

Sec. 8B-3. - Permit fees.

- (a) *Schedule of fees* . The following fees shall be charged for the work shown. Other fees may be required under other ordinances. In the event that a permit is to be issued for work not shown below, a fee shall be charged based upon a category of work shown which most nearly resembles the work intended. The permit fees listed may be doubled if work is started prior to the permit being issued.
- (b) *Investigation fee* . Any person who commences any work on any building or structure; or any electrical, gas, plumbing, or mechanical system before obtaining the necessary permits shall be subject to an investigation fee equal to the fee included in the permit fee schedule. The investigation fee shall be in addition to the regular permit fee.
- (c) *Contractor registration* . It shall be unlawful for any person who is not registered by the City as a fence, sign, concrete, electrical, plumbing, mechanical, irrigation, house moving, fuel tank installer, maintenance worker for apartments (plumbing/mechanical), or general contractor to secure a permit as provided for in this code, except that homeowners may obtain permits to perform work at a residence for which they have a homestead tax exemption and in which they live, without being registered or without the requirement of hiring a registered contractor.
 - (1) Method of registration. To register with the City as a contractor, application shall be made in writing on forms furnished by the building official for that purpose along with the registration fee as required in this section.
 - (2) Contractor registration renewal. Every contractor registration provided for in this code shall expire one year following the date of its issuance and shall be renewed by the building official upon application and upon the payment to the City of the required renewal fee.
- (d) *Refunds* . The building official shall authorize the refunding of fees as follows:
 - (1) The full amount of the fee paid hereunder that was erroneously paid or due to extenuating circumstances as approved by the code official.
 - (2) Not more than eighty (80) percent of the permit fee paid when no work or inspection has been done under a permit issued in accordance with this code.
 - (3) The building official shall not authorize the refunding of any fee paid except upon written application filed by the original permittee not later than one hundred eighty (180) days after the date of fee payment.
- (e) Combination permit fees (building, electrical, plumbing, and mechanical). The general contractor shall obtain a combination permit for all construction requiring inspection by more than one trade inspector (Items F1 through F7 below). Subcontractors are not required to obtain separate permits when serving as the registered subcontractor for a combination permit. Each subcontractor working under a general contractor's combination permit shall notify the inspections department and submit all required information prior to any inspection. Separate permits are required for drive approaches (other than for Item F1), fences, signs, fire sprinklers, fire alarms, fire mains and hydrants, on-site utilities, irrigation systems, retaining walls, construction trailers, pools, fuel tanks, electric door locks, electric gate controllers, and solar energy systems.

Fee Schedule			
Item	Fee Type	Fee	Notes
F1	Single family dwelling, Townhouse, Duplex, Triplex (new)	Plan review - \$0.08 Permit - \$0.33	Per square foot of all floor area under roof. Fee includes 2 drive approaches

F2	Multi-Family Complex (four or more units)	Plan review - See #8 below Permit - \$405 per unit Garages- \$62 per vehicle section Carports - \$31 per vehicle section	Each clubhouse, office, laundry, etc. shall be counted as one unit.
F3	Residential Alterations, Garages (residential detached), Fire Repair (residential or multi-family), Storage Buildings over 400 square feet	Permit - \$0.26 Minimum fee - \$104	Fee shall not exceed the fee for comparable space for new construction
F4	Residential Additions (any enclosed square footage)	Plan review - \$0.08 Permit - \$0.33 Minimum fee - \$225	Per square foot of all floor area under roof
F5	Commercial Building Building area (sq ft) Up to 2,500 2,501 to 10,000 10,001 to 50,000 50,001 to 100,000 100,001 to 300,000 Over 300,000	Plan review - See #8 below Permit Fee: \$965 \$260 + \$0.28/sq ft \$645 + \$0.25/sq ft \$1940 + \$0.22/sq ft \$3220 + \$0.21/sq ft \$7110 + \$0.20/sq ft	Letter of compliance or certificate of occupancy included
F6	Shell Building (includes parking garages and modular buildings)	Plan review: See #8 below Permit: 80% of Permit Fee in #5 above	Letter of compliance included
F7	Interior finish, Repairs, or Remodel	Plan review: See #8 below Permit: 50% of	Certificate of occupancy included, if required

		Permit Fee in #5 above	
F8	Plan review: -Multi-family/Commercial buildings, new or additions -Interior finish over 2,500 square feet	25% of permit fee	In addition to regular permit fee
F9	Plan review fee - additional (changes, revisions, additions)	\$44 per hour	One hour minimum
F10	Swimming Pools	In-ground - \$190 Above-ground - \$110 Commercial - \$320	Sewer P-trap, gas line, pool equipment electrical included. Separate permit for new service.
F11	Certificate of Occupancy	Restaurant - \$190 Auto-related use - \$140 Day care - \$140 All other occupancy types - \$105 Change of name or duplicate - \$31	
F12	Re-Inspections	\$75	
F13	Drive Approaches	\$52 first two approaches \$26 for each additional approach	
F14	Electrical single trade - temporary service poles, mobile home service, utility releases, clean and shows, service changes	\$52	Each multi-family unit is considered a separate permit
F15	Plumbing single trade - water, sewer, gas service line replacements, water heaters,	\$52	Each multi-family unit is

	and similar plumbing work		considered a separate permit
F16	Mechanical single trade - heating, air conditioning installations or replacements and related work	\$52	Each multi-family unit is considered a separate permit
F17	Building single trade: Storage buildings greater than 6 feet in any dimension up to 400 sq ft Tents greater than 400 sq ft Canopies greater than 1,600 sq ft Decks higher than 30 inches above grade Temporary sales and construction office trailers Demolitions—single family Telecommunication antennae Flatwork	\$52	Any additional trades or work, see elsewhere in this fee schedule
F18	Foundation repair	\$125	Fee is per building
F19	Retaining walls (with over 30 inches in height of exposed face at any point):		
	Residential single family, single lot	\$160	
	Commercial and all other as follows: (Length, Linear feet of wall)		
	Up to 100'	\$160	
	101' to 200'	\$160 + \$0.32/ft	
	201'—350'	\$240 + \$0.26/ft	
	Over 350'	\$250 + \$0.24/ft	
F20	Re-roofing and Roofing overlay:		Fee is per structure or building

	Single-Family, Townhouse	\$52	
	Duplex, Triplex	\$52	
	Multifamily	\$62	
	Commercial	\$100	
F21	Fuel tanks, Pumps, Lines (installation, repair, or replacement)	\$100	
F22	Fuel tank or Pump (removal)	\$52	
F23	Fire alarm, Fire sprinkler, Standpipes, Fire control panel	\$104 + \$2.60 per additional similar device	Per address/suite/unit
F24	On-Site utilities (storm drain, domestic water, sanitary sewer, gas line, and fire main)	\$62 + \$0.06 per linear foot	Fee is per utility
F25	Fire hydrant (installation or repair)	\$52 per hydrant	
F26	Parking lots (commercial)		Annual outdoor parking permit fees are provided in another ordinance
	Resurface/Overlay	\$52	
	New Parking Lot	\$130	
F27	Solar energy system	\$71 + \$44 per hour for plan review	
F28	Commercial security (Electric Door Locks)	\$71 for the first lock + \$14 for each additional lock	
F29	Record verification, Special services	\$35 per hour	Two-hour minimum. Copy charge is separate.
F30	Construction board of appeals	\$780	Non-refundable

F31	Moved Buildings (House-moving)	\$310 first section \$34 additional section(s)	House-moving permits
F32	Set-up of moved buildings, Manufactured home (move-in) Demolitions (single family)	\$52 per trade	Additional floor area - see Item 4
F33	Housing-moving case (requiring city council approval)	\$780	Moving a building within the city limits (except schools). Non- refundable
F34	Temporary use permit requiring city council approval	\$780	Non-refundable Good for 6 months
F35	Christmas Tree, Pumpkin, Firewood sales lots	\$130	Separate permit required for tents, signs, electrical, etc.
F36	Carnivals, Circuses, Batch plants (and similar temporary events not specifically covered in another fee item)	\$130	Separate permit required for tents, signs, electrical, etc.
F37	Snow cone stands	\$192	Separate permit required for signs, electrical, etc.
F38	After-hours inspection	\$44 per hour	Two-hour minimum
F39	Contractor Registration:		Apartment maintenance worker can only perform minor mechanical and plumbing (no gas work) Plumbing, fire sprinkler, and fire alarm contractors are exempt from registration fees per state law.
	Electrical	\$125	
	Mechanical	\$125	
	Plumbing	\$0	
	General	\$125	
	Concrete or masonry	\$125	
	Fuel tank	\$125	

	Irrigation	\$125	
	Fence	Per fence ordinance	
	House-moving	\$125	
	Apartment maintenance worker	\$125	
F40	Irrigation System	Residential - \$110 Commercial - \$160	Residential is considered single family and duplex.
F41	Electric Gate Controllers	\$52 for first item \$14 for each additional item	
F42	Foundation Only Permit	10% of regular permit fee	In addition to regular fee
F43	Investigation Fee for work begun without a permit	100% of regular fee	In addition to regular fee
F44	Fences:		
	Single residential lot new fence	\$35	
	Single residential lot replacement	\$25	
	Single commercial lot new or replacement	\$50	In accordance with section 15-2
	New or replacement - subdivision required screening fence	\$0.15 per linear foot; minimum \$75	
F45	Signs:		
	Billboard annual permit	\$100	
	Digital billboard new	\$1000	

	Digital billboard annual	\$200
	Electronic signs	\$750
	Special event banners	\$35
	Other types up to 50 square feet	
	• New	\$50
	• Reface	\$35
	Other types 51—100 square feet	
	• New	\$100
	• Reface	\$50
	Other types over 100 square feet	
	• New	\$150
	• Reface	\$75

(Ord. No. 2015-9746, § 2, 12-10-15; Ord. No. 2018-10043, § 2, 4-5-18)