

MINUTES
Irving City Council Work Session
Thursday, January 28, 2021 at 10:00 AM
City Hall, First Floor, Council Conference Room
825 West Irving Boulevard, Irving, TX 75060

The Irving City Council met in work session on January 28, 2021 at approximately 10:00 a.m. The following members were present/absent:

Attendee Name	Organization	Title	Status	Arrived
Mayor Rick Stopfer	Irving City Council	Mayor	Present	
John C. Danish	Irving City Council	Councilman	Present	
Allan Meagher	Irving City Council	Councilman	Zoom	5:18 p.m.
Mark Zeske	Irving City Council	Councilman	Present	
Phil Riddle	Irving City Council	Councilman	Present	
J. Oscar Ward	Irving City Council	Councilman	Zoom	
Al Zapanta	Irving City Council	Councilman	Present	
Kyle Taylor	Irving City Council	Councilman	Present	
Wm David Palmer	Irving City Council	Councilman	Present	

Councilman Ward and Councilman Meagher attended the meeting via Zoom.

Councilman Meagher arrived in person at 5:18 p.m.

DISCUSSION TOPIC

1 Citizen Comments on Items Listed on the Agenda

The following individuals signed up to speak on items on the agenda:

Danny Lopez, 601 Brickell Dr., Miami, FL - spoke on additional senior housing in Irving related to item 11.

Jim Gerlach, 1626 Skyview Dr., Irving, TX - spoke on additional senior housing in Irving related to item 11.

Megan Lasch, 5714 Sam Houston, Austin, TX - spoke on additional senior housing in Irving related to item 11.

Sharon Barbosa-Crain, 2608 Alan-A-Dale, Irving, TX - spoke on the bond election related to item 6.

2 City Operations Update

- COVID-19 Update and City Response

Jason Carriere, Emergency Management Coordinator, presented an update on the COVID-19 pandemic and the City's response. He also provided information on the vaccine rollout plan for City employees.

Exceptional Employee of the Year

Chris Hillman, City Manager, and Elliot Harper, Talent Services Manager, recognized the following exceptional employee of the year recipients:

- Professional - Imelda Speck - EDC Project Administrator
- Management - Elijah Dorminy - Environmental Compliance Supervisor
- Technical - Christina Bryan - Library Services Coordinator
- Technical - Valda New - Senior Library Assistant
- Administrative - Rosa Sanchez - Senior Permit Technician
- Field Operations - Joseph Penn - Multi-Family Inspector
- Field Operations - Clint Sparks - Chief Plumbing Inspector
- Part-Time - Linda Pinones - Human Resources Assistant

Mr. Hillman also recognized the following employees for implementation of the Phase 2 of Munis:

- John Mayer - Assistant IT Director
- Syed Rahman - Software Services Manager
- Leisha Meine - Chief Technology Officer
- Bret Starr - Financial Services Director
- Regina Givens - Controller
- Marianne Lauda - CVB Accounting and Budget Director
- Rosie Meng - Assistant Executive Director Finance and Administration
- Aimee Kaslik - Chief Innovation and Performance Officer
- Corey Hendon - Compensation and HRIS Administrator
- Becky Babcock - Payroll Administrator
- Jason Hardy - Workforce Services Manager
- Elliott Harper - Talent Services Manager
- Caleb Meador - Senior Software Services Analyst
- Kuntal Desai - Database Administrator
- Bonnie Rybacki - Payroll Specialist
- Tammy Nguyen - Accounting Supervisor

3 Irving Hispanic Chamber of Commerce Quarterly Update

Mary Ann Kellam, President/CEO of the Irving Hispanic Chamber of Commerce, presented a quarterly update for the first quarter of FY 2020-21. The presentation detailed performance indicators for Hispanic and Minority-owned business development, business development, marketing and communication, entrepreneurship and small business, and growth in South Irving and Heritage Crossing District. Ms. Kellam also outlined additional events and activities the Chamber participated in that supported COVID assistance for businesses.

4 Greater Irving-Las Colinas Chamber of Commerce Quarterly Update

Beth Bowman, President/CEO of the Greater Irving-Las Colinas Chamber of Commerce, presented a quarterly update for the first quarter of FY 2020-21. The presentation detailed recruitment and retention “wins,” new business openings, the unemployment rate, and sub-market occupancy rates. Ms. Bowman also outlined activities related to the International Affairs & Sister Cities, marketing and advertising,

business services, site selection, business retention and expansion, and the Chamber's response to COVID-19.

Sam Reed, chairman of the Greater Irving-Las Colinas Chamber of Commerce, Alpha Graphics owner, noted that his small business has struggled.

5 Homeless Task Force Update

Dennis Webb, Pastor of Bear Creek Community Church, presented an update on the Homeless Task Force.

It was the consensus of council to provide funds to assist with emergency shelter during inclement weather through the Homeless Task Force.

Council recessed at approximately 12:18 p.m.

Council reconvened at approximately 1:03 p.m.

6 2021 Bond Election: City Council Recommendation Discussion

Jeff Litchfield, Chief Financial Officer, presented information comparing the Bond Committee's recommendations approved by Council in February 2020 to the city's current position related to taxable values, bond capacity and projected timing of projects due to the impact of COVID-19. He also discussed the proposed pension obligation bonds.

It was the consensus of the council to vote on if the bond propositions will be placed on the May 2021 ballot at the next council meeting.

Chris Janning, Hilltop Securities, the city's financial advisors, noted his support of pension obligation bonds for the City.

7 Fiscal Year 2022 Employee and Retiree Compensation and Benefits Discussion Series

- Pension Obligations Bond Discussion

Jeff Litchfield, Chief Financial Officer, provided a summary of projected savings if the city was to issue pension obligation bonds.

- Supplemental Benefits Plan Overview

Jeff Litchfield, Chief Financial Officer, presented examples of the risk sharing concepts related to the Supplemental Benefits Plan.

- Texas Municipal Retirement System Overview: Cost of Living Adjustment Overview

This topic was not discussed at this meeting.

- Future Fiscal Years

This topic was not discussed at this meeting.

8 Review of Regular Agenda

CONSENT AGENDA

- 14** Resolution -- Approving an Economic Incentive Agreement Between the City of Irving and Omega Acquisition Corporation D/B/A Omega Environmental Technologies, Inc. in an Amount Dependent Upon Annual Qualification

Staff provided a memo to council stating this item will be postponed to Feb. 25, 2021 council meeting.

- 18** Resolution -- Approving a Consulting Agreement between the City of Irving and NewGen Solutions and Strategies, LLC, (NewGen) in an Amount Not to Exceed \$89,490.00 for a Solid Waste Services Cost of Services and Rate Analysis Study

Travis Switzer, Solid Waste Services Director, provided a presentation on this item.

- 21** Resolution -- Approving and Accepting the Proposal of Pavement Restoration, Inc., in the Total Estimated Amount of \$200,000.00 for Asphalt Restoration

Dan Vedral, Director of Traffic and Transportation, provided an overview of this item.

INDIVIDUAL CONSIDERATION

- 25** Resolution -- Authorizing the Submittal of a Substantial Amendment to the City of Irving 2019-2024 Consolidated Plan and the 2019 -2020 Annual Action Plan to the U.S. Department of Housing and Urban Development for the Use of Additional Federal Funds Relative to the Expenditure of CARES Act Community Development Block Grant Funds and Emergency Solutions Grant COVID Funds.

Councilman Taylor abstained from this discussion and has filed an abstention affidavit with the City Secretary's Office.

ZONING CASES AND COMPANION ITEMS

- 26** Ordinance -- Zoning Case ZC20-0064 - Considering a Zoning Change from C-C "Community Commercial" to S-P-1 (R-AB) "Detailed Site Plan for Restaurant with the Attendant Accessory Use of the Sale of Alcoholic Beverages for On-Premises Consumption" - Approximately 0.589 Acres Located at 2951 N. Belt Line Road - JMR Irving, Inc., Owner/Applicant; C3C Consulting & Licensing, Agent

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the applicant's request, noting staff recommends approval per the recommendation of the Planning and Zoning Commission.

- 27** Ordinance -- Zoning Case ZC20-0065 - Considering a Zoning Change from FWY "Freeway" to P-O "Professional Office" - Approximately 2.95 Acres Located at 1153-1193 W. John W. Carpenter Freeway - Canal Pointe Partners, Owner/Applicant

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the applicant's request, noting staff recommends approval per the recommendation of the Planning and Zoning Commission.

- 28** Ordinance -- Zoning Case ZC20-0069 - Considering a Zoning Change from S-P-1 (P-O) "Detailed Site Plan - Professional Office" to C-O "Commercial Office" - Approximately 0.991 Acres Located at 2940 N. O'Connor Rd. - 3010 N. O'Connor Rd LP C/O Bill Driscoll, Owner/Applicant; Heather Stroup, Agent

Jocelyn Murphy, Planning & Community Development Assistant Director, presented the applicant's request, noting staff recommends approval per the recommendation of the Planning and Zoning Commission.

Council recessed at approximately 3:00 p.m.

Council reconvened at approximately 3:16 p.m.

9 Irving Future in Focus (Budget, Services & 5-Year Outlook): Irving Fire Department

Victor Conley, Fire Chief, presented the Fire Department's current budget, services, and a five-year outlook for the department related to personnel, service enhancements, 5-year Future in Focus and budgetary needs.

Richard Stewart, Operations Asst. Fire Chief, provided an overview of operations.

Robert McWilliams, Administration Asst. Fire Chief, provided an overview of administration, fire communications, fire investigations services, the public information officer, fire prevention services and emergency management services.

Tony Harvey, Special Services Asst. Fire Chief, provided an overview of special services, which includes training services, EMS services, and property services.

10 Irving Fire Department Central Station

Victor Conley, Fire Chief, outlined the benefits of utilizing the Central Station as an active fire station to eliminate the response gap in South Irving.

11 Low Income Housing Tax Credit Process Overview

This item was postponed to February 11, 2021.

12 Discuss Proposed Amendment to Unified Development Code Section 3.1 to Allow Accessory Structures on Vacant Lots

Steve Reed, Planning and Community Development Director, presented the proposed amendments to the development code to allow accessory structures on vacant lots.

It was the consensus of the Council to move forward with the proposed amendments.

13 Proposed Unified Development Code Amendments: Creating Residential and Nonresidential Land Use Tables

Jocelyn Murphy, Planning & Community Development Assistant Director, outlined the proposed land use tables for easier readability.

It was the consensus of the Council to move forward with the proposed amendments.

EXECUTIVE SESSION

Council convened into executive session pursuant Section 551.087 and Section 551.071 of the Texas Local Government Code to discuss items 14 and 15 at approximately 4:43 p.m. and reconvened at 5:43 p.m.

14 Economic Development Negotiations - Project Meridian –
Open Meetings Act § 551.087

15 Economic Development Negotiations and Legal Advice - Crane Worldwide Logistics -
Open Meetings Act § 551.087 and § 551.071

Council went back into open session to discuss items 12 and 13 at 5:43 p.m.

Council convened into executive session pursuant Section 551.072 of the Texas Local Government Code to discuss items 16 and 17 at approximately 5:58 p.m. and reconvened at 6:09 p.m.

16 Deliberation Regarding Real Property - 2200 W. Irving Blvd –
Open Meetings Act § 551.072

17 Deliberation Regarding Real Property - 403 W. Irving Blvd. –
Open Meetings Act § 551.072

Council adjourned the meeting at 6:09 p.m.

Richard H. Stopfer, Mayor

ATTEST:

Shanae Jennings, TRMC
City Secretary