff discussed whether to cancel the bond election for November 3, 2020 due to economic uncertainty.

It was the consensus of the Council to leave the bond propositions on the November 3, 2020 election ballot.

**9 Text to 9-1-1 Implementation Update**

John Cullison, Deputy Police Chief, presented an update to Council on the Text to 9-1-1 program.

**10 Review of Regular Agenda**

CONSENT AGENDA

**17** Resolution -- Terminating a Home Investment Partnership Grant Agreement Between Housing Channel, Inc. and the City of Irving in the Amount of \$124,624.00

**18** Resolution -- Approving an Agreement Between the City of Irving and Housing Channel, Inc., to Acquire Land and Construct a Minimum of Twelve (12) Single Family Homes Located in Irving, Texas in the Amount of \$124,624.00

Deliza Gierling, Community Development Manager, outlined items 17 and 18 related to a housing agreement with Housing Channel, Inc.

**21** Resolution -- Approving Request of ARK Group of Irving, Inc. to Amend the Parking Management Plan and Approving Structural Alterations to Allow Additional Bollards and Boulders at the Toyota Music Factory Located at 300 West Las Colinas Boulevard

Jennifer Ramirez, Economic Development Project Administrator, detailed the requested amendment to the parking management plan and structural changes at the Toyota Music Factory.

INDIVIDUAL CONSIDERATION

**34** Resolution -- Approving the Submission of the Fiscal Year 2020-2021 Action Plan for the Use of Federal Funds and Associated Fiscal Year 2020-2021 Community Development Block Grant, Home Investment Partnerships Grant, and Emergency Solutions Grant Budgets to the United States Department of Housing and Urban Development for the Award Amount of \$3,331,780.00

Councilman Taylor abstained from this discussion and has filed an abstention affidavit with the City Secretary's Office.

**35** Resolution -- Approving the Allocations of Fiscal Year 2020-2021 Community Development Block Grant and Emergency Solutions Grant Funds to Non-Profit Organizations in the Amount of \$297,500

Councilman Taylor abstained from this discussion and has filed an abstention affidavit with the City Secretary's Office.

ZONING CASES AND COMPANION ITEMS

- 36** Resolution -- Special Sign Permit S2006-0018 - Considering a Special Sign Permit to Install a Digital Billboard on the East Face of an Existing Billboard Located at 4402 West Interstate Highway 635 - Clear Channel Outdoor LLC, Applicant/Owner

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the applicant's request, noting staff recommends approval.

- 37** Resolution -- Sign Variance Case S2006-0026 - Considering a Sign Variance to Allow a New Multi-Tenant Sign Without a Masonry Surround and with a Height of 24 Feet and Area of 192 Square Feet - Property Located at 555 W. Airport Freeway- 555 West Airport Fwy LLC, Applicant/Owner

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the applicant's request, noting staff recommends denial.

- 38** Ordinance -- Zoning Case ZC20-0009 - Considering a Zoning Change from S-P-2 (Generalized Site Plan) District for FWY (Freeway), Hotel & Multifamily Uses to S-P-1 (Detailed Site Plan) District for R-AB (Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption), Hotel and Related Uses - Approximately 3.3 Acres Located at 1311 Meridian Drive - Northland Properties Corporation, Applicant & Owner

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the applicant's request, noting staff recommends approval per the recommendation of the Planning and Zoning Commission.

- 39** Ordinance -- Zoning Case ZC20-0017 - Considering a Zoning Change from S-P-2 (Generalized Site Plan) District for C-N (Neighborhood Commercial) Uses to S-P-1 (Detailed Site Plan) District for R-AB (Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption) Uses - Approximately 7,345 Sq. Ft. Located at 1800 Valley View Lane, Suite # 104 - Kelly Commercial Real Estate, Applicant; Phulbari, LLC, Owner

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the applicant's request, noting staff recommends approval per the recommendation of the Planning and Zoning Commission.

- 40** Ordinance -- Zoning Case ZC20-0032 - Considering a Proposed Zoning Change from R-6 (Single Family) District to S-P-2 (Generalized Site Plan) District for R-6 (Single Family) Uses - Approximately 0.22 Acres Located at 1916 Meadow Glen - Lai and Chuong Giang, Applicants/Owners

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the applicant's request, noting staff recommends denial per the recommendation of the Planning and Zoning Commission.

- 41** Resolution -- Special Fence Project Plan ZC20-0035 - Considering a Variance to Chapter 15 of the Land Development Code to Construct a 6-Foot Tall Wrought Iron Fence and Related Gates Within the Front Yard Setbacks Along Portland Street - Property Located at 3801-3855 Portland Street - CNS-Center for Neuro Skills, Applicant & Owner

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the applicant's request, noting staff recommends approval per the recommendation of the Planning and Zoning Commission.

- 42** Ordinance -- Zoning Case ZC20-0037 - Considering a Proposed Zoning Change from C-C District Uses to S-P-1 for C-C District Uses - Approximately 2.87 Acres Located at 5140 N. Belt Line Rd - Murphy Oil USA Inc, Applicant; 5140 N Belt Line LLC, Owner

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the applicant's request, noting staff recommends approval per the recommendation of the Planning and Zoning Commission.

## **EXECUTIVE SESSION**

Council convened into executive session pursuant Section 551.071 and Section 551.087 of the Texas Local Government Code to discuss work session item No. 7 and the below item at approximately 4:20 p.m.

- 11** Economic Development Negotiations - Project Homecoming –  
Open Meetings Act § 551.087

Council reconvened from executive session at approximately 4:51 p.m.

Council adjourned the meeting at 4:51 p.m.

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Richard H. Stopfer, Mayor

ATTEST:

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Shanae Jennings, TRMC  
City Secretary