

**AGENDA**  
**Irving City Council Special Meeting**  
**Monday, January 11, 2021 at 10:00 AM**  
**City Hall, First Floor, Council Conference Room**  
**825 West Irving Boulevard, Irving, TX 75060**

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Members of the City Council and public may participate in the Special Meeting by telephone conference or videoconference call. Sign-in via telephone or online will be from 9:30 a.m. to 10:00 a.m. on January 11, 2021. All participants by telephone conference or videoconference will be able to speak when called upon, however video images of the citizen participants will not be available. The phone numbers to sign-in and participate are **1-888-475-4499** (Toll Free), **1-877-853-5257** (Toll Free) or +1 346 248 7799 or online at <https://zoom.us/j/93696837325> Meeting ID: 936 9683 7325

**INDIVIDUAL CONSIDERATION**

1. Citizen Comments on Items Listed on the Agenda
2. Resolution -- Authorizing the Submission Required for Receipt of Emergency Rental Assistance Payments Administered by the U.S Department of the Treasury; and Authorizing the Mayor to Execute Any Necessary Documents on Behalf of the City of Irving

**EXECUTIVE SESSION**

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the Kiosk at the City Hall of the City of Irving, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: **Friday, January 8, 2021 at 9:30 a.m.**, and remained so posted at least 72 hours before said meeting convened.

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Shanae Jennings, City Secretary

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Date Notice Removed

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This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

A member of the public may address the City Council regarding an item on the agenda either before or during the Council's consideration of the item, upon being recognized by the presiding officer or the consent of the Council.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.

## AGENDA ITEM SUMMARY

Meeting: 1/11/2021

DOC ID: 11587

Recommending Department: Economic Development

LSR No:

### **Resolution -- Authorizing the Submission Required for Receipt of Emergency Rental Assistance Payments Administered by the U.S Department of the Treasury; and Authorizing the Mayor to Execute Any Necessary Documents on Behalf of the City of Irving**

#### **Administrative Comments**

1. **Impact:** Approval of the submission required for U.S. Treasury Department's Emergency Rental Assistance Program would allow the City the opportunity to receive funds to administer a rental assistance program to assist Irving residents financially impacted by COVID-19 that are unable to pay rent and utilities.
2. The Consolidated Appropriations Act, 2021 (H.R. 133) was signed into law December 27, 2020. The \$2.3 trillion spending bill included \$900 billion stimulus relief for the COVID-19 pandemic and was designed to assist the nation's welfare and economy.
3. \$25 billion was appropriated to the U.S. Department of the Treasury to allocate federal aid to state and local governments for rental assistance programs (the "Emergency Rental Assistance Program").
4. State and local governments with more than 200,000 residents are eligible to be a direct recipient of the funds from the Treasury Department.
5. The entire state of Texas is anticipated to be eligible to receive \$1,918,868,398 and the City of Irving is anticipated to be eligible to receive \$7,140,684.
6. Completed payment information and a signed acceptance of award terms form must be submitted no later than January 12, 2021, to ensure payments are made within the 30-day period specified by the statute. Eligible grantees that do not provide complete information by January 12, 2021 may not receive an Emergency Rental Assistance payment.
7. No less than 90% of the awarded funds must be used for direct financial assistance, which includes rent, rental arrears, utilities and home energy costs, utilities and home energy cost arrears, and other expenses related to housing. The remaining 10% of awarded funds may be used for housing stability services, including case management and other services intended to keep households stably housed, and administrative costs.
8. Funds generally expire December 31, 2021. Beginning September 2021, the Treasury will assess the expenditure of funds by recipients and may recapture and reallocate unspent funds. The Treasury will reallocate to eligible grantees who have obligated at least 65% of the original funding allocation. In the case of a reallocation provided by the Treasury, a recipient can request an extension of up to 90 days.
9. An "eligible household" is defined as a renter household in which at least one or more individuals meets the following criteria:
  - a. Qualifies for unemployment or has experienced a reduction in household

income, incurred significant costs, or experienced a financial hardship due to COVID-19;

- b. Demonstrates a risk of experiencing homelessness or housing instability; and
- c. Has a household income at or below 80% of the area median income.

10. Priority will be given to households that (1) do not exceed 50% of the area median income, or (2) have one or more individuals within the household who are unemployed as of the date of the application and have not been employed for the 90-day period preceding the application.

11. Eligible households may receive up to 12 months of assistance, plus an additional 3 months if the grantee determines the extra months are needed to ensure housing stability and grantee funds are available.

12. An application for rental assistance may be submitted by either an eligible household or by a landlord on behalf of that eligible household.

13. The City intends for the funds to be administered by a third-party organization.

**Recommendation**

The resolution be approved.

**ADDITIONAL COMMENTS:**

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**Contract Required:** No                      **Review Completed By:** Kuruvilla Oommen  
**Previous Action:** No                      **Council Action:** N/A  
**Discretionary Contract Disclosure Form Required:** No  
**Certificate of Interested Parties Form Required:** No

**CURRENT YEAR FINANCIAL IMPACT:**

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N/A

**REVISION INFORMATION:**

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Prepared: 1/7/2021 04:36 PM by Imelda Speck  
Last Updated: 1/7/2021 08:09 PM by Imelda Speck

CITY OF IRVING

COUNCIL RESOLUTION NO. (ID # 11587)

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF IRVING, TEXAS:

SECTION I. THAT the City Council hereby authorizes the submission required for receipt of Emergency Rental Assistance payments administered by the U.S. Department of the Treasury, and the Mayor is authorized to execute any necessary documents on behalf of the City of Irving.

SECTION II. THAT this resolution shall take effect from and after its final date of passage, and it is accordingly so ordered.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF IRVING, TEXAS,  
on January 11, 2021.

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RICHARD H. STOPFER  
MAYOR

ATTEST:

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Shanae Jennings  
City Secretary

APPROVED AS TO FORM:

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Kuruvilla Oommen  
City Attorney