

Short-term Rentals (STR) Frequently Asked Questions (FAQ)

- **What is the purpose of short-term rental registration?**

The purpose of requiring short-term rental (STR) registration is to ensure that STRs operate in a manner that maintains the quality of life in residential neighborhoods. By requiring STR property owners to register, the city will be aware of where STRs operate, have swift access to contact information for operators and ensure that STRs operate in a manner compliant with Irving's codes and state law.
- **What STR properties must be registered?**

All single-family homes used as STRs must register.
- **If my STR is owned by more than one person/entity, do both need to register?**

Yes, anyone with 50% or more ownership interest in a property used as a STR must provide their information as an additional owner on the STR registration form. No additional fee applies to add second owner information.
- **Why are multifamily properties not required to register?**

The City of Irving already has a multifamily licensing and inspection program in place.
- **What is the fee for a STR registration?**

The registration fee is \$200 annually. This is in addition to the required Hotel Occupancy Tax.
- **What does the STR registration fee go toward?**

The fee helps to cover the cost of administering the program, paying for staff, technology and supplies.
- **Can my registration application be denied?**

Yes, STR registration can be denied if the required information and payment are not provided, or if the proposed short-term rental activity violates zoning, building or other laws.
- **How long does registration last?**

For one year from the date of registration. STR property owners must register annually.
- **Am I eligible for a refund if I cease offering my property as a STR?**

There are no registration fee refunds for STR properties.
- **Is a city inspection required for STRs?**

No. Inspections are not required as part of this program.
- **What are the requirements of the STR to register?**
 - Register with the City of Irving as a Hotel Occupancy Tax (HOT) payer.
 - Apply for the STR registration through the City of Irving website: CityofIrving.org/STR.
 - Pay the registration fee (\$200 annually as set by ordinance)
- **What happens if I don't register my STR?**

Failure to register a STR may result in a notice of violation by the City of Irving Code Enforcement Department, and citations may be issued if the property is not registered as required. Fines for failure to register a STR can be up to \$500 a day.
- **How soon should I submit my application for registration and/or renewal?**

Registration opens Aug. 1, 2022, and all STRs must be registered by Oct. 1, 2022. STR operators will receive a renewal notice 60 days before their registration expires, and registration must be renewed within one year of the original registration.