Members of the City Council and public may participate in the Regular Meeting by telephone conference or videoconference call. Sign-in via telephone or online will be from 6:00 p.m. to 7:00 p.m. on March 11, 2021. Citizens that would like to provide a presentation to Council must submit their presentation(s) to Information Technology no later than 2:00 p.m. on the Tuesday prior to the work session or council meeting at councilpubpres@cityofirving.org. All participants by telephone conference or videoconference will be able to speak when called upon, however video images of the citizen participants will not be available. The phone numbers to sign-in and participate are 1-888-475-4499 (Toll Free), 1-877-853-5257 (Toll Free) or +1 346 248 7799 or online at <https://zoom.us/j/95744890091> Meeting ID: 957 4489 0091

Organizational Service Announcements

Invocation

Reverend Kathryn Saunders-Allen, Good Shepherd Lutheran Church

Pledge of Allegiance

Proclamations and Special Recognitions

Citizens’ Forum

Citizens are invited to speak for three (3) minutes on matters relating to City government and on items not listed on the regular agenda.

Public Hearing: Items 1 through 27

CITY COUNCIL AGENDA

1 City Operations Update
CONSENT AGENDA

2 Approving Work Session Minutes for Thursday, February 25, 2021

3 Approving Regular Meeting Minutes for Thursday, February 25, 2021

4 Resolution - Authorizing the Approval of an Election Services Contract with Dallas County on Behalf of the Dallas County Elections Administrator in an Amount Not to Exceed $266,374.62 to Administer the Regular Municipal Election for the Purpose of Electing City Council Places Four (4), Six (6), and Eight (8) and the Special Bond Election to be Held on Saturday, May 1, 2021 and Subsequent Run-Off Election If Necessary

Administrative Comments

1. This item is recommended by the City Secretary’s Office.

2. Impact: The contract with the Dallas County Elections Administrator streamlines the administration of elections; reduces costs by splitting fees amongst all Dallas County entities, including school districts, community college districts and hospital authorities, having elections on May 1, 2021; and reaches the broadest spectrum of Irving voters due to various early voting polling locations and election day Vote Centers available throughout Dallas County.

3. Dallas County has implemented countywide polling places, also known as Vote Centers. On Election Day, voters may vote at any countywide polling place within Dallas County. Voters are no longer limited to the polling place designated by their precinct.

4. The standard contract that the City will enter into with Dallas County Elections Administrator is in compliance with the Texas Election Code and has been reviewed by the City Secretary’s Office and the City Attorney’s Office.

5. Council approved up to $160,000.00 for the May election and run-off election, if needed, and the Special Bond Election; these funds are available in the General Fund.

6. Due to the increased costs associated with various items, including vote centers, increased pay to judges and clerks, and new election equipment, an additional $106,374.62 has been transferred to cover these costs.

7. The City of Irving’s total contract amount due is subject to change pending cancellation of elections by various entities in Dallas County.

Recommendation

The resolution be approved.
5 Resolution - Take Appropriate Action Concerning Declaration of Local Disaster for Public Health Emergency to Address COVID-19

Administrative Comments

1. This item is recommended by the City Manager’s Office and the Office of Emergency Management.

2. **Impact:** The proposed resolution would ratify the local state of disaster declared by the Mayor on March 12, 2020, and extend it to March 25, 2021, which is the date of the next City Council meeting.

3. On March 12, 2020, Mayor Richard H. Stopfer issued a proclamation declaring a local state of disaster resulting from a public health emergency caused by the 2019 Coronavirus Disease (COVID-19). This order was effective through 11:00 a.m. on March 20, 2020.


**Recommendation**

The resolution be approved.

6 Resolution - Approving a First Amendment to the Professional Services Agreement with Topcare Medical Dba MiDoctor for the Administration of COVID19 Vaccines to City of Irving Employees in an Amount Not to Exceed $125,000.00

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Objective 4.1: Safeguard public safety, security and health.

2. **Impact:** The City of Irving and TopCare Medical Group dba MiDoctor enter into this agreement for the administration of COVID-19 vaccines to the City’s employees.

3. Funding in an amount not to exceed $125,000.00 is available in the Cares Act Fund.

**Recommendation**

The resolution be approved.
7 Resolution - Approving Submission of a Federal Motor Carrier Safety Administration High Priority Grant Application to the United States Department of Transportation, and Designating the Mayor as the Authorized Official to Apply For, Accept, Reject, Alter, or Terminate the Grant on Behalf of the City

Administrative Comments

1. This item is recommended by the Police Department. It supports Strategic Goal No. 4.1: Safeguard public safety, security and health.

2. Impact: This Federal Motor Carrier Safety Administration (FMCSA) High Priority Grant provides funding to conduct concentrated enforcement and roadside inspections in targeted high crash areas within the city.

3. The grant becomes effective October 1, 2020, and terminates on September 30, 2023, unless terminated or otherwise modified.

4. The FMCSA grant is reimbursable up to $457,297.22 with the City’s match being covered by in-kind contributions of $80,699.51, for a total amount of $537,966.73.

5. Funding in the amount of $80,699.51 is available in the Police budget within the General Fund

Recommendation

The resolution be approved.

8 Resolution - Accepting Dedication of Park Land Relating to the Development Agreement with Parkside Land West LP and Parkside Land East LP for Development of the Parkside Estates Project

Administrative Comments

1. This item is recommended by the Office of Economic Development and the Parks Department.

2. Impact: Accepting the dedication of Prospect Park and Parkside Point Park will provide recreational opportunities for Irving residents and comply with the existing Development Agreement between the City and Hines related to the Parkside Estates residential development.

3. Pursuant to Irving Resolution 2014-88, City Council approved a Development Agreement with Parkside Land West LP and Parkside Land East LP related to the development of an 884 lot single family subdivision along the south side of SH114, split by Belt Line Road. The Parkside development includes Public improvements that include Open Space, Park and Recreational Facilities and Improvements.
4. The City initiated a Public Improvement District (PID) to assist in funding the development of the public improvements within this subdivision, including the improvements to the park properties. A portion of the new taxes generated by the development plus an annual assessment to the property owners within the subdivision repays the debt issuance related to the public improvements.

5. Now that the park improvements have been completed, ownership of the park land is to be transferred to the City of Irving, pursuant to the Development Agreement.

6. Under a separate Maintenance Agreement to be considered on this same agenda, the Parkside Homeowner’s Association and the Parkside Common Association are responsible for maintenance of the Park properties and improvements except that the City will accept the maintenance of the playground equipment in Prospect Park and Parkside Point Park.

**Recommendation**

The resolution be approved.

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9 **Resolution - Accepting Dedication of Public Access, Recreation and Trail Easements Relating to the Development Agreement with Parkside Land West LP and Parkside Land East LP for Development of the Parkside Estates Project**

**Administrative Comments**

1. This item is recommended by the Office of Economic Development, CIP and Parks Departments.

2. **Impact**: Accepting the dedication of public access, recreational and trail easements will provide recreational opportunities for Irving residents and comply with the existing Development Agreement between the City and Hines related to the Parkside Estates residential development.

3. Pursuant to Irving Resolution 2014-88, City Council approved a Development Agreement with Parkside Land West LP and Parkside Land East LP related to the development of an 884 lot single family subdivision along the south side of SH114, split by Belt Line Road. The Parkside development includes Public improvements that include Open Space, Park and Recreational Facilities and Improvements.

4. The City initiated a Public Improvement District (PID) to assist in funding the development of the public improvements within this subdivision, including the improvements to certain open spaces, and recreational facilities. A portion of the new taxes generated by the development plus an annual assessment to the
property owners within the subdivision repays the debt issuance related to the public improvements.

5. Staff is working with the developer to ensure all of its obligations with respect to construction, dedication, and acceptance of the Public Improvements are satisfied in compliance with Parkside Development Agreement. Consistent with the Development Agreement, certain Public Access, Recreation and Trail Easements are being dedicated to the City.

6. Under a separate Maintenance Agreement to be considered on this same agenda, the Parkside Homeowners Association and the Parkside Common Association are responsible for all maintenance of the Open Space, and Recreational Facilities and Improvements located within the Easements, with the exception that the City will accept the maintenance and repair of the Drainage Facilities.

Recommendation
The resolution be approved.

10 Resolution - Authorizing a Maintenance Agreement with the Parkside Neighborhood Homeowner’s Association, Parkside Common Association, and the City of Irving for the Parkside Estates Project

Administrative Comments
1. This item is recommended by the Office of Economic Development and the Parks Department.

2. Impact: This agreement with The Parkside Neighborhood Homeowner’s Association, Parkside Common Association and City of Irving defines the terms and conditions for each entity as related to the maintenance of certain Open Space, Park and Recreational Facilities and Improvements in the Parkside Development.

3. Parkside Land West LP and Parkside Land East LP (Hines) developed a single family subdivision, which includes all streets, sewer, water and drainage improvements necessary to serve the 884 lots, 40 acres of Open Space, Trails, and the Cabell Road improvements. Parkside West includes approximately 164 acres of the Subdivision located on the west side of Belt Line Road, and Parkside East includes approximately 71 acres of the Subdivision located on the east side.

4. The City issued certificates of obligation of $20,500,000.00 inclusive of cost of issuance and 24 months of capitalized interest, for the construction of a portion of the public infrastructure improvements.

5. Hines will convey the Public Improvements that include the Open Space, Park and Recreational Facilities and Improvements to the City.
6. The Development Agreement approved in 2014 states the City will “accept ownership and responsibility for all Public Improvements meeting applicable City requirements”; however, “the City may condition its acceptance of responsibility for the Open Space, Park and Recreational Facilities and Improvements upon its execution of a maintenance agreement with a third party property owners association pursuant to which the property owners association agrees to maintain same”.

7. The Parkside Neighborhood Homeowner's Association and Parkside Common Association have allocated between themselves all maintenance of the "Open Space, Park and Recreational Facilities and Improvements" with the following exceptions:
   a. City will be responsible for maintenance and repair of the playground equipment in Prospect Park and Parkside Point Park, both of which will be dedicated to the City as public parks concurrent with the approval of the Maintenance Agreement.
   b. City will be responsible for maintaining the drainage facilities in the Parkside Commons open space area located east of Belt Line Road and in three other open space areas located west of Belt Line Road. Drainage facilities are defined in the Maintenance Agreement to include facilities that have been designed and constructed to convey storm water (including drainage channels and sedimentation basins), and where said facilities are located in dedicated drainage easements. The City’s maintenance responsibilities for drainage facilities will NOT include: maintenance of softscape (i.e. mowing, weed control, etc.), picking up trash and debris; treatment for prevention, control, or removal of algae, or other aquatic or semi-aquatic vegetative growth; service or repair of water fountains and features, or any other improvements or equipment related to water features; dye treatment to colorize water; any aesthetic requirements or standards; or the responsibility to maintain the water at any particular depth or level. Dredging of sedimentation basins shall occur at the discretion of the City.

**Recommendation**

The resolution be approved.


**Administrative Comments**

1. This item is recommended by the Capital Improvement Program Department. It supports Strategic Objective 2.4 – Maintain and extend water, wastewater and storm water systems.
2. **Impact**: This project supports part of the priority replacements for the Water Utilities Department. **This contract supports The Road to the Future Program.** This project impacts approximately 131 residential properties and one (1) commercial property (Barton Elementary School) and will improve water and wastewater systems.

3. This project will replace the water and wastewater mains along Conflans Road (King Richard to Cambridge), Huntingdon Drive (Conflans to Yorkshire), Huntingdon Court (entire street), Lincolnshire Drive (Conflans to Yorkshire), Lincolnshire Court (entire street), Little John Drive (Conflans to Huntingdon) & Nottingham Drive (Conflans to Yorkshire). This project will full width replace reinforced concrete pavement and sidewalk along Lincolnshire Drive (Conflans to Yorkshire), Lincolnshire Court (entire street), Huntingdon Drive (Conflans to 418 Huntingdon Drive), Huntingdon Court (entire street) and Little John Drive (Hunting to 500 Little John). A full width mill and overlay of the asphalt pavement will also be performed along Conflans Road (King Richard to Highland Park), Nottingham Drive (Conflans to Yorkshire), Huntingdon Drive (418 Huntingdon to Yorkshire) and Little John (500 Little John to Conflans).

4. Bids were received from three (3) bidders. SYB Construction Company, Inc. submitted the lowest responsive responsible bid of $5,412,802.58. This is $1,668,918.42 (23.57%) below the funding allocated for this project.

5. Minority and/or Women-owned Business (M/WBE) participation in this award is 100%.

6. Funding in the amount of $2,025,457.43 is available with the Water and Sewer System Non-Bond CIP Fund; funding in the amount of $1,299,800 is available in the Sanitary Sewer Bond Fund; and funding in the amount of $2,087,545.15 is available in the Street Improvement Bond Fund.

**Recommendation**

The resolution be approved.

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12 **Resolution - Authorizing an Award to Whirlix Design, Inc., in the Amount of $65,528.00 for a New Playground Structure to be Installed at Heritage Park through the State of Texas Local Government Statewide Purchasing Cooperative Agreement (BuyBoard)**

**Administrative Comments**

1. This item is recommended by the Capital Improvement Department and the Parks and Recreation Department. It supports Strategic Objective 4.5 – Implement
enhancements to cultural and recreational facilities.

2. **Impact:** This project will provide a new playground feature for the currently under construction, Heritage Park Redevelopment Project.

3. The proposed park layout has dedicated space and utilities for the play feature.

4. The contract allows for 40 calendar days to complete installation.

5. This project utilizes Whirlix’s BuyBoard Contract #592-19 to purchase and install playground equipment from Landscape Structures Inc. The contract expires on September 30, 2021.

6. Funding in the amount of $65,528.00 is available within the Park Improvement Bond Fund.

**Recommendation**

The resolution be approved.

---

13 **Resolution - Declaring the Public Purpose of the Conflans Road Extension Project as an Authorized Public Road Extension and Transportation Project of the City and Declaring the Necessity of Acquisition of Property for the Project**

**Administrative Comments**

1. This item is recommended by the Traffic & Transportation Department and the City Attorney’s Office.

2. **Impact:** Approval of this item will properly predicate future court proceedings (if necessary) for required acquisition of property for the Conflans Road Extension Project (the “Project”).

3. The proposed resolution makes a declaration of public purpose/necessity for the Project and City acquisition of Project property; specifically describes the Project, the Project property, and the intended public use; provides preliminary approval of court proceedings to acquire Project property should the City’s purchase offers not be accepted; and ratifies the City’s purchase offer letters that have been submitted to property owners for property acquisition for the Project.

4. No funding is required for this resolution.

**Recommendation**

The resolution be approved.
14 Resolution - Approving an Economic Incentive Agreement Between the City of Irving and Omega Acquisition Corporation D/B/A Omega Environmental Technologies, Inc. in an Amount Dependent Upon Annual Qualification

1. This item is recommended by the Office of Economic Development.

2. **Impact:** Approval of this agreement will provide incentives to Omega Acquisition Corp. d/b/a Omega Environmental Technologies, Inc. to retain its presence in Irving.

3. **This economic development incentive agreement was discussed in Executive Session of the Irving City Council Work Session on October 8, 2020 and January 14, 2021.**

4. Under this Agreement, the minimum qualification levels for Omega Acquisition Corp. d/b/a Omega Environmental Technologies, Inc. are as follows: Provide proof of entering a lease for a term of at least seven (7) years, of not less than 175,000 square feet at 1401 Valley View Lane by December 31, 2021; occupy and continue to occupy a minimum 175,000 square feet at 1401 Valley View Lane by December 31, 2021; retain eighty-nine (89) existing full-time jobs in Irving, TX with an average annual salary of at least $65,000 before benefits by December 31, 2021; maintain taxable value of business personal property owned by the company located at the site of at least $18,000,000 by January 1, 2021.

5. In addition, Omega Acquisition Corp. d/b/a Omega Environmental Technologies, Inc. must hire/relocate a minimum of ten (10) new full-time jobs at the site by December 31, 2023.

6. Upon achievement of minimum qualifications, Omega Acquisition Corp. d/b/a Omega Environmental Technologies, Inc. would be eligible to receive a grant equal to 100% rebate of taxes paid by the company to the City of Irving on Freeport-eligible business personal property for no more than seven (7) consecutive years.

**Recommendation**

The resolution be approved.

15 Resolution - Approving Declaration of Spending for As-Needed Repairs and Optional Parts from Siddons-Martin Emergency Group LLC, in the Total Estimated Amount of $170,000.00

**Administrative Comments**

1. This item is recommended by the Fleet Services Department.

2. **Impact:** Approval of the additional spending amount will provide the Fire Department with adequate vehicle repairs allowing the Fire Department to be able to serve the citizens of Irving in the most efficient means possible.
3. The single source agreement was approved under AA#6930. Fleet Services uses $49,999.00 annually for service repair and parts. The additional spending requested in the amount of $170,000.00 is for as needed service repairs and parts for the term of the contract expiring July 20, 2022.

4. This declaration will run from the date of award through July 20, 2022.

5. Funding for Fiscal Year 2020-21 is available in the Garage Fund while Fiscal Year 2021-22, are subject to budget appropriation utilizing 60017004-601001-Parts and 60017005-601010-Service.

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<thead>
<tr>
<th>Vendor</th>
<th>Item(s)</th>
<th>FY20-21</th>
<th>FY21-22</th>
<th>Total Estimated Expenditures</th>
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<tr>
<td>Siddons-Martin Emergency Group LLC.</td>
<td>Automotive Parts and Service Repairs</td>
<td>$60,000.00</td>
<td>$110,000.00</td>
<td>$170,000.00</td>
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**Recommendation**

The resolution be approved.

**Bids & Purchasing Items**

**Items 16-25**

16 Resolution - Awarding a Contract to Nema 3 Electric, Inc., in the Amount of $82,780.00 for the CDBG Funded West Irving Aquatic Center Security Light Improvements Project

**Administrative Comments**

1. This item is recommended by the Parks & Recreation Department. It supports Strategic Objectives 4.1 – Safeguard public safety, security, and health, and 4.5 – Implement enhancements to cultural and recreational facilities.

2. **Impact:** Improvements to the security lighting at West Irving Aquatic Center will ensure that Parks and Recreation facilities are equipped with safe, essential and progressive lighting components for our customers.

3. This project consists of the replacement of existing security lights with new LED lights as well as a Musco central link controller which offers digital time control and trouble notification via satellite. All components of this system are covered by a ten year parts and labor warranty as part of this project.

4. Bids were received from four (4) bidders. Nema 3 Electric, Inc., submitted the lowest responsive, responsible bid and is recommended for award.

5. Funding in the amount of $82,780.00 is available in the Community Development
Block Grant Fund.

**Recommendation**

The resolution be approved.

17 Resolution - Approving and Accepting the Bid from Parkscape Construction, Inc., in the Total Estimated Amount of $175,000.00 for Masonry and Stonework

**Administrative Comments**

1. This item is recommended by the Capital Improvement Program Department.

2. **Impact:** Masonry and stonework repairs help to improve the visual impression of the city and the benefits of providing this work through an annual contract are both time and cost effective.

3. This award establishes an annual contract for the continuation of providing as-needed masonry and stonework repairs. The award is for one year with two, two-year renewal options.

4. Funding for Fiscal Year 2020-21 is available in various project budgets within various funds, while funding for Fiscal Year 2021-22 is subject to budget appropriation.

<table>
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<tr>
<th>Vendor</th>
<th>Contract Term</th>
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<tr>
<td>Parkscape Construction, Inc.</td>
<td>4/1/21 – 3/31/22</td>
<td>$ 87,500.00</td>
<td>2020-21</td>
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<td>$ 87,500.00</td>
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<td><strong>$175,000.00</strong></td>
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</table>

**Recommendation**

The resolution be approved.

18 Resolution - Approving Amendment No. 2 for Renewal of the Professional Services Agreement between the City of Irving and Halff Associates, Inc., in the Total Estimated Amount of $600,000.00 for Right-of-Way Acquisition & Real Estate Appraisal Services

**Administrative Comments**

1. This item is recommended by the Capital Improvement Program (CIP) and Economic Development departments.
2. **Impact:** This agreement is utilized to support the Road to the Future program. These services allow city staff to proceed with ongoing and future CIP projects in a timely and effective manner.

3. Right-of-way acquisition services are related to the purchase of various real property interests to accommodate multiple currently pending and future as-needed CIP projects. The right-of-way acquisitions will primarily involve securing easements and other real property interests including, but not limited to, sewer, water, drainage, and other right-of-way from commercial and residential properties in Irving. Right-of-way acquisitions must be made in accordance with (i) the city’s Charter, which requires the Mayor to sign all conveyances made or entered into by the city; (ii) on a form approved by the City Attorney’s office; and (iii) in accordance with Section 16-27 of the city’s Code of Ordinances.

4. Real estate appraisal services, which are also part of this agreement, are related to the as-needed appraisal of real property or a real property interest owned or held by the city, and the acquisition of various easements and other real property interests for ongoing and future CIP projects. Real estate appraisal services may be required by the city on a case-by-case basis in accordance with the city’s needs. The appraisal of real property or a real property interest may be required to determine the fair market value or appraisal value for the sale or exchange of real property or a real property interest owned or held by the city, and may be required for general real property acquisitions, as needed by the city, and right-of-way acquisitions, and for compliance with TxDOT, FHA, FHWA, and other state or federal laws, rules, and regulations.

5. Expenditures for these services to date have been approximately $567,000.00 to support Road to the Future construction projects.

6. This renewal establishes the continuation of a professional services agreement for providing right-of-way acquisition services. The original agreement was awarded as the result of negotiations with the respondent receiving the highest evaluation criteria score through a Request for Proposals process. This is the second and final one-year renewal option for this agreement. The current contract term expires on April 3, 2021.

7. Funding for Fiscal Year 2020-21 is available in various project funds, while funding for Fiscal Year 2021-22 is subject to budget appropriation.

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<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
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<tbody>
<tr>
<td>Halff Associates, Inc.</td>
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<td>$300,000.00</td>
<td>2020-21</td>
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<td></td>
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<td>$300,000.00</td>
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<td><strong>$600,000.00</strong></td>
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**Recommendation**
The resolution be approved.

19 Resolution - Approving Amendment No. 2 for Renewal of the Professional Services Agreement Between the City of Irving and Teague Nall & Perkins, Inc., in the Total Estimated Amount of $400,000.00 for Right-Of-Way Acquisition & Real Estate Appraisal Services

Administrative Comments

1. This item is recommended by the Capital Improvement Program (CIP) and Economic Development departments.

2. Impact: This agreement is utilized to support the Drainage Solutions for a Better Tomorrow program. These services allow city staff to proceed with ongoing and future CIP projects in a timely and effective manner.

3. Right-of-way acquisition services are related to the purchase of various real property interests to accommodate multiple currently pending and future as-needed CIP projects. The right-of-way acquisitions will primarily involve securing easements and other real property interests including, but not limited to, sewer, water, drainage, and other right-of-way from commercial and residential properties in Irving. Right-of-way acquisitions must be made in accordance with (i) the city's Charter, which requires the Mayor to sign all conveyances made or entered into by the city; (ii) on a form approved by the City Attorney's office; and (iii) in accordance with Section 16-27 of the city's Code of Ordinances.

4. Real estate appraisal services, which are also part of this agreement, are related to the as-needed appraisal of real property or a real property interest owned or held by the city, and the acquisition of various easements and other real property interests for ongoing and future CIP projects. Real estate appraisal services may be required by the city on a case-by-case basis in accordance with the city’s needs. The appraisal of real property or a real property interest may be required to determine the fair market value or appraisal value for the sale or exchange of real property or a real property interest owned or held by the city, and may be required for general real property acquisitions, as needed by the city, and right-of-way acquisitions, and for compliance with TxDOT, FHA, FHWA, and other state or federal laws, rules, and regulations.

5. Expenditures for these services during the current contract term have been approximately $70,000.00 but are anticipated to increase to support upcoming Drainage Solutions for a Better Tomorrow construction projects.

6. This renewal establishes the continuation of a professional services agreement for providing right-of-way acquisition and real estate appraisal services. The original
agreement was awarded as the result of negotiations with the respondent receiving the highest evaluation criteria score through a Request for Proposals process. This is the second and final one-year renewal option for this agreement. The current contract term expires on April 3, 2021.

7. Funding for Fiscal Year 2020-21 is available in various project funds, while funding for Fiscal Year 2021-22 is subject to budget appropriation.

<table>
<thead>
<tr>
<th>Vendor</th>
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<td><strong>$400,000.00</strong></td>
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**Recommendation**

The resolution be approved.

20 Resolution - Approving and Accepting the Bid of Crafco Inc., in the Total Estimated Amount of $64,315.00 for Crack Sealing Compound & Asphalt Cold Patch Materials

**Administrative Comments**

1. This item is recommended by the Traffic & Transportation Department – Streets Division.

2. **Impact: This contract supports the Road to the Future program.** Crack sealing compound and asphalt cold patch materials are utilized by the Streets Division to maintain and enhance mobility for the safe and effective transit of motorist throughout the City of Irving. The award of this contract will provide the necessary resource to expedite repair of damaged existing roadways.

3. This award establishes an annual contract for the continuation of providing crack sealing and asphalt cold patch materials. The contract is subject to two, one-year renewal options.

4. Funding for Fiscal Year 2020-21 is available in the Traffic & Transportation Department budget within the General Fund, while funding for Fiscal Year 2021-22 is subject to budget appropriation.
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**Recommendation**

The resolution be approved.

21  Resolution - Rejecting All Bids for Concrete Making Materials

**Administrative Comments**

1. This item is recommended by the Traffic and Transportation Department.

2. **Impact:** An Invitation to Bid (ITB) was issued to procure cement, rock and sand aggregates that meet the specifications for use with the volumetric mixer utilized by the Streets Division for the mixing of concrete. Meeting these industry standard specifications will help ensure the volumetric mixer maintains a uniform product for concrete infrastructure repairs which maintain the safety of the transportation network within the City of Irving.

3. Two bids were received in response to ITB No. 036R-21F. However, staff has since determined that a revision is required to the specifications for the goods and therefore recommends rejection of all bid responses.

**Recommendation**

The resolution be approved.

22  Resolution - Approving Amendment No. 2 for Renewal of the Services Agreement Between the City of Irving and Technology Assets, LLC, dba Global Asset, in an Amount Not to Exceed $125,000.00 for Computer Deployment Services

**Administrative Comments**

1. This item is recommended by the Information Technology (IT) Department.

2. **Impact:** This contract provides a technology contractor to augment existing IT staff in order to perform timely installation, configuration, documentation and disposal of replacement computers in the year that they are due to be replaced.
3. This renewal establishes the continuation of an annual contract to provide computer deployment services. This is the second of four, one-year renewal options. The current contract expires on March 20, 2021.

4. Funding for Fiscal Year 2020-21 is available in the Technology Fund, while funding for Fiscal Year 2021-22 is subject to budget appropriation.

5. Because this contract runs from March 2021 through March 2022, it is possible that more than the estimated amounts shown in the chart below may be spent in one operating year or the other as long as there are budget funds available to accommodate that year’s additional purchases and the total contract award amount is not exceeded.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Estimated Expenditure</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technology Assets, LLC dba Global Asset</td>
<td>3/21/21 – 3/20/22</td>
<td>$ 62,500.00</td>
<td>2020-21</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 62,500.00</td>
<td>2021-22</td>
</tr>
<tr>
<td>Total Amount Not To Exceed</td>
<td></td>
<td>$125,000.00</td>
<td></td>
</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.

**Resolution - Renewing the Annual Contract with Commdex Consulting, LLC, in the Total Estimated Amount of $401,000.00 for Fiber Optic Network Maintenance Services**

**Administrative Comments**

1. This item is recommended by the Information Technology Department.

2. **Impact:** Purchases under this contract will provide fiber optic repairs and new installations services necessary to maintain the city-owned fiber optic network which supports the City’s most critical data systems. These systems include the public safety radio system, outdoor warning system, fire station alerting as well as other mission critical communication systems.

3. This renewal establishes the continuation of an annual contract to provide fiber optic network repair and new installation services. This is the first of two, one-year renewal options. The current contract expires on March 21, 2021.

4. Funding for Fiscal Year 2020-21 is available in the Technology Fund, while funding for Fiscal Year 2021-22 is subject to budget appropriation.
<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Total Amount Not To Exceed</th>
<th>Fiscal Year(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commdex Consulting, LLC</td>
<td>3/20/21 – 3/19/22</td>
<td>$200,500.00</td>
<td>2020-21</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$200,500.00</td>
<td>2021-22</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$401,000.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.

24  **Resolution - Approving Expenditures for As-Needed Purchases from GTS Technology Solutions, Inc., in an Amount Not to Exceed $495,000.00 for Panasonic Branded Products and Related Services through the State of Texas Department of Information Resources (DIR)**

**Administrative Comments**

1. This item is recommended by the Information Technology Department.

2. **Impact**: Approval of this item will allow for the purchase of Panasonic CF-33 Toughbooks and related accessories through utilization of DIR-TSO-4025 for Panasonic Branded Products and Related Services.

3. A Vendor/Member Contract between City of Irving and GTS Technology Solutions, Inc. was approved on December 13, 2018 by RES-2018-483 for as-needed purchases, which has been renewed by DIR for the period of November 11, 2020 through November 10, 2021.

4. Funding is available in various departmental budgets within various funds.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contract Term</th>
<th>Estimated Amount</th>
<th>Fiscal Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>GTS Technology Solutions, Inc.</td>
<td>03/12/21 – 11/10/21</td>
<td>$490,000.00</td>
<td>2020-21</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$5,000.00</td>
<td>2021-22</td>
</tr>
<tr>
<td><strong>Total Not to Exceed Amount</strong></td>
<td></td>
<td><strong>$495,000.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.
Resolution - Approving a Vendor/Member Contract Pursuant to a Cooperative Purchasing Agreement Between the City of Irving and Commercial Electronics Corp., and Authorizing As-Needed Expenditures in the Total Estimated Amount of $289,974.83 for Record & Playback Systems Equipment through the Houston-Galveston Area Council of Governments (H-GAC) Interlocal Cooperative Purchasing Program

Administrative Comments

1. This item is recommended by the Information Technology, Police, and Fire departments.

2. **Impact:** Establishment of a Vendor/Member Contract between the City of Irving and Commercial Electronics Corp., will allow the city to procure the recording solution presented on the attached quote as well as any additional associated expenditures through utilization of H-GAC Contract No. RP07-20 for Record & Playback Systems which expires on June 30, 2023.

3. Last year the Police Department had 141,804 emergency calls through their 911 dispatch system. The Fire Department takes approximately 51,000 calls per year that includes additional 911 calls. All these calls are recorded along with all radio traffic. The recording solution will assist both departments in providing support of critical services to residents, visitors, and businesses for the City of Irving.

4. The Information Technology Department, along with a committee comprised of personnel from the Police and Fire Department, visited various dispatch centers in the region. After reviewing the various solutions in use at those dispatch centers, the committee selected Higher Ground for the following reasons:

   - Software was easiest to use and configure
   - Ongoing maintenance cost was the most cost effective
   - Overall cost of upgrade and implementation was much cheaper
   - Software had a live 911 feature that none of the other solutions offered that could help reduce response time
   - The solution was highly recommended by its regional users for both ease of use and reliability

5. Funding for Fiscal Year 2020-21 is available in the Technology Fund, while funding for Fiscal Years 2021-22 and 2022-23 is subject to budget appropriation.
<table>
<thead>
<tr>
<th>Vendor</th>
<th>Spending Term</th>
<th>Fiscal Year(s)</th>
<th>Total Estimated Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial Electronics Corp.</td>
<td>3/12/2021 – 6/30/2023</td>
<td>2020-21</td>
<td>$249,974.83</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2021-22</td>
<td>$  20,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2022-23</td>
<td>$  20,000.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>$289,974.83</td>
</tr>
</tbody>
</table>

**Recommendation**

The resolution be approved.

**APPOINTMENTS AND REPORTS**

26 Resolution - Board Appointments to the Advisory Committee on Disabilities and Irving Flood Control District, Section I

**Administrative Comments**

1. This item is recommended by the City Secretary’s Office.
2. **Impact:** Appointment of Irving residents to boards, commissions, and committees assures that our residents have a voice in city government.
3. The City Council conducted interviews to fill various vacancies on October 10, 2020.
4. The positions under consideration are the Advisory Committee on Disabilities and Irving Flood Control District, Section I.

**Recommendation**

The resolution be approved.

27 Mayor’s Report

**Adjournment**